

Fort Frye Local Schools **Board of Education**



June Agenda

June 23, 2014

Beverly-Center Elementary

5:00 P.M.

FORT FRYE BOARD OF EDUCATION

June 23, 2014

Beverly-Center Elementary

5:00 P.M.

A.	PRAYER	3
B.	CALL TO ORDER	3
C.	ROLL CALL	3
D.	PLEDGE OF ALLEGIANCE.....	3
E.	PUBLIC PARTICIPATION*.....	3
F.	COMMITTEE REPORTS.....	3
CONSENT AGENDA.....		4
1.	AGENDA	4
2.	MINUTES	4
3.	TREASURER’S REPORT.....	4
4.	PROFESSIONAL GROWTH	4
5.	EMPLOYMENT OF SUMMER YOUTH PARTICIPANTS	4
6.	ONLINE/BLIZZARD BAG MAKE-UP DAY PLAN SCHOOL YEAR 2014-2015	5
7.	ALL-OHIO SCHOOL BOARD KEVIN WORTHINGTON NOMINATION RESOLUTION	5
8.	DONATION – SALEM LIBERTY	5
9.	RESIGNATION –BETH BROWN	6
10.	DONATIONS – TECHNOLOGY BEVERLY-CENTER ELEMENTARY	6
11.	ADVERTISE FOR PRICE QUOTES	6
12.	HOME SCHOOLING – EDUCATIONAL SERVICE CENTER.....	6
13.	RESIGNATION – SHARON MILLER	6
ADMINISTRATIVE & FINANCIAL AGENDA.....		7
1.	HIGH SCHOOL SUMMER CREDIT RECOVERY – STEPHANIE MARSHALL.....	7
2.	EMPLOY 5 TH /6 TH GRADE TEACHER @ LOWELL ELEMENTARY – ERIKA MILLER	7
3.	LPDC COMMITTEE	7
4.	3 RD GRADE READING INTERVENTION – LYNETTE STENGEL	8
5.	CORAS MEMBERSHIP	8
6.	TECHNICAL/COMPUTER SERVICES	8
7.	EMPLOY 8 TH GRADE LANGUAGE ARTS & READING @ FFHS – BETH BROWN	8
8.	TRANSFER FUNDS	8
9.	SUPPLEMENTAL CONTRACTS	9
10.	NON-CERTIFIED SUPPLEMENTAL CONTRACTS.....	9
11.	EMPLOY NURSES.....	10
12.	CERTIFIED STAFF EXTENDED DAYS	10
13.	SALARY CORRECTION – CARLA BROOKS	10
14.	EXTENDED DAYS – KELLI WALSH.....	11
15.	BATTELLE FOR KIDS LEADING AND LEARNING COLLABORATIVE	11
16.	SEALING BLACKTOP	11
17.	EMPLOY ASSISTANT HS PRINCIPAL – ANDREW SCHOB	11
18.	SUMMER OGT TUTORING – TRACEY HUCK.....	12
19.	SUPPORT STAFF SUBSTITUTES	12
20.	FINAL APPROPRIATIONS FY2014.....	12
21.	PERMANENT APPROPRIATIONS FY2015.....	12
22.	E.S.C. CONTRACT	12
23.	MOU – FORT FRYE TEACHERS ASSOCIATION	13
24.	OASBO MEMBERSHIP	13
25.	CERTIFIED STAFF EXTENDED DAYS	13
BOARD CONCERNS.....		14
1.	FFTA LABOR CONTRACT.....	14
2.	STRS	14
3.	POLICY UPDATES	14

A. PRAYER

B. CALL TO ORDER

Place _____, Time _____

C. ROLL CALL

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

D. PLEDGE OF ALLEGIANCE

E. PUBLIC PARTICIPATION*

F. COMMITTEE REPORTS

Stephanie Starcher, Superintendent
Megan Miller & Krista Ross – PBIS Plan

**Public discussion is limited to 30 minutes per meeting.*

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.

