

# *Fort Frye Local Schools* **Board of Education**



## **April Agenda**

**April 16, 2015**

**Lowell Elementary**

**5:00 P.M.**

FORT FRYE BOARD OF EDUCATION

April 16, 2015

Lowell Elementary

5:00 P.M.

A. CALL TO ORDER ..... 3

B. PRAYER ..... 3

C. ROLL CALL ..... 3

D. PLEDGE OF ALLEGIANCE ..... 3

E. PUBLIC PARTICIPATION\* ..... 3

F. COMMITTEE REPORTS ..... 3

**CONSENT AGENDA ..... 4**

1. AGENDA ..... 4

2. MINUTES ..... 4

3. TREASURER’S REPORT ..... 4

4. SCHOOL CALENDAR..... 4

5. RESIGNATION – AMY SHIELDS ..... 4

6. RESIGNATION – ERIC SHIELDS..... 4

7. RESIGNATION – MICAH WESTERMAN..... 4

8. RESIGNATION – CARLA BROOKS ..... 5

9. DONATIONS – BEVERLY-CENTER ELEMENTARY ..... 5

10. DONATIONS – BEVERLY-CENTER PTO..... 5

11. VOLUNTEER – VENA CARPENTER..... 5

12. ONLINE/BLIZZARD BAG MAKE-UP DAY PLAN SCHOOL YEAR 2015-2016..... 5

13. SUMMER CREDIT RECOVERY ..... 6

14. PROFESSIONAL GROWTH – AMY KILBURN..... 6

15. 3<sup>RD</sup> GRADE SUMMER READING INTERVENTION PROGRAM..... 6

16. HANDBOOK ..... 6

**ADMINISTRATIVE & FINANCIAL AGENDA..... 7**

1. CERTIFIED CONTRACTS ..... 7

2. CERTIFIED STAFF EXTENDED DAYS 2015-2016 SCHOOL YEAR ..... 7

3. CONTRACT – BDT ARCHITECTS..... 8

4. EMPLOY VAN DRIVER—DIANE ZIMMERMAN ..... 8

5. TRANSFER – KIM NEWSAD..... 8

6. TRANSFER – LOIS NEVILLE..... 8

7. EMPLOY KINDERGARTEN @ BEVERLY-CENTER ELEMENTARY – TIFFANY SCHOB ..... 9

8. EMPLOY INTERVENTION SPECIALIST @ FFHS – LACEY HUCK ..... 9

9. ELECTRICAL BID & PROPERTY INSURANCE..... 9

10. SALEM-LIBERTY GYMNASIUM FLOOR CONTRACT..... 9

11. HIGH SCHOOL BOILER CONTRACT ..... 9

12. OUTDOOR EDUCATION..... 10

13. ENGLISH LANGUAGE ARTS (ELA) CURRICULUM..... 10

14. EMPLOY INSTRUMENTAL/CHOIR INSTRUCTOR – ERIC SHIELDS ..... 10

15. EMPLOY DISTRICT-WIDE K-6 MUSIC INSTRUCTOR – AMY SHIELDS ..... 10

16. SUPPLEMENTAL CONTRACT ..... 10

17. RESOURCES AND APPROPRIATIONS ..... 11

**BOARD CONCERNS..... 11**

1. POLICY UPDATES ..... 11

MOTION TO ADJOURN \_\_\_\_\_, SECOND \_\_\_\_\_, ..... 11

TIME \_\_\_\_\_ ..... 11

A. CALL TO ORDER

Place \_\_\_\_\_, Time \_\_\_\_\_

B. PRAYER

C. ROLL CALL

Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_,  
Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_

D. PLEDGE OF ALLEGIANCE

E. PUBLIC PARTICIPATION\*

F. COMMITTEE REPORTS

Stephanie Starcher, Superintendent  
Micah Westerman, Curriculum Director – Science Textbook Recommendation

*\*Public discussion is limited to 30 minutes per meeting. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.*

# CONSENT AGENDA

## 1. AGENDA

Recommend approval of the current agenda and any addendums associated with the agenda as presented.

## 2. MINUTES

Recommend approval and waiving public reading of the minutes of the March 26, 2015 regular meeting as presented.

