

Fort Frye Local Schools **Board of Education**



May Agenda

May 21, 2015

Beverly-Center Elementary

6:00 P.M.

FORT FRYE BOARD OF EDUCATION

May 21, 2015

Beverly-Center Elementary

6:00 P.M.

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A. PRAYER

B. CALL TO ORDER

Place _____, Time _____

C. ROLL CALL

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

D. PLEDGE OF ALLEGIANCE

E. PUBLIC PARTICIPATION*

F. COMMITTEE REPORTS

Stephanie Starcher, Superintendent

Recognize Retirees: Pam Brooker, Martha Fliehman, Robin Hensley, Cathy Mace, Debbie Maze, Carol Parcell, Brenda Pierce, Marsha Quimby, Sue Sampson, Kay Taylor, Mark VonKennell, and Maggie Webster

**Public discussion is limited to 30 minutes per meeting.*

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.

“I MOVE TO APPROVE THE ITEMS LISTED ON THE CONSENT AGENDA”

MOTION BY _____, SECOND BY _____

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

C O N S E N T A G E N D A

1. AGENDA

Recommend approval of the current agenda and any addendums associated with the agenda as presented.

2. MINUTES

Recommend approval and waiving public reading of the minutes of the April 16, 2015 regular meeting and the April 28, 2015 special meeting as presented.

Attachment A

3. TREASURER’S REPORT

Recommend the Treasurer’s report for the month ending April 30, 2015 {includes Cash Reconciliation, Fund Report, Warrants Issued, and Financial Comparison} be approved as presented.

Attachment B

4. BAND CAMP

Recommend the approval for Fort Frye Marching Band to attend band camp @ Mineral Wells, WV from August 3- August 7, 2015.

5. OHIO HIGH SCHOOL ATHLETIC ASSOCIATION

Recommend approval of membership in the Ohio High School Athletic Association for the 2015-2016 school year and agree to conduct all athletic programs in accordance with its constitution, regulations, bylaws, interpretations and decisions.

Attachment C

6. VOLUNTEER

Recommend approval for the following to serve as a volunteer for the 2015-2016 school year.

Betty Thatcher

7. EMPLOYMENT OF SUMMER YOUTH PARTICIPANTS

Recommend employment of the attached list of participants in the subsidized summer youth employment program; district will be reimbursed by WCDJFS for all costs incurred by employment of students on an as needed basis.

Attachment D

8. DONATION – LITTLE LEAGUE BACKSTOP

Recommend approval to accept a donation from the Beverly PeeWee Baseball Association and The Citizens Banking Co. of a replacement and installation of protective fencing/backstop at the little league field valued at approximately \$700.00.

9. DONATION – ATHLETIC BOOSTERS & FUND THE FORT

Recommend approval to accept a \$30,000 donation from the Fort Frye Athletic Boosters and a \$5,000 donation from Fund the Fort Club towards the stadium lighting project at Fort Frye High School.

10. DONATION – STADIUM LIGHTING

Recommend approval to accept a \$25,000 donation from an anonymous donor towards the stadium lighting project at Fort Frye High School.

11. RESIGNATION – ANGIE SEESE

Recommend approval of the resignation of Angie Seese as head cook at Lowell Elementary effective on May 18, 2015.

Attachment E

12. RESIGNATION – LINDA PARTLOW

Recommend approval of the resignation of Linda Partlow as bus driver effective at the end of the 2014-2015 school year.

Attachment F

13. NOTICE OF RETIREMENT – BEVERLY K. TAYLOR

Recommend approval of the notice of retirement from Beverly Kay Taylor, effective June 1, 2015.

Attachment G

14. DONATION

Recommend approval for the donation of labor and equipment from Pioneer Pipe for the stadium lighting project at FFHS.

15. DONATION – CHEVRON HUMANKIND EMPLOYEE ENGAGEMENT FUND

Recommend accepting the donation of \$400 for Salem-Liberty Elementary Principal's Account

from the Chevron Humankind Employee Engagement Fund.

