

# *Fort Frye Local Schools* **Board of Education**



## **December Agenda**

**December 18, 2014**

**Beverly-Center Elementary**

**5:00 P.M.**

FORT FRYE BOARD OF EDUCATION

December 18, 2014

Beverly-Center Elementary

5:00 P.M.

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A. CALL TO ORDER

Place \_\_\_\_\_, Time \_\_\_\_\_

B. PRAYER

C. ROLL CALL

Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_,  
Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_

D. PLEDGE OF ALLEGIANCE

E. PUBLIC PARTICIPATION\*

F. COMMITTEE REPORTS

*\*Public discussion is limited to 30 minutes per meeting.*

*Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.*

“I MOVE TO APPROVE THE ITEMS LISTED ON THE CONSENT AGENDA”  
MOTION BY \_\_\_\_\_, SECOND BY \_\_\_\_\_

Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mr. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

## C O N S E N T A G E N D A

### 1. AGENDA

Recommend approval of the current agenda and any addendums associated with the agenda as presented.

### 2. MINUTES

Recommend approval and waiving public reading of the minutes of the November 20, 2014 regular meeting as presented.

*Attachment A*

### 3. TREASURER’S REPORT

Recommend the Treasurer’s report for the month ending November 30, 2014 {includes Cash Reconciliation, Fund Report, Warrants Issued, and Financial Comparison} be approved as presented.

*Attachment B*

### 4. NOTICE OF RETIREMENT – CHARLES MARK VONKENNELL

Recommend approval of the notice of retirement from Mark VonKennell, effective May 30, 2015 after 35 years of service at Fort Frye Local School District.

*Attachment C*

### 5. RESIGNATION – DONNA MOTZ

Recommend approval of the resignation of Donna Motz as the head custodian at Fort Frye High School effective December 31, 2014.

*Attachment D*

### 6. NOTICE OF RETIREMENT – CAROL PARCELL

Recommend approval of the notice of retirement from Carol Parcell, effective June 30, 2015.

*Attachment E*

## ADMINISTRATIVE & FINANCIAL AGENDA

### PERSONNEL

**Employment by the Fort Frye Board of Education is contingent upon a successful background check through both the Bureau of Criminal Identification and Investigation (Ohio) and the FBI (at the employee's expense), training on the district's Exposure Control Plan, a TB test, and sports medicine training for persons involved in coaching activities and other state requirements.**

1. MOU – OAPSE INCENTIVE FOR BUS DRIVER CERTIFICATION

Recommend approval of the attached Memorandum of Understanding with the Ohio Association of Public School Employees (OAPSE) regarding an incentive for current Union members to obtain their school bus driving certification.

*Attachment F*

Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_,  
Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_

2. CONTRACT – SALEM-LIBERTY GYM FLOOR

Recommend the approval to enter into a contractual agreement with BDTAID, Inc., the architect for the new gym floor at Salem-Liberty Elementary at a cost of \$8,200.

*Attachment G*

Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_,  
Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_

3. CONTRACT - ELECTRONIC FUNDS TRANSFER FOR INFINITE CAMPUS

Recommend the approval to enter into a contractual agreement with Vanco Services to help process electronic funds transfer through Infinite Campus.

*Attachment H*

Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_,  
Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_

4. SUPPLEMENTAL CONTRACTS

Recommend approval to issue the following supplemental contracts for the 2014-2015 school year:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>
Bobbi Webb	Head Varsity Track	5	\$2,914.00

Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_,  
Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_

5. NON-CERTIFIED SUPPLEMENTAL CONTRACTS

Whereas the following supplemental positions have been posted for the required length of time and;  
 Whereas no certificated individuals have expressed interest in these positions and;  
 Whereas these positions were made public for all individuals, certificated staff, support staff, and non-staff;  
 Therefore, I recommend the following non-certificated individuals be employed under a 1-year supplemental contract for the 2014-2015 school year:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>
Todd Stewart	Varsity Assistant Track	2	\$1,447.00
Linda Hart	Varsity Track	-	volunteer
Alana Cunningham	Varsity Track	-	volunteer
Jason Lipot	Jr. High Track & Indoor Track	-	volunteer

Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_,  
 Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_

6. OUTDOOR EDUCATION

Recommend approval to conduct Outdoor Education May 13-15 2015 for 6th grade students at Camp Hervida. The students will be charged \$10 to cover the costs of snack, supplies and DJ for the dance.

*Attachment I*

Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_,  
 Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_

7. SUPPORT STAFF SUBSTITUTES

Recommend approving the following as support staff substitutes for the 2014-2015 school year:

Jocelyn Carpenter  
 Jim Schaad  
 Jennifer Wright

Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_,  
 Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_

8. OSBA LEGAL ASSISTANCE FUND

Recommend approval to participate in the Legal Assistance Fund Membership with OSBA in the amount of \$250.00.

*Attachment J*

Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_,  
Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_

9. HIGH SCHOOL HEAD CUSTODIAN – MIKE GARVIN

Recommend issuing a 260 day contract to Mike Garvin as the Head Custodian at Fort Frye High School at a Step 0 salary of \$11.31 per hour X 8 hrs. per day for a total of \$23,524.80, effective for the 2014-2015 school year starting December 15, 2014.

Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_,  
Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_

10. TUTORING

Recommend approval for the following individuals to provide home-bound tutoring to students for the 2014-2015 school year. Teachers will be paid at the rate of \$18.75 per hour + retirement/benefits.

Lisa Brewer  
Stephanie Marshall  
Bobbi Webb

Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_,  
Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_

11. ANNUAL APPROPRIATION

Recommend approval to amend estimated resources and appropriations as presented.

*Attachment K*

Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_,  
Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_

12. OSBA ANNUAL MEMBERSHIP

Recommend approval to participate in OSBA membership in the amount of \$3,654.00.

*Attachment L*

Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_,  
Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_

## BOARD CONCERNS

### 1. ORGANIZATIONAL MEETING

Establish date for organizational meeting January 5, 2015, at 6:00 p.m., at Beverly Center Elementary.

Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_,  
Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_

### 2. TEMPORARY CHAIRMAN

Appoint \_\_\_\_\_ to serve as temporary chairman of the organizational meeting.

Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_,  
Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_

### 3. WASHINGTON COUNTY JVSD BOARD APPOINTMENT

Appoint \_\_\_\_\_ to serve a 2-year term on the Washington County Career Center Board.

Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_,  
Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_

MOTION TO ADJOURN \_\_\_\_\_, SECOND \_\_\_\_\_,  
TIME \_\_\_\_\_

Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_,  
Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_

NEXT MEETING: Organizational meeting January 5, 2015 @ Beverly Center Elementary 6:00 PM, regular BOE meeting January 15, 2015 @ Beverly Center Elementary 6:00 PM.