

# ***Fort Frye Local Schools*** **Board of Education**



## **October Agenda**

**October 16, 2014**

**Salem Liberty Elementary**

**6:00 P.M.**

**FORT FRYE BOARD OF EDUCATION**  
 October 16, 2014  
 Salem Liberty Elementary  
 6:00 P.M.

A. CALL TO ORDER .....	3
B. PRAYER.....	3
C. ROLL CALL.....	3
D. PLEDGE OF ALLEGIANCE.....	3
E. PUBLIC PARTICIPATION*.....	3
F. COMMITTEE REPORTS.....	3

**CONSENT AGENDA.....4**

1. AGENDA .....	4
2. MINUTES.....	4
3. TREASURER’S REPORT.....	4
4. NOTICE OF RETIREMENT – PAMELA BROOKER .....	4
5. NOTICE OF RETIREMENT – DEBBIE MAZE.....	4
6. NOTICE OF RETIREMENT – SUSAN SAMPSON.....	4
7. NOTICE OF RETIREMENT – MARGARET WEBSTER .....	5
8. NOTICE OF RETIREMENT – BRENDA PIERCE .....	5
9. NOTICE OF RETIREMENT – CATHY MACE .....	5
10. RESIGNATION – RYAN LAYTON.....	5
11. RESIGNATION – KAYLEE CRAIG.....	5
12. DATE APPROVALS.....	5
13. SPORT RECOGNITION .....	5

**ADMINISTRATIVE & FINANCIAL AGENDA.....6**

1. SUPPORT STAFF SUBSTITUTES .....	6
2. CONTRACT – MARIETTA MEMORIAL HOSPITAL.....	6
3. AGREEMENT FOR DEPOSIT OF PUBLIC FUNDS.....	6
4. CITIZENS BANK ACH AGREEMENT .....	6
5. AMEND FY 2015 ESTIMATED REVENUES & APPROPRIATIONS .....	7
6. INCREASE HOURS FOR ST. JOHNS NURSE – GEORGIA LANG.....	7
7. HOME TUTORING .....	7
8. SUPPLEMENTAL CONTRACTS.....	7
9. NON-CERTIFIED SUPPLEMENTAL CONTRACTS .....	7
10. NEW FUND - OHIO'S STATE PROFESSIONAL DEVELOPMENT GRANT (SPDG) .....	8
11. 5-YEAR FORECAST .....	8

**BOARD CONCERNS.....9**

1. MEMORANDUM OF UNDERSTANDING .....	9
2. DISTRICT GOALS & WORK PLAN .....	9
MOTION TO ADJOURN _____, SECOND _____, .....	9
TIME _____.....	9

A. CALL TO ORDER

Place \_\_\_\_\_, Time \_\_\_\_\_

B. PRAYER

C. ROLL CALL

Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_,  
Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_

D. PLEDGE OF ALLEGIANCE

E. PUBLIC PARTICIPATION\*

F. COMMITTEE REPORTS

Stephanie Starcher, Superintendent

-OSBA awards & nominations:

Kevin Worthington, Outstanding Board Member

Megan Liedtke, Outstanding Female Student

Amy Rinard, nominated for Outstanding Staff Member

Chasity Hayes, nominated for Outstanding Classified Staff Member

Seth Legraen, nominated for Outstanding Male Student

-Lenora Lockhart & Megan Miller, Intervention Assistance Team Process

*\*Public discussion is limited to 30 minutes per meeting.*

*Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.*

“I MOVE TO APPROVE THE ITEMS LISTED ON THE CONSENT AGENDA”  
MOTION BY \_\_\_\_\_, SECOND BY \_\_\_\_\_

Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mr. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

## C O N S E N T A G E N D A

### 1. AGENDA

Recommend approval of the current agenda and any addendums associated with the agenda as presented.

### 2. MINUTES

Recommend approval and waiving public reading of the minutes of the September 18, 2014 regular meeting as presented.

*Attachment A*

### 3. TREASURER’S REPORT

Recommend the Treasurer’s report for the month ending September 30, 2014 {includes Cash Reconciliation, Fund Report, Warrants Issued, and Financial Comparison} be approved as presented.

*Attachment B*

### 4. NOTICE OF RETIREMENT – PAMELA BROOKER

Recommend approval of the notice of retirement from Pamela Brooker, paraprofessional aide at Beverly Center, effective October 31, 2014.

*Attachment C*

### 5. NOTICE OF RETIREMENT – DEBBIE MAZE

Recommend approval of the notice of retirement from Debbie Maze, after 33 years of teaching, effective May 29, 2015.

*Attachment D*

### 6. NOTICE OF RETIREMENT – SUSAN SAMPSON

Recommend approval of the notice of retirement from Susan Sampson, after 36 years of teaching, effective May 31, 2015.

*Attachment E*

7. NOTICE OF RETIREMENT – MARGARET WEBSTER

Recommend approval of the notice of retirement from Margaret Webster, after 31 years of counseling, effective May 29, 2015.

*Attachment F*

8. NOTICE OF RETIREMENT – BRENDA PIERCE

Recommend approval of the notice of retirement from Brenda Pierce, after 35 years of teaching, effective May 29, 2015.