16. RESIGNATION – KATIE PARKS

Recommend approval of the resignation of Katie Parks as intervention specialist at Lowell Elementary effective at the end of the 2014-2015 school year.

Attachment H

ADMINISTRATIVE & FINANCIAL AGENDA

PERSONNEL

Employment by the Fort Frye Board of Education is contingent upon a successful background check through both the Bureau of Criminal Identification and Investigation (Ohio) and the FBI (at the employee’s expense), training on the district’s Exposure Control Plan, a TB test, and sports medicine training for persons involved in coaching activities and other state requirements.

1. 5-YEAR FORECAST

Recommend approval of the Five Year Financial Forecast for fiscal years ending June 30, 2015 through 2019.

Attachment I

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

2. EXTENDED DAYS – DENISE GERBER

Recommend approval to issue Denise Gerber 3 extended days as Head Cook for the remainder of the 2014-2015 school year and 4 extended days for the start of the 2015-2016 school year; paid for by the lunch program funds.

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

3. SUPPLEMENTAL CONTRACTS

Recommend approval to issue the following supplemental contracts for the 2015-2016 school year (salary amount dependent upon approval of the negotiated agreement between the Fort Frye Teacher’s Association and the Board of Education):

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>
G. Renay Eddy	Head Teacher Salem-Liberty	5	\$3827.00
Tim Mullen	Head Teacher - Lowell	0	\$3062.00
Barbara Sleek	HS Newspaper Advisor	2	\$1474.00
Deborah Rowinski	National Honor Society Advisor	1	\$ 696.00
Terri Huck	Fall Sports Coordinator	0	\$ 812.00

Barbara Sleek	Winter Sports Coordinator	5	\$1096.00
Bobbi Webb	Jr. High Student Council Advisor	1	\$ 625.00
Beth Brown	Student Council Advisor	1	\$1254.00
Terri Huck	Cadets for a Cause Co-Advisor	1	\$ 395.00
Terri Huck	Class Play Advisor	0	\$ 744.00

Attachment J

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

4. NON-CERTIFIED SUPPLEMENTAL CONTRACTS

Whereas the following supplemental positions have been posted for the required length of time and;
Whereas no certificated individuals have expressed interest in these positions and;
Whereas these positions were made public for all individuals, certificated staff, support staff, and non-staff;

Therefore, I recommend the following non-certificated individuals be employed under a 1-year supplemental contract for the 2015-2016 school year (salary amount dependent upon approval of the negotiated agreement between the Fort Frye Teacher’s Association and the Board of Education):

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>
Terry Huck	Head JV Boys Basketball	5	\$2768.00
Terry Huck	Varsity Assistant Girls Basketball	5	\$2893.00
Pat Lang	Head JV Girls Basketball	5	\$2768.00
Matt Barton	Varsity Assistant Boys Basketball	3	\$2637.00
Taylor Harney	Cheerleading Head	0	\$1475.00
Ryan Henry	Cadets for a Cause Co-Advisor	1	\$ 395.00

Attachment J

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

5. HIRE LOWELL HEAD COOK – LISA REA

Recommend issuing a 190 day contract to Lisa Rea as the Lowell Elementary Head Cook at a Step 1 salary of \$11.07 per hour X 6 hrs. per day for a total contract of \$12,686.22, effective for the 2015-2016 school year.

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

6. SUPPORT STAFF CONTRACTS

Recommend issuing the following support staff contracts for the 2015-2016 school year per OAPSE agreement:

<u>NAME</u>	<u>POSITION</u>	<u>CONTRACT</u>	<u>STEP</u>	<u>SALARY</u>
-------------	-----------------	-----------------	-------------	---------------

Burkhardt, Marilyn	Paraprofessional	2 yr.	2	\$10.70/hr.
Kehl, Cappi	Auxiliary Clerk	1 yr.	0	\$ 9.95/hr.
Klintworth, George	Bus Driver	cont.	5	\$14.84/hr.
Stevens, Jennifer	Cashier/Cook's Helper	2 yr.	1	\$10.01/hr.

