

# *Fort Frye Local Schools* **Board of Education**



## **June Agenda**

**June 20, 2013**

**Beverly-Center Elementary**

**6:00 P.M.**

**FORT FRYE BOARD OF EDUCATION**  
 June 20, 2013  
 Beverly-Center Elementary  
 6:00 P.M.

A.	PRAYER .....	3
B.	CALL TO ORDER .....	3
C.	ROLL CALL .....	3
D.	PLEDGE OF ALLEGIANCE .....	3
E.	PUBLIC PARTICIPATION* .....	3
F.	COMMITTEE REPORTS .....	3
<b>CONSENT AGENDA .....</b>		<b>4</b>
1.	MINUTES .....	4
2.	TREASURER'S REPORT .....	4
3.	PROFESSIONAL GROWTH .....	4
4.	BAND TRIPS .....	4
5.	VOLUNTEERS .....	4
6.	DONATIONS – PTO .....	4
7.	DONATIONS – AEP .....	5
8.	EMPLOYMENT OF SUMMER YOUTH PARTICIPANTS .....	5
9.	TEST MATERIAL DEVELOPMENT .....	5
<b>ADMINISTRATIVE &amp; FINANCIAL AGENDA .....</b>		<b>6</b>
1.	LPDC COMMITTEE .....	6
2.	CORAS MEMBERSHIP .....	6
3.	TECHNICAL/COMPUTER SERVICES .....	6
4.	NON-CERTIFIED SUPPLEMENTAL CONTRACTS .....	7
5.	EMPLOY NURSES .....	7
6.	SEOVEC SOFTWARE SERVICE AGREEMENT .....	7
7.	WORKERS COMP CONTRACT GROUP RATE – SHEAKLEY .....	8
8.	LIABILITY, PROPERTY, FLEET, AND VIOLENCE INSURANCE .....	8
9.	CONTRACT - XEROX .....	8
<b>BOARD OF EDUCATION CONCERNS .....</b>		<b>9</b>
1.	POLICY REVISION .....	9
2.	POLICY ADDITION .....	9

A. PRAYER

B. CALL TO ORDER

Place \_\_\_\_\_, Time \_\_\_\_\_

C. ROLL CALL

Mrs. Perry\_\_\_\_\_, Mr. Schilling \_\_\_\_\_, Mr. White\_\_\_\_\_,  
Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_

D. PLEDGE OF ALLEGIANCE

E. PUBLIC PARTICIPATION\*

Public meeting on the subject of the retire/rehire of Daniel Liedtke by the Fort Frye Local School District Board of Education. Members of the public are invited to provide input to the Board on the subject of Daniel Liedtke's re-employment in the District following his retirement. Speakers are limited to five (5) minutes each, and all public comment will be closed after thirty (30) minutes.

F. COMMITTEE REPORTS

Tom Gibbs, Superintendent

Retirement Recognition:

Donna Dunn

Roger Korte

Daniel Liedtke

Betty Morris

Clarence Skinner

*\*Public discussion is limited to 30 minutes per meeting.*

*Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.*

# CONSENT AGENDA

## 1. MINUTES

Recommend approval and waiving public reading of the minutes of the May 16, 2013 regular meeting as presented.

*Attachment A*

## 2. TREASURER'S REPORT

Recommend the Treasurer's report for the month ending May 31, 2013 {includes Cash Reconciliation, Fund Report, Warrants Issued, and Financial Comparison} be approved as presented.

*Attachment B*

## 3. PROFESSIONAL GROWTH

Recommend approval for the following professional growth application:

<u>Sharon Miller</u>	<u>Marietta College</u>		<u>Total 4 sem. hr.</u>
	ED661 Reading Clinic	6/10/2013	4 sem. hrs.

*Attachment C*

## 4. BAND TRIPS

Recommend the Fort Frye Marching Band to attend band camp @ Mineral Wells, WV from July 28<sup>th</sup> to August 1<sup>st</sup>. Also to attend Kenny Wood Parade in Pittsburgh, PA on August 10<sup>th</sup>; band boosters will cover the cost of these trips.

