

## **Fort Frye Local Schools Drug Testing Policy**

### **OVERVIEW OF DRUG TESTING PROGRAM**

Fort Frye Local School District is firmly committed to promoting overall wellness program that encourages students, staff, and the community to build and maintain healthy bodies, healthy minds, and healthy relationships. Such well-being is only possible in a drug and alcohol free school environment. This drug testing policy reflects the District's and the community's great commitment to establish a truly drug and alcohol free school setting. This policy applies to all student drivers with a parking permit, OHSAA recognized-athletes, and participants in the extracurricular activities of Glee Club, Marching Band, Flag Corp/Winter Guard, and Cheerleading from grades 9-12.

The policy does not affect the current policies, practices, or rights of the District regarding student drug and/or alcohol possession or use, where "reasonable suspicion" of an offense is established by a means other than drug testing through this policy.

Why test this group of students? The Fort Frye Board of Education feels strongly that students enjoying privileges such as participating in athletics and other extracurricular activities and parking on school premises should be held to a higher standard in the eyes of the community and their peers. Not only does this drug testing and education policy encourage a safe, drug-free school environment, but it also assists in getting professional help for students in need. Although the student risks the loss of parking privileges and continued participation in athletics and extracurricular activities should he/she be found using, no student will be suspended or expelled from school as a result of any verified "positive" test conducted by his/her school under this program. Students will not have an academic grade consequence as a result of this policy.

Except as otherwise specified in the "Appeal" process appearing on page 9 of this policy, the Principal will make all final decisions regarding any drug testing issues within his/her building.

### **STATEMENT OF NEED AND PURPOSE**

Recognizing that the use of alcohol and illicit drugs by students is a national problem, and with support from the U.S. Supreme Court, the Fort Frye Local School District implements this drug testing and education program of deterrence and identification in an effort to maintain a safe learning environment and promote student wellness. This policy is being implemented with the following goals:

- A. to provide for the health and safety of all students and staff;
- B. to undermine the effects of peer pressure by providing a legitimate reason for students to refuse to use alcohol and illegal drugs;
- C. to encourage students who use drugs and alcohol to participate in drug treatment programs;
- D. to provide students with the opportunity to become leaders as drug free members of the student body; and
- E. to prevent the impact drug and alcohol use has on the learning centers of the brain, allowing students to achieve their full academic potential while a student within Fort Frye Local Schools.

### **DEFINITIONS**

A. Vendor

The medical office or company selected by the Board of Education to carry out the policy and procedure.

B. Designated Official

The individual selected by the District to oversee the drug testing program of the school or District.

C. Medical Review Officer (MRO)

A licensed physician trained and certified in the process and interpretation of drug testing results.

D. Illicit Substance

A drug classified by the Drug Enforcement Administration (DEA) as being available only by prescription from a physician or classified as being controlled and having no therapeutic use.

E. Banned Substance

A substance defined by school policy, state law, and/or federal law as being banned or illegal to use by students.

F. Student Participants

A qualified student participating on a sanctioned athletic team as defined by the Ohio High School Athletic Association, a club sport approved by the Board of Education, an extracurricular activity as defined by the Board of Education, or a student wishing to park on school property during regular school hours. In addition, students and/or parents/guardians/custodians of students may voluntarily opt in to the school's testing program by completing and signing an opt-in consent form.

G. SAMHSA (Substance Abuse and Mental Health Services Administration)

A governmental agency that certifies toxicology laboratories that perform drug testing following strict guidelines and constant quality assurance programs.

H. GC/MS (Gas Chromatography/Mass Spectroscopy)

A scientific process to identify specific chemical compounds. A molecular fingerprint is obtained that identifies a chemical compound with 100% accuracy.

I. Quantitative Levels

The measurement levels of a specific chemical in the sample reported usually in nanograms per milliliter (ng/ml).

J. Chain-of-Custody Form

A preprinted form provided by the testing laboratory that records all contact with the provided specimen. The form is initiated by the collector and donor then follows with the specimen until the results are certified by the testing scientist and forwarded to the MRO for final certification.