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

7. FIELD EXPERIENCE – CHRISTINE HOLLIDAY & LENORA LOCKHART

WHEREAS, Ohio law prohibits Colleges from directly compensating teachers for field experience mentoring, it is the District's intent to direct any such donations to the teacher.

NOW THEREFORE, the College and the district agree that the teacher is permitted by the District to assume the duties related to field experience. Christine Holliday & Lenora Lockhart will be paid such donated \$211.90 + applicable benefits and retirement donated by Marietta College.

Attachment K

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

8. DENTAL COOPERATIVE RENEWAL

Recommend approval to renew dental cooperative with the Southeastern Ohio Voluntary Education Cooperative for the 2015-2016 school year.

Attachment L

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

9. 3rd GRADE READING INTERVENTION –

Recommend approval for _____ to provide 3rd grade summer reading intervention for 2 hours/daily from June 29 – July 10, 2015. Teacher's pay set at FFTA negotiated hourly summer curriculum work rate + .25 hrs. of planning per every hour of teaching.

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

10. TRANSFER – INGRID GANDOR

Recommend the transfer of Ingrid Gandor from a 4th grade teacher at Lowell Elementary to the Title I position at Lowell Elementary for the 2015-2016 school year at a BS+150 Step 17 salary of \$49,688.00 per the negotiated agreement between the Fort Frye Teacher's Association and the Board of Education.

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

11. STADIUM LIGHTING CONTRACT

Recommend accepting a bid from Davis Pickering & Company for the high school stadium lighting project in the amount of \$39,875.00.

Attachment M

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

12. CERTIFIED STAFF EXTENDED DAYS – KAREN KUBOTA

Recommend approval to issue Karen Kubota an extended 10 day service contract for June & July 2015.

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

13. OBI INSTRUCTOR – JOYCE HOWARD

Recommend Joyce Howard for the position of OBI instructor for the 2015-2016 school year.

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

14. EMPLOY TEACHER – JESSICA ROUSH

Recommend issuing a 1-yr. limited contract to Jessica Roush as a 1st grade teacher at Beverly-Center Elementary for the 2015-2016 school year at a BA Step 0 salary of \$30,615.00 per the negotiated agreement between the Fort Frye Teacher’s Association and the Board of Education.

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

15. HIGH SCHOOL SUMMER CREDIT RECOVERY INSTRUCTOR

Recommend approval for the following teacher to serve as the Cadet Virtual Academy 2015 Summer Credit Recovery instructor from June 1- July 31, 2015 for up to 8 hrs./per week as needed at the summer curriculum work rate per the negotiated agreement between the Fort Frye Teacher’s Association and the Board of Education.

Stephanie Marshall

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

16. PROFESSIONAL DEVELOPMENT COORDINATORS

Recommend approval for the following individuals to serve as Professional Development Coordinators as part of the Straight A Grant. Each participating district will have a Professional Development Coordinator (PDC) Team made up of two individuals from the district for the 2015-2016 school year at a salary of \$1500 each to be paid from the Straight A Grant.

Stephanie Marshall
Karen Kubota

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

17. ANNUAL APPROPRIATION

Recommend approval to amend estimated resources and appropriations as presented.
Attachment N

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

18. EMPLOY BUS DRIVER—BRICK MAY

Recommend the employment of Brick May as an approximately 4 hr. bus driver @ a Step 0 salary of \$12.15/ per hr. effective April 20, 2015 for the 2014-2015 school year. Future contract for the 2015-2016 school year is \$12.52/ per hr.

