

# *Fort Frye Local Schools* **Board of Education**



## **January Agenda**

**January 10, 2013**

**Beverly-Center Elementary**

**6:30 P.M.**

FORT FRYE BOARD OF EDUCATION  
January 10, 2013  
Beverly-Center Elementary  
6:30 P.M.

A. PRAYER .....	3
B. CALL TO ORDER .....	3
C. ROLL CALL .....	3
D. PLEDGE OF ALLEGIANCE .....	3
E. PUBLIC PARTICIPATION* .....	3
F. COMMITTEE REPORTS .....	3
<b>CONSENT AGENDA .....</b>	<b>4</b>
1. MINUTES .....	4
2. TREASURER’S REPORT .....	4
3. SCHOOL BOARD RECOGNITION MONTH RESOLUTION .....	4
4. VOLUNTEER .....	4
<b>ADMINISTRATIVE &amp; FINANCIAL AGENDA .....</b>	<b>5</b>
1. MINIMUM WAGE INCREASE .....	5
2. EMERGENCY TRAININGS .....	5
3. MENTORING STIPEND .....	5
4. PAYMENT OF INTERNET ACCESS .....	6
<b>ADDENDUM .....</b>	<b>6</b>
5. HOUSE BILL 264: AUTHORIZATION TO SUBMIT ENERGY CONSERVATION REPORT TO THE OHIO SCHOOL FACILITIES COMMISSION AND ENTER INTO A PERFORMANCE CONTRACTING AGREEMENT	6
6. IMPROVEMENT PROJECT BIDS .....	7
7. SECURITY DOORS .....	8
8. LEAVE OF ABSENCE – BRENDA HEISS .....	8
9. MOU FOR CLINICAL SUPERVISOR FOR MEGAN MILLER .....	8
MOTION TO ADJOURN _____, SECOND _____, .....	8
TIME _____ .....	8

A. PRAYER

B. CALL TO ORDER

Place \_\_\_\_\_, Time \_\_\_\_\_

C. ROLL CALL

Mrs. Perry\_\_\_\_\_, Mr. Schilling \_\_\_\_\_, Mr. White\_\_\_\_\_,  
Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_

D. PLEDGE OF ALLEGIANCE

E. PUBLIC PARTICIPATION\*

F. COMMITTEE REPORTS

Tom Gibbs, Superintendent  
Noreen Mullens, Curriculum/LDC

*\*Public discussion is limited to 30 minutes per meeting.  
Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.*

C O N S E N T   A G E N D A

1. MINUTES

Recommend approval and waiving public reading of the minutes of the December 20, 2012 regular meeting as presented.

*Attachment A*

2. TREASURER’S REPORT

Recommend the Treasurer’s report for the month ending December 31, 2012 {includes Cash Reconciliation, Fund Report, Warrants Issued, and Financial Comparison} be approved as presented.

*Attachment B*

3. SCHOOL BOARD RECOGNITION MONTH RESOLUTION

**WHEREAS**, it shall be the mission of the Fort Frye School District to provide all students with the best possible education; and

**WHEREAS**, the school board sets the direction for our community’s public schools by envisioning the community’s education future; and

**WHEREAS**, the school board sets policies and procedures to govern all aspects of school district operation; and

**WHEREAS**, the school board keeps attention focused on progress toward the school district’s goals and maintains a two-way communications loop with all segments of the community; and

**WHEREAS**, serving on a school board requires a unselfish devotion of time and service to carry on the mission and business of the school district; and

**WHEREAS**, the school board must respond on behalf of the community to the educational needs of students; and

**WHEREAS**, the school board voluntarily accepts the above-mentioned responsibilities;

**NOW, THEREFORE, BE IT RESOLVED**, we hereby proclaim January 2013 as School Board Recognition Month.

4. VOLUNTEER

Recommend approval for the following to serve as a volunteer for the 2012-2013 school year:

Dottie Welch

“I MOVE TO APPROVE THE ITEMS LISTED ON THE CONSENT AGENDA”

*MOTION BY* \_\_\_\_\_,      *SECOND BY* \_\_\_\_\_

Mr. White \_\_\_\_\_, Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_,  
Mrs. Perry \_\_\_\_\_, Mr. Schilling \_\_\_\_\_

## ADMINISTRATIVE & FINANCIAL AGENDA

### PERSONNEL

**Employment by the Fort Frye Board of Education is contingent upon a successful background check through both the Bureau of Criminal Identification and Investigation (Ohio) and the FBI (at the employee's expense), training on the district's Exposure Control Plan, a TB test, and sports medicine training for persons involved in coaching activities and other state requirements.**

#### 1. MINIMUM WAGE INCREASE

Recommend approval to increase the following substitute wages in accordance with the Minimum Wage Law that became effective January 1, 2013:

Custodial	From \$7.70	To \$7.85
Educational Assistant	From \$7.70	To \$7.85
Aide	From \$7.70	To \$7.85
Food Service	From \$7.70	To \$7.85

Mr. White \_\_\_\_\_, Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_,  
Mrs. Perry \_\_\_\_\_, Mr. Schilling \_\_\_\_\_

#### 2. EMERGENCY TRAININGS

Recommend approval to pay teachers to attend training for 2 hours on how to handle building emergencies and threats; \$17/hr. + \$2.63/hr. benefits paid by Title II-A funds.

Mr. White \_\_\_\_\_, Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_,  
Mrs. Perry \_\_\_\_\_, Mr. Schilling \_\_\_\_\_

#### 3. MENTORING STIPEND

Approve the following to serve as a mentor for 2012-2013 school year. Compensation will be at the rate listed below from Title II - A:

<u>Mentor</u>	<u>New Teacher</u>
Kathy Allen Bidwell- \$400	Casey Mercer

Mr. White \_\_\_\_\_, Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_,  
Mrs. Perry \_\_\_\_\_, Mr. Schilling \_\_\_\_\_

4. PAYMENT OF INTERNET ACCESS

Approve the payment of an invoice in accordance with ORC 5705.41 (d) A, Then and Now Invoice, from SEOVEC for \$15,690.02 dated 08/26/2012 for internet access.

Mr. White\_\_\_\_\_, Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_,  
Mrs. Perry\_\_\_\_\_, Mr. Schilling \_\_\_\_\_

ADDENDUM

5. HOUSE BILL 264: AUTHORIZATION TO SUBMIT ENERGY CONSERVATION REPORT TO THE OHIO SCHOOL FACILITIES COMMISSION AND ENTER INTO A PERFORMANCE CONTRACTING AGREEMENT

**WHEREAS**, the Board of Education (the “Board”) has received a report from \_\_\_\_\_ regarding installations (the “Installations”) that would significantly reduce energy consumption in buildings owned by the School District (the “Report”);

**WHEREAS**, in reliance upon the Report, the Board has found that the amount of money the School District will spend on the Installations is not likely to exceed the amount of money it would save in energy and operational costs over the ensuing fifteen years; and

**WHEREAS**, in reliance upon the Report, the Board desires to submit to the Ohio School Facilities Commission (the “Commission”), a copy of the Report and a request for approval to finance the Installations in an amount such that financing thereon shall not exceed \$ \_\_\_\_\_.

**WHEREAS**, the Board desires to enter into a Performance Contract with \_\_\_\_\_ as approved by the Superintendent and/or Treasurer and the Board’s legal counsel, for the design and implementation of the Installations, contingent upon the Commission’s approval of the Board’s request for financing of the Installations;

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Education of the Fort Frye Local School District that:

1. The Board finds after receiving and reviewing the Report that the amount of money the School District will spend on the Installations is not likely to exceed the amount of money it would save in energy and operational costs over the ensuing fifteen years.