K. Adulterant/Adulteration

Any attempt to alter the outcome of a sample drug test by adding a substance to the sample, attempting to switch the sample, or otherwise interfere with the detection of illicit or banned substances in the sample, or purposefully overhydrating oneself in an attempt to dilute the sample to decrease possible detection of illicit or banned substances.

L. Calendar Year

One calendar year is equal to 365 ¼ days, measured from the date that triggers the application of this timeline (in other words, calendar year does not mean January 1 through December 31).

### **WHO WILL BE TESTED**

Fort Frye Local School District Drug Testing Policy will include team and/or random testing of all students in grades 9-12 that:

1. Drive a motorized vehicle to school and are in possession of a campus parking permit.
2. Participate in athletics, including club sports approved by the Board of Education.
3. Participate in extracurricular activities other than athletics as defined by the Board of Education, which include cheerleading, marching band, glee club, and flag corps/winter guard.
4. Elect to "opt in" to the random testing program.

### **PROCEDURES FOR DRUG TESTING OF STUDENT PARTICIPANTS**

#### Informed Consent and Release of Liability

All students in grades 9-12 will annually complete and sign an Informed Consent Agreement prior to the first athletic season in which he/she participates, prior to joining an extracurricular club or activity, and/or prior to parking on school grounds. No student may participate and/or receive a parking permit until this form is properly executed and on file with the School Nurse. This form certifies that the student and his/her parents/guardians/custodians understand and agree to comply with the terms and conditions contained in this policy and shall constitute a binding contractual obligation of the student until the student graduates or files a Withdrawal from Drug Testing form.

#### Drug Testing Frequency

Once the Informed Consent Agreement is on file with the School Nurse and prior to participation in athletics, extracurricular clubs, and/or obtaining parking privileges, student participants may be subject to sample testing for illicit or banned substances as specified under the Vendor Requirements. Eligible students may be randomly tested up to a bi-weekly basis anytime throughout the calendar year. A student whose season/club has concluded for the year will remain eligible for random drug screening throughout the remainder of that academic school year at Fort Frye Local Schools.

#### Sample Collection

Samples will be collected as outlined in the section titled Procedures for Collection Process.

Refusal to Test

Refusal to submit to a random or reasonable suspicion test or failing to appear for a test will constitute a violation of this drug testing policy. The Penalties for Violations chart included later in this policy document will be used to determine the extent of the suspension of privileges.

**TYPES OF TESTING**Team/Group Testing

At or before the beginning of the Fall sports season, all eligible students planning to participate in a sport will submit to drug and alcohol testing. The testing will be completed within the first two weeks of the season on a specified date and time. The collection process will take place on school property by an approved vendor. The Head Coach is responsible for ensuring that all student-athletes and their parent/guardian/custodian properly sign the INFORMED CONSENT AGREEMENT prior to testing. Any new athlete of a sport or any student moving into the District shall be tested prior to the time he/she joins the team on a random, unannounced date and time.

For students participating in other extracurricular events identified in this policy as subject to Fort Frye Local School Drug Testing Policy as well as students applying to drive to school will all be tested within 10 days of the start of the school year. Any new student driver or student new to an extracurricular subject to drug screening per this policy shall be tested at the next scheduled random drug screening date and will be added to the random drug testing pool for the remainder of the academic school year. This includes students moving into the District and applying for parking permits and/or joining extracurricular activities identified in this policy.

Random Testing

In-season random testing will be conducted. Each team may have up to 50% of its eligible students tested per random selection. A student may be tested more than once per season. The Vendor and the School Nurse will use a system to ensure that students are selected in a random fashion. Random test dates will be unannounced.

Reasonable Suspicion

This policy does not restrict the District from requiring any student to whom this policy applies to submit to a drug test when the school has a "reasonable suspicion" the student has violated the law or school rules regarding drugs or alcohol.