“I MOVE TO APPROVE THE ITEMS LISTED ON THE CONSENT AGENDA”
MOTION BY _____, SECOND BY _____

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

C O N S E N T A G E N D A

1. AGENDA

Recommend approval of the current agenda and any addendums associated with the agenda as presented.

2. MINUTES

Recommend approval and waiving public reading of the minutes of the May 15, 2014 regular meeting and the May 28, 2014 special meeting as presented.

Attachment A

3. TREASURER’S REPORT

Recommend the Treasurer’s report for the month ending May 31, 2014 {includes Cash Reconciliation, Fund Report, Warrants Issued, and Financial Comparison} be approved as presented.

Attachment B

4. PROFESSIONAL GROWTH

Recommend approval for the following professional growth application:

<u>Saundra Scott</u>	<u>Wright State University</u>	<u>Total 2 sem. hr.</u>
	EDO5690 Insurance Basis for Teachers	2 sem. hrs.

Attachment C

5. EMPLOYMENT OF SUMMER YOUTH PARTICIPANTS

Recommend employment of the attached list of participants in the subsidized summer youth employment program; district will be reimbursed by WCDJFS for all costs incurred by employment of students on an as needed basis.

Attachment D

6. ONLINE/BLIZZARD BAG MAKE-UP DAY PLAN SCHOOL YEAR 2014-2015

WHEREAS, the Fort Frye Local School District Board of Education desires that students have learning opportunities even when schools are closed due to disease epidemic, hazardous weather conditions, law enforcement emergencies, inoperability of school buses or other equipment, damage to school building, or other temporary circumstances due to power failure (Ohio Revised Code 3317.01); and

WHEREAS, section 3313.88 authorizes a Board of Education to file an annual plan with the Ohio Department of Education to provide online learning opportunities for students in lieu of attendance for up to three school days when schools are closed for any of the reasons specified in ORC 3317.01;

NOW THEREFOR BE IT, AND IT IS, HEREBY RESOLVED that the Fort Frye Local School District Board of Education hereby approves the attached plan and authorizes its filing with the Ohio Department of Education.

Attachment E

7. ALL-OHIO SCHOOL BOARD KEVIN WORTHINGTON NOMINATION RESOLUTION

WHEREAS, it shall be the mission of the Fort Frye School District to provide all students with the best possible education; and

WHEREAS, the school board sets the direction for our community's public schools by envisioning the community's education future; and

WHEREAS, the school board sets policies and procedures to govern all aspects of school district operation; and

WHEREAS, the school board keeps attention focused on progress toward the school district's goals and maintains a two-way communications loop with all segments of the community; and

WHEREAS, serving on a school board requires a unselfish devotion of time and service to carry on the mission and business of the school district; and

WHEREAS, the school board must respond on behalf of the community to the educational needs of students; and

WHEREAS, the school board voluntarily accepts the above-mentioned responsibilities;

NOW, THEREFORE, BE IT RESOLVED, we hereby nominate Kevin Worthington to the All-Ohio School Board Award sponsored by the Ohio School Board Association.

8. DONATION – SALEM LIBERTY

Recommend accepting a \$6,300.00 check from an anonymous donor to purchase laptops for Salem-Liberty Elementary K-6 homeroom teachers.

Attachment F

9. RESIGNATION –BETH BROWN

Recommend approval of the resignation of Beth Brown as assistant principal @ Fort Frye High School, effective as of July 31, 2014.

