

# ***Fort Frye Local Schools*** **Board of Education**



## **September Agenda**

**September 20, 2012**

**Beverly-Center Elementary**

**6:00 P.M.**

**FORT FRYE BOARD OF EDUCATION**  
 September 20, 2012  
 Beverly-Center Elementary  
 6:00 P.M.

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A. PRAYER

B. CALL TO ORDER

Place \_\_\_\_\_, Time \_\_\_\_\_

C. ROLL CALL

Mrs. Perry \_\_\_\_\_, Mr. Schilling \_\_\_\_\_, Mr. White \_\_\_\_\_,  
Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_

D. PLEDGE OF ALLEGIANCE

E. PUBLIC PARTICIPATION\*

F. COMMITTEE REPORTS

Tom Gibbs, Superintendent

*\*Public discussion is limited to 30 minutes per meeting.*

*Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.*

## CONSENT AGENDA

### 1. DISPOSAL OF PROPERTY

Recommend approval to dispose of school property as listed on the attached Disposal of Property forms from Fort Frye High School.

*Attachment A*

### 2. MINUTES

Recommend approval and waiving public reading of the minutes of the August 16, 2012 regular as presented.

*Attachment B (email)*

### 3. TREASURER'S REPORT

Recommend the Treasurer's report for the month ending August 31, 2012 {includes Cash Reconciliation, Fund Report, Warrants Issued, and Financial Comparison} be approved as presented.

*Attachment C*

### 4. CALENDAR REVISION – WAIVER DAY NO SCHOOL

Recommend moving a waiver day from Friday, March 22, 2013 to Tuesday, April 2, 2013; as approved by the Ohio Dept. of Education.

*Attachment D*

### 5. REVISE ATHLETIC HANDBOOK

Recommend revising the handbook under Pay to Participate Fee from "All fees must be paid after team selection and before uniforms are issued." to "All fees must be paid prior to the first regular season game."

*Attachment E*

### 6. DONATION

Recommend accepting the donation of an orbital shaker, 3 cu.ft. chest freezer, and 15 cu. ft. chest freezer to the high school biology lab and agriculture lab from Thermo Fisher Scientific.

*Attachment F*

### 7. VOLUNTEER

Recommend approval for the following individuals to serve as classroom volunteers for the 2012-2013 school year.

Missy Huck  
Suzanne Byrd  
Autumn Moncrief

8. PROFESSIONAL GROWTH – BARBARA SLEEK

Recommend approval for the following professional growth application:

<u>Barbara Sleek</u>	<u>University of La Verne</u>	<u>Total 6 sem. hrs.</u>
	EDUC 7120 Bullying	Oct. '12 – 3 hrs.
	EDUC 7108 I'm So Stressed I Could Scream	Oct. '12 – 3 hrs.

*Attachment G*

9. PROFESSIONAL GROWTH – TERRI HUCK

Recommend approval for the following professional growth application:

<u>Terri Huck</u>	<u>Muskingum University</u>	<u>Total 3 sem. hrs.</u>
	EDUC 710 Capstone: Practioner's Seminar	3 hrs. – Fall 2012

10. PROFESSIONAL GROWTH – NOREEN MULLENS

Recommend approval for the following professional growth application:

<u>Noreen Mullens</u>	<u>University of Dayton</u>	<u>Total 12 sem. hrs.</u>
	EDA718 The Superintendency	3 – August '12
	EDA 733 Internship III	3 – August '12
	EDA 760 District Level Management	3 – January '13
	EDA 761 District Level Leadership	3 – March '13

“I MOVE TO APPROVE THE ITEMS LISTED ON THE CONSENT AGENDA”

*MOTION BY* \_\_\_\_\_, *SECOND BY* \_\_\_\_\_

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mrs. Perry \_\_\_\_\_,  
Mr. Schilling \_\_\_\_\_, Mr. White \_\_\_\_\_

## ADMINISTRATIVE & FINANCIAL AGENDA

### PERSONNEL

**Employment by the Fort Frye Board of Education is contingent upon a successful background check through both the Bureau of Criminal Identification and Investigation (Ohio) and the FBI (at the employee's expense), training on the district's Exposure Control Plan, a TB test, and sports medicine training for persons involved in coaching activities and other state requirements.**

#### 1. INCREASE PURCHASE SERVICE HOURS FOR NURSES

Recommendation to increase purchase service hours for nurses from 40 hrs. to a maximum of 52 hours per week as needed.

*Attachment H*

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mrs. Perry \_\_\_\_\_,  
Mr. Schilling \_\_\_\_\_, Mr. White \_\_\_\_\_

#### 2. EMPLOY DISTRICT DOCTOR- DR. ALLEN MCELROY

Be it resolved, that the Fort Frye Board of Education employ Dr. Allen McElroy as the school physician to serve in an advisory capacity at no cost to the district for the 2012-2013 school year.

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mrs. Perry \_\_\_\_\_,  
Mr. Schilling \_\_\_\_\_, Mr. White \_\_\_\_\_

#### 3. EMPLOY DISTRICT NURSE – BETH ROE

Be it resolved , that the Fort Frye Board of Education employ Beth Roe as the ex officio consultant "nurse of records" for school nurse services at Fort Frye Local School District at a cost of \$1.00 to the district for the 2012-2013 school year.