"Opt In" Testing

Parents/Guardians/Custodians that have a student not involved in extracurricular activities, athletics or have a parking pass, may voluntarily elect to have their students participate in the drug testing program at the personal expense of \$20 per year. Interested Parents/Guardians/Custodians should contact the Principal/Designee for additional information and for the "Opt In" Informed Consent Agreement.

**VENDOR REQUIREMENTS**

At a minimum, the Vendor must be able to provide the following services:

**A. Random Selection of Eligible Students**

Once provided a list of eligible student participants by the School Nurse or another designated official of the District, the Vendor must select the required number of students in a random and confidential manner. Up to bi-weekly, the Vendor will arrange with the School Nurse or Designated Official a day and time to do the collection of specimens. The schedule will not follow any recognizable pattern. The selected student names will be given to the School Nurse or Designated Official, who will arrange for these students to report to the collection area.

**B. Collection of Specimens**

The Vendor will oversee the collection of specimens as outlined in the section titled Procedures for Random Drug Testing of Student Participants. Chain-of-Custody forms will be provided by the Vendor that meets the criteria of this policy and that of the testing laboratory. Students will be given as much privacy as possible in the obtaining of the specimen.

**C. Testing of Specimens**

The Vendor will have all specimens tested for the specified illicit or banned substances by a qualified laboratory certified by the Substance Abuse and Mental Health Services Administration (SAMHSA) following the guidelines of the Department of Health and Human Services. The testing laboratory should have greater than five (5) years of experience in toxicology

testing and chain-of-custody procedures. All specimens must be initially tested using a highly accurate immune-assay technique, with all presumptive positive results, then confirmed by a Gas Chromatography/Mass Spectroscopy (GC/MS) confirmatory test. The testing laboratory must be able to test for the following drug classes, substances, or their metabolites in collected specimens:

Amphetamines	Barbiturates	Benzodiazepines	Cocaine
MDMA (Ecstasy)	Methamphetamines	Oxycodone	Phencyclidine
Propoxyphene	Tricyclic Antidepressants	THC	Opiates
Nicotine / Cotine	Alcohol	Anabolic Steroids	

The Superintendent or Designated Official may specify specific classes or substances to be tested.

**D. Medical Review Officer (MRO) Services**

The Vendor will provide MRO services by a licensed physician who is certified by the Medical Review Officer Certification Council or the American Association of Medical Review Officers as having proven by examination to have had the appropriate medical training to interpret and evaluate drug test results and thus qualified for certification as a Medical Review Officer. Additionally, the MRO must demonstrate a willingness to abide by the Procedure for Random Drug Testing of Student Participants as to the evaluation of positive drug tests and reporting findings in a timely and confidential manner. All results will be kept on file until June 30 of the year in which the student graduates.

**E. Reporting of Random Sample Test Results by Vendor**

The MRO will certify all sample drug screens as positive. Positive findings will be reported by telephone in a confidential manner to the parent/guardian of the student participant and then to the School Nurse. The school will be notified of a positive result by email.

**F. Statistical Reporting and Confidentiality of Positive Drug Test Results**

The Vendor, testing laboratory, or MRO may not release any statistics on the rate of positive drug tests to any person, organization, news publication, or media outlet without the written consent of the Fort Frye Local School District; however, the Vendor will provide the Superintendent or designated official with an annual report showing the number of tests performed, rate of positive and negative tests, and what substances were found in the positive specimens.

**PROCEDURE FOR COLLECTION PROCESS (Urine Screens)**

The student will be notified to report to the collection site. A specimen from the student will be collected as follows, and all students must follow this process:

- All students must have a picture ID or be identified by the Principal, School Nurse, or designated school official. No exceptions will be allowed.
- The student participant will sign in on the roster and be given a corresponding number on the specimen cup.
- Student participants may not bring any accessories (bags, backpacks, purses, etc.), cups, containers, or drinks in the collection area. All outerwear, including but not limited to coats, vests, jackets, sweaters, hats, scarves, or baggy clothing must be removed before entering the collection site.
- The drug testing area must be secured during the testing.
- Only lab technicians, the Principal, Athletic Director, School Nurse, other Designated Official, and/or the student participants may be present during the test collection.
- The student participant will be asked to wash his/her hands with soap and water and dry them.
- The collector may add a bluing agent to the water in the urinal or toilet.
- The student participant will take his/her specimen cup to the restroom.
- The student participant will be asked to urinate directly into his/her cup while the technician will stand outside the stall and/or restroom to ensure validity of the specimen collection.
- The student participant will cap the urine specimen in his/her cup and the lab technician will check the temperature of the urine specimen. The student participant is not to flush the toilet until directed by the lab technician. In the event that the toilet is flushed prior to being directed to do so, the student participant will be required to give a new urine specimen immediately.
- The student may then re-wash his/her hands.
- The student participant will sign the urine specimen back in with the corresponding cap number.
- The urine specimen will be screened with an immunoassay test.

- Student participants who are unable to produce a urine specimen will be kept in a secured area until they are able to do so. Water may be provided. If the student participant is still unable to produce a urine specimen after a reasonable time, he/she may be asked to undergo a saliva test or will be treated as a positive result if the testing does not take place.
- If adulteration is suspected, a second urine or saliva specimen will be requested. Otherwise, any and all adulterations of the urine specimen or saliva specimen will be considered as a policy violation with consequences accordingly.
- All negative screens will be reported as such and discarded.
- If a student agrees to undergo a saliva test, the procedure shall be as follows:
  - a. The student participant shall not place anything in the mouth including food, drink, or gum for at least 10 minutes prior to collection.
  - b. The student participant will be given an oral collection device.
  - c. The student participant will insert the collector inside of the mouth and on tongue to collect oral fluid for a total of three minutes or until the sponge becomes fully saturated.
  - d. The collection device will be screened.
  - e. All negative screens will be reported as such and discarded.

This collection procedure is subject to change because of procedural requirements by the testing agency. The School Board reserves the right to change the collection procedure to coincide with the testing guidelines set forth by the testing agency.

### **CONFIDENTIALITY OF RESULTS**

All drug test results are considered confidential information unless otherwise required by law and will be handled accordingly. Information will not be disclosed to criminal or juvenile authorities absent legal compulsion by valid subpoena or other legal process. The results of drug tests conducted pursuant to this policy will not be documented in any student participant's academic records and will be destroyed on June 30 of the year in which he/she graduates. No student participant who tests positive for illicit or banned substances under this policy will be punished academically. Those persons having results reported to them as set forth by this policy must sign a Confidentiality Statement for the Random Sample Drug Testing Program.

### **PROCEDURE FOR REPORTING POSITIVE RESULTS**

The Medical Review Officer (MRO) will review all reports of positive drug testing results as follows:

- A. Determine if any discrepancies have occurred in the chain of custody.
- B. If necessary, contact the parent/guardian to determine if the student participant is on any prescribed medication and if that medication resulted in the positive drug screen. If the student participant is on prescribed medication, he/she will be required to obtain a letter from a physician to document the prescribed medications within five days.
- C. Determine if the test specimen has been adulterated. If adulterated, the test will be considered "positive".

Based on the above, the MRO will certify the drug test results as positive or negative and report the certified results to the School Nurse or Designated Official.

### **PROCEDURE FOR POLICY VIOLATION**

In the event of a certified positive result that indicates the presence of illegal drugs or banned substances, the following will occur:

- A. The Principal or School Nurse will contact and notify the parent/guardian of the student participant and principal within 24 hours, followed by notifying the student and Athletic Director if applicable as well as the coach/advisor. In addition, a written notification from the School Nurse will be sent to the parent/guardian by certified mail.
- B. The student participant and his/her parent/guardian/custodian will attend a conference with the School Nurse, Principal, Athletic Director, and Coach/Advisor to discuss the infraction. All District representatives must sign a confidentiality statement prior to the conference.
- C. The parent/guardian and the student will be notified that he/she will be required to submit a sample for testing at each testing interval that takes place within the next calendar year at the expense of the student or parent/guardian.