Attachment G

10. DONATIONS – TECHNOLOGY BEVERLY-CENTER ELEMENTARY

Recommend approval of the following donations to help purchase computer tables for the Beverly-Center Elementary computer lab:

- \$250 – AEP
- \$1000 – Greg Schilling Memorial Fund
- \$500 – Muskingum Valley Area Chamber of Commerce
- \$300 – Waterford Commercial & Savings Bank
- \$1000 – Citizens Bank Company

Attachment H

11. ADVERTISE FOR PRICE QUOTES

Recommend authorizing the Treasurer to advertise for price quotes for the following products for the 2014-2015 school year:

- Milk & Dairy Products
- Bread
- Gasoline & Diesel Fuel
- Transportation Parts
- Pest Control Services

12. HOME SCHOOLING – EDUCATIONAL SERVICE CENTER

Recommend authorizing the Ohio Valley Educational Service Center to process home schooling requests for Fort Frye Local School District.

ADDENDUM

13. RESIGNATION – SHARON MILLER

Recommend approval of the resignation of Sharon Miller as a teacher @ Salem Liberty Elementary School, effective as of July 23, 2014.

Attachment H1

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

ADMINISTRATIVE & FINANCIAL AGENDA

PERSONNEL

Employment by the Fort Frye Board of Education is contingent upon a successful background check through both the Bureau of Criminal Identification and Investigation (Ohio) and the FBI (at the employee's expense), training on the district's Exposure Control Plan, a TB test, and sports medicine training for persons involved in coaching activities and other state requirements.

1. HIGH SCHOOL SUMMER CREDIT RECOVERY – STEPHANIE MARSHALL

Recommend approval for Stephanie Marshall to serve as the Cadet Virtual Academy 2014 summer credit recovery instructor from June 2- July 31, 2014 for up to 6 hrs./per week as needed at the summer curriculum work rate per the negotiated agreement between the Fort Frye Teacher's Association and the Board of Education.

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

2. EMPLOY 5th/6th GRADE TEACHER @ LOWELL ELEMENTARY – ERIKA MILLER

Recommend issuing a 1-yr. limited contract to Erika Miller as a 5th/6th grade teacher at Lowell Elementary for the 2014-2015 school year at a Bachelor's Step 0 salary of \$30,015.00 (salary amount dependent upon approval of the negotiated agreement between the Fort Frye Teacher's Association and the Board of Education):

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

3. LPDC COMMITTEE

Recommend approval to pay the following LPDC committee members \$30 per meeting attended and \$100 for building work for the 2014-2015 school year:

Fort Frye High School: Stephanie Marshall and Deborah Rowinski
Beverly-Center Elementary: Lenora Lockhart and Andrea Kittle
Lowell Elementary: Pam Bostic
Salem-Liberty Elementary: Lynette Stengel
Administrator: Dave Mounts
Committee Chair: Micah Westerman

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

4. 3rd GRADE READING INTERVENTION – LYNETTE STENGEL

Recommend approval for Lynette Stengel to provide 3rd grade summer reading intervention for 2 hours/daily from June 30 – July 11, 2014. Teacher’s pay set at FFTA negotiated hourly summer curriculum work rate + .25 hrs. of planning per every hour of teaching.

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

5. CORAS MEMBERSHIP

Recommend approval of membership in the Coalition of Rural and Appalachian Schools for the 2014-2015 school year at a cost of \$325.00.

Attachment J

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

6. TECHNICAL/COMPUTER SERVICES

Recommend issuing a purchased service contract to Brooke Buckley to provide technical /computer services for the 2014-2015 school year not to exceed 15 hrs. per week @ a rate of \$20.00 per hour.

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

7. EMPLOY 8TH GRADE LANGUAGE ARTS & READING @ FFHS – BETH BROWN

Recommend issuing a continuing contract (184 days per year) to Beth Brown as 8th grade language arts and reading instructor @ Fort Frye High School beginning the 2014-2015 school year; Step 21 M.A. + 15 salary of \$55,498.00 (salary amount dependent upon approval of the negotiated agreement between the Fort Frye Teacher’s Association and the Board of Education)

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

8. TRANSFER FUNDS

Recommend approval of transferring \$18,368.35 from the General Fund to the Uniform School Supplies Fund, return partial advance of \$4,500 from the Athletic Fund to the General Fund, and return partial advance of \$10,487 from the Lunchroom Fund to the General Fund.