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

19. SEOVEC SOFTWARE SERVICE AGREEMENT

Recommend approval of a contract between the Council of Governments, Southeastern Ohio Voluntary Educational Cooperative (COG-SEOVEC) and the Fort Frye Local School District for the FY2016 to provide Basic Services (email, capital improvements, cooperative services, etc.), Fiscal software Services, Student Management Services (Infinite Campus), Library Management System Services, EMIS, Network Access for all applications. The cost is estimated to be \$32,761.25.
Attachment O

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

20. SALARY INCREASE – TIMOTHY MULLEN

To approve the following salary increase as recommended by the Ohio Valley E.S.C. and in accordance with the FFTA negotiated agreement:

Attachment P

Timothy Mullen (FY15-16)

FROM: MA Step 18 \$54,403.00
TO: MA +15 Step 18 \$55,872.00

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

21. CONTRACT – MEMORIAL HEALTH SYSTEM

Recommend approving the 2015-2016 school contracts for occupational therapy services at the rate of \$22.63 per quarter hour and \$22.63 for physical therapy services per quarter hour.

Attachment Q

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

22. MOU – FORT FRYE TEACHERS ASSOCIATION

Recommend approval of the attached Memorandum of Understanding with the Fort Frye Teachers' Association regarding the length of school year as it relates to parent-teacher conference days.

Attachment R

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

23. MOU – OAPSE

Recommend approval of the attached Memorandum of Understanding with OAPSE regarding adding "clerk" to be recognized as a classification and pay scale.

Attachment S

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

24. EMPLOY HS CUSTODIAN – LOLA SAMPSON

Recommend the employment of Lola Sampson as a high school custodian @ a Step 0 salary of \$9.76/ per hr. effective for the 2015-2016 school year.

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

25. HVAC – BEVERLY CENTER

Recommend accepting the bid from Morrison Incorporated for the replacement of RTU2 unit at Beverly-Center Elementary in the amount of \$23,934.00.

Attachment T

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

26. E.S.C. CONTRACT

Recommend approval of an agreement with the Ohio Valley Educational Service Center to participate in cooperative educational services for the 2015-2016 school year; compliance with Ohio Revised Code §3313.843.

Attachment U

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

27. SCIENCE CURRICULUM

Approve the adoption and purchase of new Houghton Mifflin Harcourt textbooks (Grade K-6) and assorted textbooks at the 7-12 level (as presented at the April Board Meeting) as the new science curriculum beginning with the 2015-2016 school year in the amount of \$54,718.21.

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

28. PROFESSIONAL GROWTH – LYNETTE STENDEL

Recommend approval for the following professional growth application:

<u>Lynette Stengel</u>	<u>University of Phoenix</u>	<u>Total 6 sem. hrs.</u>
	EDD550: Teaching Critical Thinking Skills	May 2015 – 3 hrs.
	EDD554: Assessment & Evaluation for Educators	June 2015 – 3 hrs.

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

28. PROFESSIONAL GROWTH – ASHLEY FERRELL

Recommend approval for the following professional growth application:

<u>Ashley Ferrell</u>	<u>Adams State University</u>	<u>Total 3 sem. hrs.</u>
	RDLA167.60: Teaching Phonics & Spelling	April 2015 – 3 hrs.

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

BOARD CONCERNS


1. POLICY UPDATES

Recommend approval of the following board policy updates:

FD	Tax Issues
GBR-R	Family and Medical Leave
IGCH	College Credit Plus
IGCH-R	College Credit Plus
IJA	Career Advising (2 nd reading)
IKF	Graduation Requirements
IKF-R	Graduation Requirements (Opt Out)
JECBA	Admission of Exchange Students
JECBA-R	Admission of Exchange Students
KBE	Tax Issues
LEC	College Credit Plus
LEC-R	College Credit Plus

Attachment V

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

 **EXECUTIVE SESSION** – To discuss the appointment and compensation of a public employee or official.

Go into Executive Session:

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

Exit Executive Session:

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

2. CONTRACT SCHOOL TREASURER – STACY BOLDEN

Recommend issuing a _____year contract to Stacy Bolden as school treasurer beginning at the end of her current contract at a salary of \$_____/per year.

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

MOTION TO ADJOURN _____, SECOND _____,
TIME _____

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

NEXT BOARD MEETING: June 18, 2015