D. Consequences for policy violation are defined as follows:

**PENALTIES FOR A POSITIVE TEST/VIOLATION OF THIS POLICY**

	<b>Games &amp; Other Activities</b>	<b>Practices/Activities</b>	<b>Professional Counseling</b>	<b>Community Service</b>
<b>1<sup>st</sup> Violation</b>	<p><b>ATHLETES</b> Denied privilege of participation in 25% of the scheduled contests or performances. Can be reduced to 10% if the student freely admits to violation and enrolls in substance/tobacco/alcohol abuse assessment and aftercare program at the family's expense and approved by the Principal. Any unmet penalty will carry over to next sports season of participation.</p>	<p><b>ATHLETES</b> Practice and travel with team (sit on bench) is permitted but may not dress in uniform.</p>	<p>Recommended (at no cost to District) with documentation that the student completed all recommendations of the counselor</p> <p>Mandatory inclusion for testing on all random testing dates for one calendar year at the District's expense (this requirement may be waived by the District case-by-case)</p>	<p>Possible: Up to 20 hours</p> <p>Discretion of building Principal. Student must arrange own community service but has to be approved by the Principal and due within 30 calendar days of the positive test.</p>
	<p><b>OTHER EXTRACURRICULARS</b> Denied participation in 25% or 45 school days of the extra-curricular activities identified in this policy, with any remaining unmet penalty applied to the next season of participation if needed. Can be reduced to 10% or 20 days if the student freely admits to violation and enrolls in substance/tobacco/alcohol abuse assessment and aftercare program at the family's expense and approved by the Principal.</p>	<p><b>OTHER EXTRACURRICULARS</b> No attendance at club meetings or off campus trips or special events.</p>		

	<p><b>STUDENTS w/PARKING PERMITS</b> Denied 25% or 45 school days of parking privileges. Can be reduced to 10% or 20 days if the student freely admits to violation and enrolls in substance/tobacco/alcohol abuse assessment and aftercare program at the family's expense and approved by the Principal</p>			
<b>2<sup>nd</sup> Violation</b>	<p><b>ATHLETES</b> Denied privilege of participation in 50% of scheduled contests or performances. Any unmet penalty will carry over to next sports season of participation.</p>	<p><b>ATHLETES</b> Practice but no travel. Can sit with team ONLY at home contests but not in uniform.</p>	<p>REQUIRED (at no cost to District) with documentation that the student completed all recommendations of the counselor</p>	<p>YES: 30 hours required</p> <p>Student must arrange own community service but has to be approved by the Principal and due within 40 calendar days of the positive test.</p>
	<p><b>OTHER EXTRACURRICULARS</b> Denied participation in 50% or 90 school days of the extra-curricular activities identified in this policy, with any remaining unmet penalty applied to the next season of participation if needed.</p>	<p><b>OTHER EXTRACURRICULARS</b> No attendance at club meetings or off campus trips or special events.</p>	<p>Mandatory inclusion for testing on all random testing dates for one calendar year at family expense</p>	
	<p><b>STUDENTS w/PARKING PERMITS</b> Denied 50% or 90 school days of parking privileges</p>			
<b>3<sup>rd</sup> Violation</b>	<p><b>ATHLETES</b> Denied privilege of athletics participation for one full year of FFHS career from the date of the positive test. .</p>	<p>All privileges denied for one full calendar year from the date of the positive test.</p>	<p>REQUIRED (at no cost to District) with documentation that the student completed all recommendations of the counselor</p>	<p>YES: 40 hours required</p> <p>Student must arrange own community service but has to be approved by the Principal and due within 50 calendar</p>