2. The Superintendent and/or Treasurer is hereby authorized and directed to submit to the Commission a copy of this Resolution and the Report and a request for approval to finance the Installations in an amount such that financing thereon shall not exceed \$ \_\_\_\_\_.

3. The Superintendent is hereby directed to enter into a Performance Contract with \_\_\_\_\_ (as approved by him and the Board's legal counsel) for the design and implementation of the Installations in order to significantly reduce energy consumption in buildings owned by the District, contingent upon the Commission's approval of the Board's request for financing of the Installations.

4. The Treasurer is hereby directed to arrange the financing of the Installations in accordance with the approval of the Commission in an amount such that financing thereon shall not exceed \$\_\_\_\_\_.

5. The Board declares, if approved by at least two-thirds of all its members that the competitive bidding requirements of Ohio Revised Code Section 3313.46(A) do not apply to the Installations to be designed and implemented by \_\_\_\_\_ pursuant to Ohio Revised Code Section 133.06(G) or Section 3313.372.

6. It is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board, and that all deliberations of the Board and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with the law.

**BE IT FURTHER RESOLVED**, that the Board President, Board Vice President, Superintendent, and Treasurer be and are hereby authorized and directed to take such actions as are necessary to effectuate the terms and intent of this resolution.

Mr. White\_\_\_\_\_, Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_,  
Mrs. Perry\_\_\_\_\_, Mr. Schilling \_\_\_\_\_

6. IMPROVEMENT PROJECT BIDS

Recommend authorizing the Treasurer and/or Superintendent to gather quotes and to advertise for bids for the following projects as required by Board Policy and the Ohio Revised Code:

High School Gym Floor  
High School Protective Padding  
High School Bleachers  
High School Auditorium Stage Lighting  
Beverly-Center Handicapped Entrance Improvements  
Salem-Liberty Main Entrance  
Patch, Seal & Stripe all parking lots/driveways

Mr. White\_\_\_\_\_, Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_,  
Mrs. Perry\_\_\_\_\_, Mr. Schilling \_\_\_\_\_

7. SECURITY DOORS

Recommend approving the installation of electronic key card scanners and door locks by Southeastern Security Systems for a total amount of \$22,471.00:

Lowell Elementary	3 doors	\$5,399.00
Salem Liberty	2 doors	\$4,200.00
Beverly-Center	3 doors	\$5,399.00
High School	4 doors	<u>\$7,473.00</u>
		\$22,471.00

Mr. White\_\_\_\_\_, Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_,  
Mrs. Perry\_\_\_\_\_, Mr. Schilling \_\_\_\_\_

8. LEAVE OF ABSENCE – BRENDA HEISS

Recommend an unpaid leave of absence for Brenda Heiss per article 10.2 and 10.3 of the OAPSE agreement effective on January 14, 2013 thru the end of the 2012-2013 school year.

Mr. White\_\_\_\_\_, Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_,  
Mrs. Perry\_\_\_\_\_, Mr. Schilling \_\_\_\_\_

9. MOU FOR CLINICAL SUPERVISOR FOR MEGAN MILLER

**WHEREAS**, Ohio law prohibits Colleges from directly compensating administrators for the added responsibility of being a clinical supervisor, it is the District’s intent to direct any such donations to the clinical supervisor.

**NOW THEREFORE**, the College and the district agree that the administrator is permitted by the District to supervise and to assume the duties inherent of a clinical supervisor.

Superintendent Tom Gibbs will be paid such donated \$392.00 + applicable benefits and retirement donated by Muskingum University.

Mr. White\_\_\_\_\_, Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_,  
Mrs. Perry\_\_\_\_\_, Mr. Schilling \_\_\_\_\_

MOTION TO ADJOURN \_\_\_\_\_, SECOND \_\_\_\_\_,  
TIME \_\_\_\_\_

Mr. White\_\_\_\_\_, Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_,  
Mrs. Perry\_\_\_\_\_, Mr. Schilling \_\_\_\_\_