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mrs. Perry \_\_\_\_\_,  
Mr. Schilling \_\_\_\_\_, Mr. White \_\_\_\_\_

#### 4. NURSING SERVICES- DARCIA DAVIS

Recommend issuing a purchased service contract to Darcia Davis to provide nursing services for the remainder of the 2012-2013 school year as a substitute nurse @ \$13.00/per hr.

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mrs. Perry \_\_\_\_\_,  
Mr. Schilling \_\_\_\_\_, Mr. White \_\_\_\_\_

5. EMPLOY PARAPROFESSIONAL AIDES

Recommend employment of the following paraprofessionals on an as-needed basis for the 2012-2013 school year:

*Attachment I*

Janis Baker	2 ½ hr.	Ewing School	\$8.72 per hr.
Amy Owens	6 hr.	Ewing School	\$8.72 per hr.
Valarie Garvin	3 ½ hr.	St. Johns Central	\$8.72 per hr.

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mrs. Perry \_\_\_\_\_,  
Mr. Schilling \_\_\_\_\_, Mr. White \_\_\_\_\_

6. RESIGNATION – MARINDA TENNANT

Accept the resignation of Marinda Tennant as a 6 hour paraprofessional aide at Ewing School effective August 17, 2012.

*Attachment J*

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mrs. Perry \_\_\_\_\_,  
Mr. Schilling \_\_\_\_\_, Mr. White \_\_\_\_\_

7. EMPLOY BUS DRIVER—GEORGE KLINTWORTH

Recommend the employment of George Klintworth as a 4 hr. bus driver @ a Step 2 salary of \$13.59/ per hr.

*Attachment K*

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mrs. Perry \_\_\_\_\_,  
Mr. Schilling \_\_\_\_\_, Mr. White \_\_\_\_\_

8. MENTORING STIPEND

Approve the following to serve as a mentor for 2012-2013 school year.

Mentor  
Cathy Mace- \$400

New Teacher  
Casey Mercer

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mrs. Perry \_\_\_\_\_,  
Mr. Schilling \_\_\_\_\_, Mr. White \_\_\_\_\_

9. SUPPORT STAFF SUBSTITUTES

Recommend approving the following as support staff substitutes for the 2012-2013 school year:

Janine Satterfield  
Pam Brooker  
Cheryl Klintworth

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mrs. Perry \_\_\_\_\_,  
Mr. Schilling \_\_\_\_\_, Mr. White \_\_\_\_\_

10. SUPPLEMENTAL YEARBOOK ADVISOR – KATHY ALLEN-BIDWELL

Recommend approval to compensate Kathy Allen-Bidwell for 50 minutes per week at her per diem rate for a total of \$1,196.00, due to the fact she has only 150 minutes of planning per week.  
*Attachment L*

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mrs. Perry \_\_\_\_\_,  
Mr. Schilling \_\_\_\_\_, Mr. White \_\_\_\_\_

11. DISTRICT INTENT - OSFC

Authorize Superintendent to sign the 2013 District Intent Form from the Ohio School Facilities Commission is to be considered for July 2013 approval for funding.  
*Attachment M*

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mrs. Perry \_\_\_\_\_,  
Mr. Schilling \_\_\_\_\_, Mr. White \_\_\_\_\_

12. PITNEY BOWES POSTAGE METER

Recommend approval to renew a 48 month lease for a Pitney Bowes postage meter at a cost of \$117 per month.  
*Attachment N*

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mrs. Perry \_\_\_\_\_,  
Mr. Schilling \_\_\_\_\_, Mr. White \_\_\_\_\_

13. OBI INSTRUCTOR – JANET BARTH

Recommend Janet Barth for the position of OBI instructor for the 2012-2013 school year.

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mrs. Perry \_\_\_\_\_,  
Mr. Schilling \_\_\_\_\_, Mr. White \_\_\_\_\_ *Attachment O*



BOARD OF EDUCATION CONCERNS

1. POLICY ADDITION

Recommend 1st reading of the following board policy:

Attachment P

DJH Credit Cards

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mrs. Perry \_\_\_\_\_,  
Mr. Schilling \_\_\_\_\_, Mr. White \_\_\_\_\_

2. POLICY REVISIONS

Recommend approval of the following Board Policy updates:

DJF	Purchasing Procedures
CBG (Also AFB)	Evaluation of the Superintendent
AFBA (Also BCCB)	Evaluation of the Treasurer
DN	School Properties Disposal Procedure
EBCD	Emergency Closings
IGBE	Remedial Instruction
JEB	Entrance Age
JEBA	Early Entrance to Kindergarten

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mrs. Perry \_\_\_\_\_,  
Mr. Schilling \_\_\_\_\_, Mr. White \_\_\_\_\_

MOTION TO ADJOURN \_\_\_\_\_, SECOND \_\_\_\_\_,  
TIME \_\_\_\_\_

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mrs. Perry \_\_\_\_\_,  
Mr. Schilling \_\_\_\_\_, Mr. White \_\_\_\_\_