	<p><b>OTHER EXTRACURRICULARS</b> Denied participation in all extracurricular activities for one full year of FFHS career from the date of the positive test.</p>			
	<p><b>STUDENTS w/PARKING PERMITS</b> Loss of parking privileges for one full year of FFHS career from the date of the positive test.</p>			
4 <sup>th</sup> Violation	<p><b>ATHLETES</b> Denied privilege of athletics participation for remainder of FFHS career.</p>	All privileges denied for remainder of students FFHS career.	REQUIRED (at no cost to District) with documentation that the student completed all recommendations of the counselor	YES: 50 hours required  Student must arrange own community service but has to be approved by the Principal and due within 60 calendar days of the positive test.
	<p><b>OTHER EXTRACURRICULARS</b> Denied participation in all extracurricular activities identified in this policy for remainder of FFHS career.</p>			
	<p><b>STUDENTS w/PARKING PERMITS</b> Loss of parking privileges for remainder of FFHS career.</p>			

**Additional Notes:**

- Discipline is cumulative.
- If denial of participation occurs outside the student participant’s athletic season or outside the regular school year, the same rules apply. Denial of participation would take place at the beginning of the athlete’s season, at the beginning of the next extracurricular activity, or at the beginning of the next school year.
- If the suspension of participation occurs toward the end of an athlete’s season or the extracurricular activity and the number of games or time left is less than the percent of the denial of participation, then the denial of participation will carry over into the next sport season, activity, or school year.

**RETESTING PROCEDURE**

Upon notice from the testing laboratory of adulterated or suspect results or results that reveal that testing acceptable criteria have not been met, a second sample test is obtained from the student. The student is required to provide a second sample for testing upon request by the Principal or School Nurse. The student may not be permitted to participate in any athletic or extracurricular

event or drive to school and park on campus until the retest is scheduled and completed. Failure to submit to this additional test constitutes a policy violation. The time period in which the student is awaiting retesting will count toward policy violation consequences if the student tests positive on the second follow-up test.

Any student, who tests positive during a random test, will automatically be added to the list of randomly selected students to be tested in future random testing for the next calendar year from the date of the positive test at the expense of the student and parent/guardian/custodian.

### APPEAL

The student has the right to appeal ONLY the test result and/or the policy consequences to the building principal. In such cases, the appeal must be delivered to the principal in writing within three (3) business days (defined as any day the District's Central Administration Office is open for business) of the notification letter of the positive result. Failure to comply with this time limit shall bar further appeals under this policy.

Any penalties authorized under this policy are in effect during the pendency of an appeal. The building principal will issue a decision within a reasonable time of receipt of the appeal. Notice of the decision is given by phone if possible and then by personal service or certified mail.

If not satisfied with the decision of the building principal, the student or his/her parent/legal guardian may appeal to the Superintendent/designee by delivering written notice to the administration office within two business days after notice (verbal or written, whichever is sooner) of the principal's decision. The Superintendent/designee will issue a decision within a reasonable time of receipt to the appeal.

No further review of the Superintendent's/designee's decision will be provided and his/her decision is conclusive in all respects. Any necessary interpretation or application of this policy shall be in the sole and exclusive judgment and discretion of the Superintendent/designee, which shall be final and non-appealable.

### SAFE HARBOR PROGRAM

Our District encourages students who seek help for issues related to alcohol and drug use or abuse to enroll in the District's Safe Harbor Program. The program is designed to assist a student who either suspects or self-identifies with alcohol or drug related issues. The act of enrollment in the Safe Harbor Program will not be treated as a violation of this policy and be cause for District sanctions or actions.

To be eligible for the Safe Harbor Program, students must complete and submit a **Declaration of Safe Harbor Form** to the School Nurse or Principal. A student is permitted to enter the Safe Harbor Program one time during his/her attendance in the Fort Frye Local School District. A student will be permitted to remain in the program for a reasonable period of time (not to exceed 30 calendar days) as informed by a treatment or educational plan.

Students are not eligible for the program:

- If they have been informed of an impending drug test by the school or athletics staff member;
- Thirty (30) calendar days prior to their first official practice date of their season as designated by OHSAA or their advisor;
- If they have had a previous violation of this policy;
- If they have previously tested positive during a District drug test

#### Resources, Services Provided by Safe Harbor Program

Once enrolled in the program, the District will work with the students to prepare a Safe Harbor treatment plan, to include, confidential drug testing. Students will be tested for prescribed substances upon entry into the Safe Harbor Program, and such a positive initial test will not result in any administrative sanction except those listed in this section.