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

9. SUPPLEMENTAL CONTRACTS

Recommend approval to issue the following supplemental contracts for the 2014-2015 school year (salary amount dependent upon approval of the negotiated agreement between the Fort Frye Teacher’s Association and the Board of Education):

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>
Kathy Allen	Yearbook Advisor	5	\$1,952.00
Beth Brown	HS Student Council Advisor	0	\$1,149.00
Beth Brown	Seniors in the Job Market	0	\$1,194.00
Bobbi Webb	JH Student Council Co-Advisor	0	\$ 286.50
Terri Huck	JH Student Council Co-Advisor	2	\$ 326.50
Dan Liedtke	Head Varsity Girls Basketball	5	\$4,232.00
Eric Henniger	Head Varsity Boys Basketball	2	\$3,674.00
Mark VonKennell	7 th Grade Jr. Girls Basketball Coach	5	\$1,936.00
Rob Nelson	8 th Grade Boys Basketball Coach	5	\$1,936.00
Sonny Bidwell	Head Varsity Baseball Coach	5	\$2,914.00
Rob Nelson	Varsity Assistant Baseball Coach	5	\$1,864.00

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

Attachment K

10. NON-CERTIFIED SUPPLEMENTAL CONTRACTS

Whereas the following supplemental positions have been posted for the required length of time and;

Whereas no certificated individuals have expressed interest in these positions and;

Whereas these positions were made public for all individuals, certificated staff, support staff, and non-staff;

Therefore, I recommend the following non-certificated individuals be employed under a 1-year supplemental contract for the 2014-2015 school year:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>
Sam Skinner	Head Varsity Volleyball	2	\$2,932.00
Brenda Hendershot	JV Volleyball	0	\$1,357.00
Janis Baker	Jr. High Volleyball	1	\$1,274.00
Jana King	Jr. High Volleyball	0	\$1,083.00
Jason Lipot	Cross Country Head Coach	0	\$1,875.00
Jared Morgenstern	JV Baseball	1	\$1,274.00
Pat Lang	JV Girls Basketball Coach	5	\$2,714.00
Terry Huck	JV Boys Basketball Coach	5	\$2,714.00
Terry Huck	Varsity Assistant Girls Basketball	5	\$2,836.00
Matt Barton	Varsity Assistant Boys Basketball	2	\$2,461.00
Dick Clark	8 th Grade Jr. Girls Basketball Coach	5	\$1,936.00
Karri Lewis	Head Cheerleading	1	\$1,628.00

Taylor Harney	Cheerleading	-	volunteer
Rachel Worthington	Band		volunteer
Erica Perry	Band		volunteer

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____, *Attachment K*
 Mr. Worthington _____, Mrs. Zalmanek _____

11. EMPLOY NURSES

Recommend employing the following individuals to provide nursing services for the 2014-2015 school year:

Gloria Thieman	}	Combined hours not to exceed 40 hrs. per week @ \$17.00 per hour
Diana Nesselroad		

Melissa Hesson	}	Nursing substitutes as needed @ \$17.00 per hour
Darcia Davis		
Kelly Adams		

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
 Mr. Worthington _____, Mrs. Zalmanek _____

12. CERTIFIED STAFF EXTENDED DAYS

Recommend approval to issue the following extended service contract for the 2014-2015 school year (salary amount dependent upon approval of the negotiated agreement between the Fort Frye Teacher’s Association and the Board of Education):

Name	Position	# Days	Amount
Mary Beth Shultz	High School Counselor	30	\$7756.62

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
 Mr. Worthington _____, Mrs. Zalmanek _____

13. SALARY CORRECTION – CARLA BROOKS

Recommend approval to correct Carla Brook’s salary from Masters Step 9 (\$46,133.00) to a Masters + 30 Step 9 (\$48,024.00) for the 2014-2015 school year (salary amount dependent upon approval of the negotiated agreement between the Fort Frye Teacher’s Association and the Board of Education).

