

# ***Fort Frye Local Schools*** **Board of Education**



## **April Agenda**

**April 17, 2014**

**Beverly-Center Elementary**

**6:00 P.M.**

FORT FRYE BOARD OF EDUCATION

April 17, 2014

Beverly-Center Elementary

6:00 P.M.

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A. PRAYER

B. CALL TO ORDER

Place \_\_\_\_\_, Time \_\_\_\_\_

C. ROLL CALL

Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_,  
Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_

D. PLEDGE OF ALLEGIANCE

E. PUBLIC PARTICIPATION\*

F. COMMITTEE REPORTS

Stephanie Starcher, Superintendent  
Jim Black, Southeastern Ohio Port Authority

*\*Public discussion is limited to 30 minutes per meeting.*

*Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.*

“I MOVE TO APPROVE THE ITEMS LISTED ON THE CONSENT AGENDA”

MOTION BY \_\_\_\_\_, SECOND BY \_\_\_\_\_

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_

## C O N S E N T A G E N D A

### 1. AGENDA

Recommend approval of the current agenda and any addendums associated with the agenda as presented.

### 2. MINUTES

Recommend approval and waiving public reading of the minutes of the March 20, 2014 regular meeting as presented.

*Attachment A*

### 3. TREASURER’S REPORT

Recommend the Treasurer’s report for the month ending March 31, 2014 {includes Cash Reconciliation, Fund Report, Warrants Issued, and Financial Comparison} be approved as presented.

*Attachment B*

### 4. DONATION – FORT FRYE BAND

Recommend accepting a \$201.65 donation from Dave White for the purchase of drill rifles for the Fort Frye Band Flag Corp.

*Attachment C*

### 5. DONATION – T.A.G.

Recommend accepting a \$250 donation from the Muskingum Valley Area Chamber of Commerce and \$100 from Dietz, Futrell & Walters Insurance, Inc. to assist the T.A.G. teams to attend the Ohio Future Problem Solving State Bowl in Solon, Ohio, April 11 & 12, 2014.

### 6. DONATION – BEVERLY-CENTER ELEMENTARY

Recommend accepting a donation from Marietta College of a Mitsubishi projector and an Apex DVD player/recorder for Beverly-Center Elementary.

*Attachment D*

7. HANDBOOK

Recommend approval of the following handbook for the 2014-2015 school year:

Elementary Staff Handbook  
Elementary Student Handbook

*Attachment E*

8. SCHOOL CALENDAR

Recommend approval of the 2014-2015 school calendar as submitted.

*Attachment F*

## ADMINISTRATIVE & FINANCIAL AGENDA

### PERSONNEL

**Employment by the Fort Frye Board of Education is contingent upon a successful background check through both the Bureau of Criminal Identification and Investigation (Ohio) and the FBI (at the employee’s expense), training on the district’s Exposure Control Plan, a TB test, and sports medicine training for persons involved in coaching activities and other state requirements.**

1. CERTIFIED CONTRACTS

Recommend approval to issue the following certificated staff contracts for the 2014-2015 school year:

<b>2014-2015 Certificated Staff Contracts</b>					
<u>Name</u>	<u>Position</u>	<u>Degree</u>	<u>Contract</u>	<u>Step</u>	<u>Salary</u>
Kittle, Brian	High School	MA	3 yr	5	\$39,195.00
Liedtke, Daniel	High School	MA	1 yr	1	\$33,600.00
Marshall, Stephanie	High School	MA	cont.	4	\$37,796.00
Maze, Debbie	High School	BS + 150	5 yr	32	\$48,520.00
Mercer, Casey	Elementary	BA + 150	2 yr	3	\$34,153.00
Miller, Lisa	High School	MA	cont.	7	\$41,992.00
Oliver, Pamela	Elementary	MA +30	3 yr	12	\$51,784.00
Pierce, Brenda	Elementary	BS + 150	5 yr	34	\$48,520.00
Roberts, Sara	Elementary	BA	1 yr	1	\$30,394.00
Rowinski, Deborah	High School	MA	1 yr	3	\$36,397.00
Sampson, Susan	Elementary	BS +150	5 yr	36	\$48,520.00
Tuten, Michelle	High School	BA	5 yr	19	\$44,236.00
Wakefield, Rachel	District	MA + 30	2 yr	3	\$37,883.00

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_

2. EMPLOY HIGH SCHOOL PRINCIPAL – DAVID MOUNTS

Recommend issuing a 2 year contract (260 days per year) to David Mounts as high school principal at Fort Frye High School beginning the 2014-2015 school year; salary of \$73,000.00 for the first year.

