

Fort Frye Local Schools **Board of Education**



June

June 18, 2015

Beverly-Center Elementary

6:00 P.M.

FORT FRYE BOARD OF EDUCATION

June 18, 2015

Beverly-Center Elementary

6:00 P.M.

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A. CALL TO ORDER

Place _____, Time _____

B. PRAYER

C. ROLL CALL

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

D. PLEDGE OF ALLEGIANCE

E. PUBLIC PARTICIPATION*

F. COMMITTEE REPORTS

Stephanie Starcher, Superintendent

**Public discussion is limited to 30 minutes per meeting.*

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.

“I MOVE TO APPROVE THE ITEMS LISTED ON THE CONSENT AGENDA”

MOTION BY _____, SECOND BY _____

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

C O N S E N T A G E N D A

1. AGENDA

Recommend approval of the current agenda and any addendums associated with the agenda as presented.

2. MINUTES

Recommend approval and waiving public reading of the minutes of the May 21, 2015 regular meeting as presented.

Attachment A

3. TREASURER’S REPORT

Recommend the Treasurer’s report for the month ending May 31, 2015 {includes Cash Reconciliation, Fund Report, Warrants Issued, and Financial Comparison} be approved as presented.

Attachment B

4. HANDBOOK

Recommend approving the following handbooks for 2015-2016 school year.

Transportation Handbook
Fort Frye High School Student Handbook
Fort Frye High School Staff Handbook

Attachment C

5. ADVERTISE FOR PRICE QUOTES

Recommend authorizing the Treasurer to advertise for price quotes for the following products for the 2015-2016 school year:

- Milk & Dairy Products
- Bread
- Gasoline & Diesel Fuel
- Transportation Parts
- Pest Control Services

6. RESIGNATION – PAMELA J. OLIVER

Recommend approval of the resignation of Pamela J. Oliver as 3rd grade teacher at Lowell Elementary effective at the end of the 2014-2015 school year.

Attachment D

7. REVISED ELEMENTARY STUDENT HANDBOOK

Recommend the approval to revise the elementary student handbook as attached.

Attachment E

8. EMPLOYMENT OF SUMMER YOUTH PARTICIPANTS

Recommend employment of the attached list of additional participants in the subsidized summer youth employment program; district will be reimbursed by WCDJFS for all costs incurred by employment of students on an as needed basis.

Attachment F

9. DONATION –STADIUM LIGHTING PROJECT

Recommend approval to accept a \$8,539.50 donation from the Fund the Fort Club, \$1000 from Sponey's IGA, \$1000 from Fort Frye Track & Field, \$500 from Fort Frye Boys Basketball, and \$500 from Barbara Baker towards the stadium lighting project at Fort Frye High School.

10. DONATION –FFA

Recommend approval to accept a \$500.00 donation from the National FFA and Loars to the Fort Frye FFA program.

11. DONATION –B&W PHARMACY

Recommend approval to accept a blood glucose monitor from the B&W Pharmacy.

12. DONATION –DONORS CHOOSE

Recommend approval to accept the following donations to Beverly-Center Elementary.

- Library Mobile Storage Cart valued \$129
- Complete set of high interest intervention reading folders valued at \$95
- Set of 16 book bins valued at \$79.50

13. RESIGNATION – GEORGE KLINTWORTH

Recommend approval of the resignation of George Klintworth as a bus driver for the 2015-2016 school year pending his employment as the high school head custodian.

Attachment G

ADMINISTRATIVE & FINANCIAL AGENDA

PERSONNEL

Employment by the Fort Frye Board of Education is contingent upon a successful background check through both the Bureau of Criminal Identification and Investigation (Ohio) and the FBI (at the employee's expense), training on the district's Exposure Control Plan, a TB test, and sports medicine training for persons involved in coaching activities and other state requirements.

1. MOU – OAPSE

Recommend approval of the attached Memorandum of Understanding with OAPSE regarding seniority. Employment of members acted upon by the Board on the same date, specifically a lot will not be utilized to determine employment, but rather by the order of the employment resolution on the meeting agenda.

Attachment H

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

2. LPDC COMMITTEE

Recommend approval to pay the following LPDC committee members \$30 per meeting attended and \$100 for building work for the 2015-2016 school year:

Fort Frye High School: Stephanie Marhsall & Deborah Rowinski
Beverly-Center Elementary: Lenora Lockhart & Andrea Kittle
Lowell Elementary: Pam Bostic
Salem-Liberty Elementary: Lynette Stengel
Administrator: Dave Mounts
Committee Chair: Karen Kubota

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

3. TECHNICAL/COMPUTER SERVICES

Recommend issuing a purchased service contract to Brooke Buckley to provide technical /computer services for the 2015-2016 school year not to exceed 15 hrs. per week @ a rate of \$20.00 per hour.

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

4. HIRE SALEM-LIBERTY CASHIER/COOK'S HELPER – MISSY SHILLING

Recommend issuing a 186 day contract to Missy Shilling as a cashier/cook's helper at Salem-Liberty Elementary Step 0 salary of \$8.72 per hour X 3 ½ per day, effective for the 2015-2016 school year.

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

5. TRANSFER FUNDS

Recommend approval of transferring \$2,182.31 from the General Fund to the Uniform School Supplies Fund, return partial advance of \$13,841.69 from the Athletic Fund to the General Fund, and return partial advance of \$10,486.00 from the Lunchroom Fund to the General Fund.