#### Testing During Safe Harbor Program Enrollment

While in compliance with the Safe Harbor Program treatment plan, students will not be included in the list of students eligible for random drug testing. This list will be maintained by the School Nurse.

#### Removal from Program

Students will be removed from the Safe Harbor Program and be subject to appropriate sanctions as indicated by this policy when:

- A drug test result indicates new usage (subsequent to initial upon entering the program)
- They tested positive for a new banned substance after the initial Safe Harbor Program test
- They fail to comply with the Safe Harbor Program treatment plan.

## Enrollment Notifications

The Principal, Assistant Principal, School Nurse, Director of Athletics, the Athletic Trainer, and the Team Physician may be informed of the student's participation in the Safe Harbor Program.

## **FINANCING**

Once a participant has had a positive test confirmed or an admission, any and all additional tests or related costs incurred are the responsibility of the participant and their parent(s)/legal guardian(s).

# APPENDIX

- INFORMED CONSENT AGREEMENT
- OPT IN INFORMED CONSENT AGREEMENT
- CONFIDENTIALITY STATEMENT FOR THE RANDOM DRUG TESTING PROGRAM
- WITHDRAWAL FROM RANDOM DRUG TESTING OF STUDENT PARTICIPANTS
- DECLARATION OF SAFE HARBOR FORM

**INFORMED CONSENT AGREEMENT**

We hereby consent to allow the student named on the reverse side to undergo urinalysis testing for the presence of illicit drugs, alcohol, or banned substances in accordance with Policy and Procedures for Drug Testing of the Fort Frye Local School District.

We understand that testing will be administered in accordance with the guidelines of the Fort Frye Local School District Drug Testing Policy for students.

We understand that any sample taken for drug testing will be tested only by a Board approved company.

We hereby give our consent to the company selected by the Fort Frye Board of Education, its employees, or agents, together with any company, hospital, or laboratory designated to perform urinalysis testing for the detection of drugs.

We further give our consent to the company selected by the Fort Frye Board of Education, its employees, or agents, to release all results of these tests to designated School District employees or agents. We understand that these results will also be available to us upon request.

I, the student, hereby authorize the release of the results of such testing to my parent/guardian/custodian.

We hereby release the Fort Frye Local School District, its Board Members, and employees or agents from any legal responsibility or liability for the release of such information and records.

This will be deemed consent pursuant to the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. 1232g as amended, and the Ohio Revised Code 3319.321, for the release of the test results as authorized by the Informed Consent Agreement or as required by law.

Fort Frye Local Schools  
Drug Testing Policy

### INFORMED CONSENT AGREEMENT

STUDENT NAME: \_\_\_\_\_

GRADE: \_\_\_\_\_

#### AS A STUDENT:

- I understand and agree that participation in athletic or extracurricular activities and parking on school property during school hours is a privilege that may be withdrawn for violations of the Fort Frye Local School District Policy for Random Drug Testing of Student Participants, hereinafter Policy.
- I have read the Policy and understand the consequences that I will face if I do not honor my commitment to this Policy.
- I understand that I am subjected to random drug testing, and that if I refuse, I will not be allowed to practice, participate, or park on school property during school hours. I have read the consent on the reverse of this form and agree to its terms.
  - I understand this agreement is binding while I am a student in the Fort Frye Local School District.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

#### AS A PARENT/GUARDIAN/CUSTODIAN:

- I have read the Policy and understand the responsibilities of my son/daughter/ward as a participant in athletic, extracurricular activities and/or parking privileges in the Fort Frye Local School District.
- I understand that my son/daughter/ward, when participating in athletics, extracurricular activities, and/or receiving a parking permit, may be subjected to random drug testing, and if he/she refuses, will not be allowed to practice, participate, or park on school property during school hours. I have read the consent on the reverse of this form and agree to its terms.
- I understand that after my son/daughter/ward has completed his/her season and does not intend on participating in other activities and/or parking for the remainder of the year, he/she will still be subjected to random drug screening for the remainder of his/her academic career.
- I understand this agreement is binding while my son/daughter/ward is enrolled in the Fort Frye Local School District.