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
 Mr. Worthington _____, Mrs. Zalmanek _____

14. EXTENDED DAYS – KELLI WALSH

Recommend approval to issue Kelli Walsh 3 extended days in June 2014 as guidance secretary to complete records and transcripts.

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

15. BATTELLE FOR KIDS LEADING AND LEARNING COLLABORATIVE

Whereas, the Fort Frye Local School District either seeks to participate in SOAR Leading & Learning Collaborative, Battelle for Kids (BFK) school improvement collaborative or has previously entered into a SOAR Collaborative Agreement with BFK; and

Whereas, the parties hereto desire to set forth the terms of the SOAR Leading & Learning Collaborative Agreement,

Now, therefore, in consideration of the agreements and obligations set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as attached.

Attachment L

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

16. SEALING BLACKTOP

Recommend approval to accept the bid from McKee Paving to seal the blacktops at Fort Frye High School, Beverly-Center Elementary and Salem Liberty Elementary in the amount of \$47,152.00.

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

17. EMPLOY ASSISTANT HS PRINCIPAL – ANDREW SCHOB

Recommend issuing a 2-yr. contract (214 days per/yr.) to Andrew Schob as the Assistant Principal for Fort Frye High School beginning with the 2014-2015 school year at a beginning salary of \$63,654.00/yr. + benefits.

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

18. SUMMER OGT TUTORING – TRACEY HUCK

Recommend approval for Tracey Huck to provide summer OGT tutoring for up to 4 hours per day for 5 days this summer. Teacher’s pay set at FFTA negotiated hourly summer curriculum work rate.

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

19. SUPPORT STAFF SUBSTITUTES

Recommend approving the following as support staff substitutes for the 2013-2014 school year:

Tyler Smith

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

20. FINAL APPROPRIATIONS FY2014

Recommend approval of the Fiscal Year 2014 Final Appropriations Resolution as presented.

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

Attachment M

21. PERMANENT APPROPRIATIONS FY2015

Recommend approval of the Fiscal Year 2015 Permanent Appropriations Resolution as presented.

Attachment N

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

22. E.S.C. CONTRACT

Recommend approval of an agreement with the Ohio Valley Educational Service Center to participate in cooperative educational services for the 2014-2015 school year; compliance with Ohio Revised Code §3313.843

Attachment O

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

23. MOU – FORT FRYE TEACHERS ASSOCIATION

Recommend approval of the attached Memorandum of Understanding with the Fort Frye Teachers’ Association regarding insurance coverage.

Attachment P

24. OASBO MEMBERSHIP

Recommend approval of membership in the Ohio Association of School Business Officials for the 2014-2015 school year at a cost of \$572.00.

Attachment Q

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

ADDENDUM

25. CERTIFIED STAFF EXTENDED DAYS

Recommend approval to issue the following extended service contract for the 2013-2014 school year (salary amount dependent upon approval of the negotiated agreement between the Fort Frye Teacher’s Association and the Board of Education):

Name	Position	# Days	Amount
Andy Schob	Assistant Principal	10	\$2,974.50

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

BOARD CONCERNS

1. FFTA LABOR CONTRACT

Recommend approval of the 3 year Fort Frye Teachers Association (FFTA) labor contract for 2014-2017 as presented.

Attachment R

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

2. STRS

Recommend approval of the STRS benefits for 2014-2017 as presented.

Attachment S

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

3. POLICY UPDATES

Recommend approval of the following board policy updates:

Attachment T

EDE	Computer/On-Line Services
EDE-R	Computer/On-Line Services Regulations
JEC	School Admission
JED	Student Absences and Excuses
JEE	Student Attendance Accounting
JFCG	Tobacco Use by Students

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

MOTION TO ADJOURN _____, SECOND _____,
TIME _____

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____