*Attachment G*

9. NOTICE OF RETIREMENT – CATHY MACE

Recommend approval of the notice of retirement from Cathy Mace, after 33 years of teaching, effective May 29, 2015.

*Attachment H*

10. RESIGNATION – RYAN LAYTON

Recommend approval of the resignation of Ryan Layton as the Jr. High Football Coach effective September 3, 2014.

11. RESIGNATION – KAYLEE CRAIG

Recommend approval of the resignation of Kaylee Craig as the Jr. High Cheerleading Advisor effective immediately.

12. DATE APPROVALS

Recommend approval to designate staggered starts for kindergarten; KG1 attends 1<sup>st</sup> day and off the second while KG2 is off the 1<sup>st</sup> day and attends the 2<sup>nd</sup> day at Beverly-Center and Lowell Elementary. Last day for seniors at Fort Frye High School will be May 22, 2015.

13. SPORT RECOGNITION

Recommend approval to recognize the following sports as non-school funded OHSAA recognized sports with the attached criteria.

*Attachment I*

Wrestling  
Indoor Track  
Jr. High Baseball

ADMINISTRATIVE & FINANCIAL AGENDA

PERSONNEL

Employment by the Fort Frye Board of Education is contingent upon a successful background check through both the Bureau of Criminal Identification and Investigation (Ohio) and the FBI (at the employee’s expense), training on the district’s Exposure Control Plan, a TB test, and sports medicine training for persons involved in coaching activities and other state requirements.

1. SUPPORT STAFF SUBSTITUTES

Recommend approving the following as support staff substitutes for the 2014-2015 school year:

Brenda Kidder                      Angela Hamrick  
Tassy Kern                         Chadwick Dyar  
Sandra Halt                         Melayne Pritchett  
Jo Anna Huck

Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mr. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

2. CONTRACT – MARIETTA MEMORIAL HOSPITAL

Recommend approving the 2014-2015 school contract for occupational therapy services at the rate of \$22.19 per quarter hour and \$19.64 for physical therapy services per quarter hour.

*Attachment J*

Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mr. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

3. AGREEMENT FOR DEPOSIT OF PUBLIC FUNDS

Recommend approval of a “Memorandum of Agreement for Deposit of Public Funds” with Peoples Bank for the period August 24, 2014 to August 23, 2019.

*Attachment K*

Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mr. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

4. CITIZENS BANK ACH AGREEMENT

Recommend approval of an ACH Agreement with The Citizens Bank Company to be able to submit payroll and pay bills electronically.

*Attachment L*

Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mr. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

5. AMEND FY 2015 ESTIMATED REVENUES & APPROPRIATIONS

Recommend amending FY2015 estimated revenues & appropriations as presented.

*Attachment M*

Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mr. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

6. INCREASE HOURS FOR ST. JOHNS NURSE – GEORGIA LANG

Recommend increasing Georgia Lang’s hours from 12 hours weekly to up to 29 hours weekly as a nurse at St. Johns Central Elementary for the 2014-2015 school year.

Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mr. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

7. HOME TUTORING

Recommend approval for the following teachers to provide home-bound tutoring to students for the 2014-2015 school year. Teachers will be paid at the rate of \$18.75 per hour + retirement/benefits.

Dawn Spurr                      Brian Kittle  
Marla Hoerst                    Laura Warren

Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mr. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

8. SUPPLEMENTAL CONTRACTS

Recommend approval to issue the following supplemental contracts for the 2014-2015 school year:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>
Brian Kittle	Spring Coordinator	1	\$852.00

*Attachment N*

Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mr. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

9. NON-CERTIFIED SUPPLEMENTAL CONTRACTS

Whereas the following supplemental positions have been posted for the required length of time and;

Whereas no certificated individuals have expressed interest in these positions and;

Whereas these positions were made public for all individuals, certificated staff, support staff, and non-staff;

Therefore, I recommend the following non-certificated individuals be employed under a 1-year supplemental contract for the 2014-2015 school year:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>
Destiny Massey	Jr. High Cheerleading (basketball)	0	\$324.00
Mason Lang	Jr. High Boys Basketball	2	\$1447.00

Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mr. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

*Attachment O*

10. NEW FUND - OHIO'S STATE PROFESSIONAL DEVELOPMENT GRANT (SPDG)

Recommend approval to give permission to the treasurer to create a new local grant fund - 019-2015 for the SPDG Grant

Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mr. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

11. 5-YEAR FORECAST

Recommend approval of the 5-Year Financial Forecast for fiscal years ending June 30, 2015 through 2019.

Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mr. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

*Attachment P (email)*



## BOARD CONCERNS

### 1. MEMORANDUM OF UNDERSTANDING

The Fort Frye Board of Education authorizes the superintendent to give written notice under section L of the November 18, 2010 Memorandum of Understanding with the Salem Basketball Association of the intent to terminate the MOU on the close of business on June 30, 2015.

Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mr. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

### 2. DISTRICT GOALS & WORK PLAN

Approve board/administrative district goals and work plan.

*Attachment Q*

Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mr. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_

MOTION TO ADJOURN \_\_\_\_\_, SECOND \_\_\_\_\_,  
TIME \_\_\_\_\_

Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_,  
Mr. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_