\_\_\_\_\_  
Parent/Guardian/Custodian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian/Custodian Printed Name

\_\_\_\_\_  
Phone

**Fort Frye Local School District**

**VOLUNTARY RANDOM DRUG TESTING “OPT-IN” CONSENT AGREEMENT**

Student Name - PRINTED: \_\_\_\_\_

Grade: \_\_\_\_\_

**AS A STUDENT:**

- I understand and agree that I will be included in the list of student participants eligible for random drug testing according to the Fort Frye Local School District’s Policy for Drug Testing of Students.
- I understand this is binding while I am a student enrolled in the Fort Frye Local School District.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

**AS A PARENT/GUARDIAN/CUSTODIAN:**

- I understand that by voluntarily signing this consent, I will allow the Vendor to perform drug and/or alcohol testing on my son/daughter/ward in which positive results will be reported to me.
- I understand that I have an annual fee of \$20 payable to the Fort Frye Local School District for my son/daughter/ward’s participation in the program.
- I understand this is binding while my son/daughter/ward is enrolled in the Fort Frye Local School District.

\_\_\_\_\_  
Parent/Guardian/Custodian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian/Custodian - Printed Name

\_\_\_\_\_  
Phone

**Fort Frye Local School District**

**Confidentiality Statement for the Random Drug Testing Program**

I, \_\_\_\_\_, acknowledge that I will be privileged to hear and see sensitive  
Printed Name

information related to results of random drug testing performed on student participants in school sponsored athletic programs or other extracurricular activities and/or students with parking privileges in the Fort Frye Local School District. I pledge to keep any information given to me in strict confidence and will only release this information to others as dictated by Board policy or with properly obtained permission of the student and his/her parent/guardian/custodian.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Fort Frye Local School District****WITHDRAWAL FROM RANDOM DRUG TESTING OF STUDENT PARTICIPANTS****AS A STUDENT:**

- I have read the Policy for **Random Drug Testing of Student Participants** and have decided to remove myself from the Drug Testing Program.
- I understand that by removing myself from the Drug Testing Program, I am not permitted to participate in School-Sponsored Interscholastic Athletics and Extracurricular Activities and am not permitted to park on school property during school hours for a minimum of one (1) calendar year from the date this form is submitted to the Principal.

Student Name - Printed: \_\_\_\_\_

Current Grade Level: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**AS A PARENT/GUARDIAN:**

- I have read the **Policy for Random Drug Testing of Student Participants** and have decided to rescind my original consent for my son/daughter/ward to participate in the Drug Testing Program.
- I understand that by rescinding my consent for the Drug Testing Program, my son/daughter/ward is not permitted to participate in School-Sponsored Interscholastic Athletics and Extracurricular Activities and is not permitted to park on school property during school hours for a minimum of one calendar year from the date this form is submitted to the Principal.

Parent/Guardian Name - Printed: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Fort Frye Local School District**

**DECLARATION OF SAFE HARBOR FORM**

I hereby declare "safe harbor" from the Fort Frye Local School District Drug Testing Program. I understand that this is the one and only time I am permitted to declare "safe harbor" and I will:

- Be tested for drugs immediately
- Be evaluated by an approved Counselor and/or Team Physician regardless of the test results
- Follow and complete the prescribed counseling/treatment plan
- Be drug tested at a frequency prescribed by the counselor or team physician
- Remain in Safe Harbor Program until released by the counselor and/or team physician for a period of time not to exceed thirty (30) calendar days
- Not be eligible for randomized drug testing under the Fort Frye Local School District Drug Testing Program while in the Safe Harbor Program
- Follow other steps described in this program under the Safe Harbor section.

Name (Print): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**For School Nurse:**

Eligible for Safe Harbor: Yes \_\_\_\_\_ No \_\_\_\_\_

Reviewed Safe Harbor program: Yes \_\_\_\_\_ No \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_