## 5. VOLUNTEERS

Recommend approval for the following to serve as volunteers for the marching band for the 2013-2014 school year:

John Laswell  
Maya Deering

## 6. DONATIONS – PTO

Recommend accepting a \$4000 donation from the Beverly-Center PTO for the purchase of iPads for Beverly-Center Elementary.

7. DONATIONS – AEP

Recommend accepting a \$500 donation for Lowell Elementary and \$498 for Salem-Liberty Elementary from AEP for technology.

8. EMPLOYMENT OF SUMMER YOUTH PARTICIPANTS

Recommend employment of the attached list of participants in the subsidized summer youth employment program; district will be reimbursed by WCDJFS for all costs incurred by employment of students on an as needed basis. *Attachment D*

9. TEST MATERIAL DEVELOPMENT

Recommend the approval of developing testing materials for the following:  
American History will be developed through the use of new online testing materials as they align to the new Ohio SS standards and American Government examinations will be developed by WSCC through our dual enrollment program.

“I MOVE TO APPROVE THE ITEMS LISTED ON THE CONSENT AGENDA”  
*MOTION BY* \_\_\_\_\_, *SECOND BY* \_\_\_\_\_

Mr. White\_\_\_\_\_, Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_,  
Mrs. Perry\_\_\_\_\_, Mr. Schilling \_\_\_\_\_

## ADMINISTRATIVE & FINANCIAL AGENDA

### PERSONNEL



**EXECUTIVE SESSION – Board discussion regarding superintendent goals and evaluation.**

**Employment by the Fort Frye Board of Education is contingent upon a successful background check through both the Bureau of Criminal Identification and Investigation (Ohio) and the FBI (at the employee's expense), training on the district's Exposure Control Plan, a TB test, and sports medicine training for persons involved in coaching activities and other state requirements.**

#### 1. LPDC COMMITTEE

Recommend approval to pay the following LPDC committee members \$30 per meeting attended and \$100 for building work for the 2013-2014 school year:

Fort Frye High School: Stephanie Marshall and Deborah Rowinski  
Beverly-Center Elementary: Lenora Lockhart and Andrea Chevalier  
Lowell Elementary: Kathy Coppock  
Salem-Liberty Elementary: Lynette Stengel  
Administrator: Susan Rauch  
Committee Chair: Noreen Mullens

Mr. White\_\_\_\_\_, Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_,  
Mrs. Perry\_\_\_\_\_, Mr. Schilling \_\_\_\_\_

#### 2. CORAS MEMBERSHIP

Recommend approval of membership in the Coalition of Rural and Appalachian Schools for the 2013-2014 school year at a cost of \$325.00.

*Attachment E*

Mr. White\_\_\_\_\_, Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_,  
Mrs. Perry\_\_\_\_\_, Mr. Schilling \_\_\_\_\_

#### 3. TECHNICAL/COMPUTER SERVICES

Recommend issuing a purchased service contract to Brooke Buckley to provide technical /computer services for the 2013-2014 school year not to exceed 15 hrs. per week @ a rate of \$20.00 per hour.

Mr. White\_\_\_\_\_, Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_,  
Mrs. Perry\_\_\_\_\_, Mr. Schilling \_\_\_\_\_

4. NON-CERTIFIED SUPPLEMENTAL CONTRACTS

Whereas the following supplemental positions have been posted for the required length of time and;  
 Whereas no certificated individuals have expressed interest in these positions and;  
 Whereas these positions were made public for all individuals, certificated staff, support staff, and non-staff;  
 Therefore, I recommend the following non-certificated individuals be employed under a 1-year supplemental contract for the 2013-2014 school year:

Name	Position	Step	Salary
Janis Baker	Jr. High Volleyball	0	\$1,051.00
Lori Schilling	Volleyball	-	volunteer
Taylor Harney	Varsity Cheerleading Advisor	-	Volunteer

Mr. White\_\_\_\_\_, Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_,  
 Mrs. Perry\_\_\_\_\_, Mr. Schilling \_\_\_\_\_

*Attachment F*

5. EMPLOY NURSES

Recommend employing the following individuals to provide nursing services for the 2013-2014 school year:

Melissa Hesson  
 Gloria Thieman  
 Diana Nesselroad

{ Combined hours not to exceed 60 hrs. per week @ \$15.00 per hour

Mr. White\_\_\_\_\_, Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_,  
 Mrs. Perry\_\_\_\_\_, Mr. Schilling \_\_\_\_\_

6. SEOVEC SOFTWARE SERVICE AGREEMENT

Contract between the Council of Governments, Southeastern Ohio Voluntary Education Cooperative (COG-SEOVEC) and the Fort Frye Local School District for FY2013 to provide Basic Services (email, capital improvements, cooperative services, etc.), Fiscal software Services, Student Management Services (Infinite Campus), Library Management System Services, EMIS, Network Access for all applications. The cost will be \$32.20 per pupil plus \$800.00 per building.

*Attachment G*

Mr. White\_\_\_\_\_, Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_,  
 Mrs. Perry\_\_\_\_\_, Mr. Schilling \_\_\_\_\_

7. WORKERS COMP CONTRACT GROUP RATE – SHEAKLEY

Recommend approval to participate in a BWC group rate with Sheakley for the 2013 rate year; estimated cost of \$30,715.00 for workers comp and \$1405 for the administrative service fee.

*Attachment H*

Mr. White\_\_\_\_\_, Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_,  
Mrs. Perry\_\_\_\_\_, Mr. Schilling \_\_\_\_\_

8. LIABILITY, PROPERTY, FLEET, AND VIOLENCE INSURANCE

Recommend approval to purchase liability, property, fleet insurance, and violence insurance from Ohio School Plan through the Schwendeman Insurance Agency for the year beginning July 1, 2013 at a total cost of \$34,219.00.

*Attachment I*

Liability	\$ 7,110.00
Property	\$17,661.00
Fleet	\$ 8,956.00
Violence	\$ 492.00

Mr. White\_\_\_\_\_, Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_,  
Mrs. Perry\_\_\_\_\_, Mr. Schilling \_\_\_\_\_

9. CONTRACT - XEROX

Recommend approval to enter into a 5-Year Lease Agreement with Document Solutions a Xerox Agency for Xerox copier equipment as per agreement, effective August 1, 2012. At price of \$2,991.46 per month for Fort Frye Local District copiers and \$154.49 per month for a copier at St. Johns Elementary (to be paid for with Auxiliary Funds). Document Solutions will provide the following:

1. New Xerox Equipment, which will be network ready and have print capabilities as well as copy, sorting and stapling.
2. All prints/copies as well as full service and supplies are included in the base price. (Does not include paper and staples.)
3. All current lease agreements will be paid off by Xerox.

This contract represents a savings of approximately \$14,898(30%) per year based on prior usage, as well as providing for a “fixed rate” plan for the next 5 years.

*Attachment J*

Mr. White\_\_\_\_\_, Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_,  
Mrs. Perry\_\_\_\_\_, Mr. Schilling \_\_\_\_\_



# BOARD OF EDUCATION CONCERNS

## 1. POLICY REVISION

Recommend approval of the following Board Policy updates:

*Attachment K*

- AFC-1 Evaluation of Professional Staff  
(Ohio Teachers Evaluation System)
- GCN-1 Evaluation of Professional Staff  
(Ohio Teachers Evaluation System)
- AFC-2 Evaluation of Professional Staff  
(Administrators Both Professional and Support)
- GCN-2 Evaluation of Professional Staff  
(Administrators Both Professional and Support)
- GCB-1 Professional Staff Contracts and Compensation Plans (Teachers)
- AFC-2-R Evaluation of Professional Staff  
(Administrators Both Professional and Support)
- GCN-2-R Evaluation of Professional Staff  
(Administrators Both Professional and Support)

Mr. White \_\_\_\_\_, Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_,  
Mrs. Perry \_\_\_\_\_, Mr. Schilling \_\_\_\_\_

## 2. POLICY ADDITION

Recommend 1<sup>st</sup> reading and approval of the following board policy update:

- EDEB Bring Your Own Technology (BYOT) Program

MOTION TO ADJOURN \_\_\_\_\_, SECOND \_\_\_\_\_,  
TIME \_\_\_\_\_

Mr. White \_\_\_\_\_, Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_,  
Mrs. Perry \_\_\_\_\_, Mr. Schilling \_\_\_\_\_