*Attachment A*

## 3. TREASURER'S REPORT

Recommend the Treasurer's report for the month ending March 31, 2015 {includes Cash Reconciliation, Fund Report, Warrants Issued, and Financial Comparison} be approved as presented.

*Attachment B*

## 4. SCHOOL CALENDAR

Recommend approval of the 2015-2016 school calendar as submitted.

*Attachment C*

## 5. RESIGNATION – AMY SHIELDS

Recommend approval of the resignation of Amy Shields as Fort Frye High Instrumental/Choir Instructor and Band Head supplemental pending her being hired on has the K-6 Music Instructor and Percussion Instructor.

*Attachment D*

## 6. RESIGNATION – ERIC SHIELDS

Recommend approval of the resignation of Eric Shields as FFHS Percussion Instructor pending him being hired on has the Instrumental/Choir Instructor and Band Head.

*Attachment E*

## 7. RESIGNATION – MICAH WESTERMAN

Recommend approval of the resignation of Micah Westerman as Fort Frye Local School District Curriculum Director/LDC effective at the end of the 2014-2015 contract year.

*Attachment F*

8. RESIGNATION – CARLA BROOKS

Recommend approval of the resignation of Carla Brooks as Math Coach at Beverly-Center Elementary effective at the end of the 2014-2015 school year.

*Attachment G*

9. DONATIONS – BEVERLY-CENTER ELEMENTARY

Recommend accepting the following donations for Family Literacy Night at Beverly-Center Elementary:

- Beverly Lions Club - \$150 to purchase Columbus Zoo Family Memberships
- Blennerhassett Island Historical State Park – 2 tour passes
- Betsey Mills Club – 2 pool passes
- Friends of the Campus Martius Museum – family pass
- COSI Community Impact – 2 general admission tickets

*Attachment H*

10. DONATIONS – BEVERLY-CENTER PTO

Recommend accepting new audio sound system, rear projection screen, microphones, and cases for Beverly-Center Elementary valued @ \$3361 from Beverly-Center PTO.

*Attachment I*

11. VOLUNTEER – VENA CARPENTER

Recommend approval for the following to serve as a volunteer for the remainder of the 2014-2015 school year:

Vena Carpenter

12. ONLINE/BLIZZARD BAG MAKE-UP DAY PLAN SCHOOL YEAR 2015-2016

WHEREAS, the Fort Frye Local School District Board of Education desires that students have learning opportunities even when schools are closed due to disease epidemic, hazardous weather conditions, law enforcement emergencies, inoperability of school buses or other equipment, damage to school building, or other temporary circumstances due to power failure (Ohio Revised Code 3317.01); and

WHEREAS, section 3313.88 authorizes a Board of Education to file an annual plan with the Ohio Department of Education to provide online learning opportunities for students in lieu of attendance for up to three school days when schools are closed for any of the reasons specified in ORC 3317.01;

NOW THEREFORE BE IT, AND IT IS, HEREBY RESOLVED that the Fort Frye Local School District Board of Education hereby approves the attached plan and authorizes its filing with the Ohio Department of Education.

*Attachment J*

13. SUMMER CREDIT RECOVERY

Recommend approving the Cadet Virtual Academy 2015 Summer Credit Recovery program for students in grades 9-12 held June 1 – July 31, 2015. Teacher(s) will meet and/or consult with students up to 8 hours per week as needed. Student cost is \$100 per half credit and \$150 for 1 credit. Teacher pay is set at the FFTA negotiated hourly summer curriculum work rate.

14. PROFESSIONAL GROWTH – AMY KILBURN

Recommend approval for the following professional growth application:

Amy Kilburn	University of Phoenix	Total 6 sem. hrs.
	EDD550: Teaching Critical Thinking Skills	May 2015 – 3 hrs.
	EDD554: Assessment & Evaluation for Educators	June 2015 – 3 hrs.

*Attachment K*

15. 3<sup>rd</sup> GRADE SUMMER READING INTERVENTION PROGRAM

Recommend approval to provide a 10 day district wide 3<sup>RD</sup> grade summer reading intervention program at Beverly-Center Elementary. Employ up to 2 teachers as needed from June 29-July 10, 2015; must meet qualifications of the third grade reading guarantee. Teacher’s pay set at FFTA negotiated hourly summer curriculum work rate.