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_

3. CERTIFIED STAFF EXTENDED DAYS 2014-2015 SCHOOL YEAR

Recommend approval to issue the following extended service contracts to certificated staff for the 2014-2015 school year:

Name	Position	# Days	Amount
Miller, Lisa	Vocational Agriculture	30	\$6,846.51
Wakefield, Rachel	School Psychologist	25	\$5,147.00

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_

4. SUPPORT STAFF SUBSTITUTE

Recommend approving the following as support staff substitute for the 2013-2014 school year:

Diane Henry  
Debra Doebereiner

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_

5. IMPROVEMENT PROJECT/ BUS BIDS

Recommend authorizing the Treasurer and/or Superintendent to gather quotes and to advertise for bids for the following projects and items as required by Board Policy and the Ohio Revised Code:

Lowell Elementary Roof  
Patch, Seal & Stripe all parking lots/driveways  
Bids for one or more school buses

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_

6. MODIFY FY 2014 ESTIMATED REVENUES & APPROPRIATIONS

Recommend authorizing the treasurer to modify the Fiscal Year 2014 estimated revenues and appropriations as presented.

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_

7. SUMMER SCHOOL

Employ up to 2 teachers as needed for the Cadet Virtual Academy 2014 Summer Credit Recovery Program June 2- July 31, 2014. Teacher(s) will meet 4 hours per week face-to-face and up to 2 additional hours per week for consultation as needed. Student cost is \$100 per half credit and \$150 for 1 credit. Teacher’s pay set at FFTA negotiated hourly summer curriculum work rate.

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_

8. CONTRACT – PANICH & NOEL ARCHITECTS

Approve a contract with Panich & Noel Architects as the design firm for the Lowell Elementary roofing project at a basic service fee of 6% of the construction cost.

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_

*Attachment G2*

9. ADOPT MATH CURRICULUM

Approve the adoption and purchase of My Math (Grade K-5) and Glenco (Grade 6-8) as the math curriculum for 5 years beginning with the 2014-2015 school year in the amount of \$70,535.35.

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_

10. THEN AND NOW INVOICES

Payment of invoices in accordance with ORC 5705.41 (d) A, Then and Now Invoices from Jostens for \$3,578.00 dated 2/17/2014; a second deposit for the yearbook.

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_

11. THEN AND NOW INVOICES

Payment of invoices in accordance with ORC 5705.41 (d) A, Then and Now Invoices from Washington State Community College for \$11,898.00 dated 2/28/2014; dual enrollment invoices for Spring 2014.



Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_

## BOARD CONCERNS

### 1. POLICY UPDATES

Recommend approval of the following board policy updates:

*Attachment H*

EB	Safety Program
EBBC	Bloodborne Pathogens
EBCD	Emergency Closings
ECG	Integrated Pest Management
GBK	Tobacco Use on District Property by Staff Members
GCB-1	Professional Staff Contracts and Compensation Plans (Teachers)
IC/ICA	School Year/School Calendar
ID	School Day
JFCF-R	Hazing and Bullying
JFCG	Tobacco Use by Students
JFE	Pregnant Students
KGC	Smoking and Tobacco Use on District Property
KK	Visitors to the Schools


Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_

Recommend 1<sup>st</sup> reading of the following board policy updates:

*Attachment H*

EBAA	Reporting of Hazards
EBCD-R	Emergency Closings

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_

 **EXECUTIVE SESSION** – To discuss the appointment and compensation of a public employee or official and to discuss negotiations or bargaining sessions.

MOTION TO ADJOURN \_\_\_\_\_, SECOND \_\_\_\_\_,  
TIME \_\_\_\_\_

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_