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

6. EMPLOY NURSES

Recommend employing the following individuals to provide nursing services for the 2015-2016 school year:

Gloria Thieman
Diana Nesselroad
Kaylyn Williams } Combined hours not to exceed 60 hrs. per week @ \$17.00 per hour

Vicki Hanson } Hours not to exceed 30 hrs. per week @ \$17.00 per hour for a special needs student @ Ewing School

Darcia Davis
Carol Llewellyn } Nursing substitutes as needed @ \$17.00 per hour

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

7. FINAL APPROPRIATIONS FY2015

Recommend approval of the Fiscal Year 2015 Final Appropriations Resolution as presented.

Attachment I

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

8. PERMANENT APPROPRIATIONS FY2015

Recommend approval of the Fiscal Year 2016 Permanent Appropriations Resolution as presented.

Attachment J

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

9. OASBO MEMBERSHIP

Recommend approval of membership in the Ohio Association of School Business Officials for the 2015-2016 school year at a cost of \$634.00.

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

10. LIABILITY, PROPERTY, FLEET, AND VIOLENCE INSURANCE

Recommend approval to purchase liability, property, fleet insurance, and violence insurance from _____ through the _____ for the year beginning July 1, 2015 at a total cost of \$_____.

Attachment K

Liability	\$
Property	\$
Fleet	\$
Violence	\$

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

11. MOU- FFTA

Recommend approval of the attached Memorandum of Understanding with the Fort Frye Teachers' Association regarding Pam Oliver's severance pay.

Attachment L

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

12. EMPLOY 4TH GRADE TEACHER @ LOWELL ELEMENTARY – MARGARET POSENDEK

Recommend issuing a 1-yr. limited contract to Margaret Posendek as a 4th grade teacher at Lowell Elementary for the 2015-2016 school year at a BA Step 0 salary of \$30,615.00 per the negotiated agreement between the Fort Frye Teacher's Association and the Board of Education.

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

13. EMPLOY INTERVENTION TEACHER @ LOWELL ELEMENTARY – ALAINA JONES

Recommend issuing a 1-yr. limited contract to Alaina Jones as an Intervention Specialist at Lowell Elementary for the 2015-2016 school year at a BA Step 0 salary of \$30,615.00 per the negotiated agreement between the Fort Frye Teacher's Association and the Board of Education.

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

14. SUPPORT STAFF SUBSTITUTES

Recommend approving the following as support staff substitutes for the 2015-2016 school year:

Cappi Kehl
Jasmine Poljak
Lana Spung

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

15. SUPPLEMENTAL CONTRACT

Recommend approval to issue the following supplemental contracts for the **2014-2015** school year:

Name	Position	Step	Salary
Jean Bickford	Class Play Advisor	0	\$730.00

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

16. SUPPLEMENTAL CONTRACTS

Recommend approval to issue the following supplemental contracts for the 2015-2016 school year:

Name	Position	Step	Salary
Terri Huck	Class Play Advisor	0	\$744.00

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

17. NON-CERTIFIED SUPPLEMENTAL CONTRACTS

Whereas the following supplemental positions have been posted for the required length of time and;
Whereas no certificated individuals have expressed interest in these positions and;
Whereas these positions were made public for all individuals, certificated staff, support staff, and non-staff;

Therefore, I recommend the following non-certificated individuals be employed under a 1-year supplemental contract for the 2015-2016 school year:

Name	Position	Step	Salary
Karri Lewis	Cheerleading		volunteer

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

18. EXTENDED TIME – CHASITY HAYES

Recommend approval to issue extended hours to Chasity Hayes as the paraprofessional aide for a special needs 7th grade student to help with transition to the high school for the 2015-2016 school year. The extended hours are to be as follows:

1st quarter: 2 hrs
2nd quarter: 1.5 hrs
3rd quarter: 1 hrs

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

19. TRANSFER – MIKE GARVIN

Recommend approval to transfer Mike Garvin from a head custodian at Fort Frye High School to head custodian at Beverly-Center Elementary at a Step 2 salary of \$12.74 per hour X 8 hrs. per day, 260 days contract, effective for the 2015-2016 school year starting July 1, 2015.

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

20. BUCKEYE ASSOCIATION OF SCHOOL ADMINISTRATORS MEMBERSHIP

Recommend approval of membership in the Buckeye Association of School Administrators for the 2015-2016 school year at a cost of \$903.86.

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

21. MOU – OAPSE INCENTIVE FOR BUS DRIVER CERTIFICATION

Recommend approval to extend the Memorandum of Understanding with OAPSE regarding the incentive for current union members to obtain their school bus driving certification through October 30, 2015.

Attachment M

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

22. HIGH SCHOOL HEAD CUSTODIAN – GEORGE KLINTWORTH

Recommend issuing a 260 day contract to George Klintworth as the head custodian at Fort Frye High School at a Step 16 salary of \$14.85 per hour X 8 hrs. per day, effective for the 2015-2016 school year starting July 1, 2015.


Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

23. EMPLOY PARAPROFESSIONAL AIDE—CHERYL KLINTWORTH

Recommend the employment of Cheryl Klintworth as a 3 hr./per day \$9.25 per hr. paraprofessional aide in the kindergarten classroom at Beverly-Center Elementary on an as needed basis for the 2015-2016 school year.

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

BOARD CONCERNS

 **EXECUTIVE SESSION** – To discuss the appointment and compensation of a public employee or official.

Go into Executive Session:

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

Exit Executive Session:

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

1. CONTRACT SCHOOL TREASURER – STACY BOLDEN

Recommend issuing a _____ year contract to Stacy Bolden as school treasurer beginning at the end of her current contract at a beginning salary of \$_____.

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

MOTION TO ADJOURN _____, SECOND _____,
TIME _____

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

NEXT BOARD MEETING: July 16, 2015