*Attachment L*

16. HANDBOOK

Recommend approval of the following handbooks for the 2015-2016 school year:

Elementary Staff Handbook  
Elementary Student Handbook

*Attachment M*

“I MOVE TO APPROVE THE ITEMS LISTED ON THE CONSENT AGENDA”

*MOTION BY* \_\_\_\_\_, *SECOND BY* \_\_\_\_\_

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_

## ADMINISTRATIVE & FINANCIAL AGENDA

### PERSONNEL

**Employment by the Fort Frye Board of Education is contingent upon a successful background check through both the Bureau of Criminal Identification and Investigation (Ohio) and the FBI (at the employee's expense), training on the district's Exposure Control Plan, a TB test, and sports medicine training for persons involved in coaching activities and other state requirements.**

#### 1. CERTIFIED CONTRACTS

Recommend approval to issue the following certificated staff contracts for the 2015-2016 school year:

<b>2015-2016 Certificated Staff Contracts</b>					
<u>Name</u>	<u>Position</u>	<u>Degree</u>	<u>Contract</u>	<u>Step</u>	<u>Salary</u>
Bickford, Jean	High School	BA +150	5 yr.	22	\$50,331.00
Bidwell, Winfred	District	MA	1 yr.	1	\$35,299.00
Blain, Lisa	Elementary	BS	1 yr.	11	\$43,565.00
Ferrell, Ashley	Elementary	BA	3 yr.	4	\$35,422.00
Greathouse, Paige	Elementary	BS	1 yr.	8	\$40,075.00
Henniger, Eric	District	BA +150	3 yr.	4	\$37,197.00
Jacks, Erika	Elementary	BA	1 yr.	1	\$31,931.00
Kittle, Andrea	Elementary	MA	3 yr.	4	\$39,708.00
Liedtke, Daniel	High School	MA	2 yr.	2	\$36,769.00
Marshall, Sara	Elementary	BS	2 yr.	2	\$33,095.00
Ott, Jessa	Elementary	BA	1 yr.	1	\$31,931.00
Parks, Katie	Elementary	BA	1 yr.	1	\$31,931.00
Rowinski, Deborah	High School	MA	2 yr.	4	\$39,708.00
Shields, Amy	District	MA	1 yr.	3	\$38,238.00
Shultz, Mary Beth	High School	MA	1 yr.	11	\$49,994.00
Stengel, Lynette	Elementary	MA	3 yr.	4	\$39,708.00
Young, Jennifer	Elementary	BA	1 yr.	8	\$40,075.00

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_

#### 2. CERTIFIED STAFF EXTENDED DAYS 2015-2016 SCHOOL YEAR

Recommend approval to issue the following extended service contracts to certificated staff for the 2015-2016 school year:

<u>Name</u>	<u>Position</u>	<u># Days</u>	<u>Amount</u>
Lang, Lisa	Vocational Agriculture	30	\$7,432.50
Mary Beth Shultz	High School Counselor	30	\$8,151.30

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_

3. CONTRACT – BDT ARCHITECTS

Approve a contract with BDT Architects as the design firm for the FFHS Stadium Lighting project at a cost of \$12,000.00.

*Attachment N*

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_

4. EMPLOY VAN DRIVER—DIANE ZIMMERMAN

Recommend the employment of Diane Zimmerman for an additional 1 (approximate) hr. midday van route @ a salary of \$11.00 per hour for the remainder of the 2014-2015 school year.

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_

5. TRANSFER – KIM NEWSAD

Recommend the transfer of Kim Newsad from a 186 day 3 hr. paraprofessional aide position at Beverly-Center Elementary \$11.70 per hr. to a 186 day high school secretary (I.S.S) at a Step 5 salary of \$12.08 per hour X 7 hrs. per day for a total of \$15,728.16 annually, effective for the 2015-2016 school year. Beginning in May, extra hours will be allocated for Kim to work with Karri Lewis for training not to exceed 30 total hours.

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_

6. TRANSFER – LOIS NEVILLE

Recommend the transfer of Lois Neville from a 2<sup>nd</sup> grade teacher at Beverly-Center Elementary to the 3<sup>rd</sup> grade position at Beverly-Center Elementary for the 2015-2016 school year at a BA+150 Step 27 salary of \$50,974.00 + benefits.

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_

7. EMPLOY KINDERGARTEN @ BEVERLY-CENTER ELEMENTARY – TIFFANY SCHOB

Recommend issuing a 1-yr. limited contract to Tiffany Schob as a kindergarten teacher at Beverly-Center Elementary for the 2015-2016 school year at a Bachelor’s Step 1 salary of \$31,931.00 + benefits.

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_

8. EMPLOY INTERVENTION SPECIALIST @ FFHS – LACEY HUCK

Recommend issuing a 1-yr. limited contract to Lacey Huck as an intervention specialist at Fort Frye High School for the 2015-2016 school year at a Bachelor’s Step 0 salary of \$30,615.00 + benefits.

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_

9. ELECTRICAL BID & PROPERTY INSURANCE

Recommend authorizing the Treasurer and/or Superintendent to gather quotes and to advertise for bids for the Stadium Lighting Project and Property & Liability Insurance as required by Board Policy and the Ohio Revised Code.

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_

10. SALEM-LIBERTY GYMNASIUM FLOOR CONTRACT

Recommend accepting a bid from the Cincinnati Floor Company, Inc. for the Salem-Liberty gymnasium floor project in the amount of \$35,120.00.

*Attachment O*

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_

11. HIGH SCHOOL BOILER CONTRACT

Recommend accepting a bid from Pioneer Pipe for the high school boiler project in the amount of \$256,355.00.

*Attachment P*

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_

12. OUTDOOR EDUCATION

Recommend approval to conduct Outdoor Education May 13, 14, and 15, 2015 at Camp Hervida. The total cost for each student is \$10.00 for snacks & DJ for the dance. The Board will pay \$9.55/ night per camper for 2 nights; 120 campers (\$2,292.00) + \$304.00 for kitchen use for a total cost of \$2,596.00.

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_

*Attachment Q*

13. ENGLISH LANGUAGE ARTS (ELA) CURRICULUM

Approve the adoption and purchase of new Pearson textbooks (Grade 6-12) as the new ELA curriculum for 5 years beginning with the 2015-2016 school year in the amount of \$32,352.64.

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_

14. EMPLOY INSTRUMENTAL/CHOIR INSTRUCTOR – ERIC SHIELDS

Recommend issuing a 1-yr. limited contract to Eric Shields as the instrumental/choir instructor at Fort Frye High School for the 2015-2016 school year at a Bachelor’s Step 0 salary of \$30,615.00 + benefits.

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_

15. EMPLOY DISTRICT-WIDE K-6 MUSIC INSTRUCTOR – AMY SHIELDS

Recommend issuing a 1-yr. limited contract to Amy Shields as the district-wide K-6 Music Instructor at Fort Frye Local Schools for the 2015-2016 school year at a MA Step 3 salary of \$38,238.00 + benefits.

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_

16. SUPPLEMENTAL CONTRACT

Recommend approval to issue the following supplemental contracts for the 2014-2015 school year:

Name	Position	Step	Salary
Tracey Huck	Prom Advisor	5	\$976.00

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_

*Attachment R*

Recommend approval to issue the following supplemental contracts for the 2015-2016 school year:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>
Eric Shields	Band Head	0	\$2,583.00
Amy Shields	Percussion Instructor	1	\$1,217.00
Tina Bohl	Band	-	volunteer

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_

## 17. RESOURCES AND APPROPRIATIONS

Approve to amend estimated resources and appropriations as presented.

*Attachment S*

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_

## BOARD CONCERNS

### 1. POLICY UPDATES

Recommend approval of the following board policy updates:

*Attachment T*

IJA Career Advising

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_

MOTION TO ADJOURN \_\_\_\_\_, SECOND \_\_\_\_\_,  
TIME \_\_\_\_\_

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_

NEXT BOARD MEETING: May 21, 2015