

*Fort Frye Local Schools*  
**Board of Education**



**June**

**June 23, 2016**  
**Beverly-Center Elementary**  
**6:00 P.M.**

FORT FRYE BOARD OF EDUCATION

June 23, 2016

Beverly-Center Elementary

6:00 P.M.

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A. CALL TO ORDER

Place \_\_\_\_\_, Time \_\_\_\_\_

B. PRAYER

C. ROLL CALL

Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_,  
Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_

D. PLEDGE OF ALLEGIANCE

E. PUBLIC PARTICIPATION\*

F. COMMITTEE REPORTS

Stephanie Starcher, Superintendent

*\*Public discussion is limited to 30 minutes per meeting.*

*Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.*

“I MOVE TO APPROVE THE ITEMS LISTED ON THE CONSENT AGENDA”  
MOTION BY \_\_\_\_\_, SECOND BY \_\_\_\_\_

Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_,  
Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_

## C O N S E N T A G E N D A

### 1. AGENDA

Recommend approval of the current agenda and any addendums associated with the agenda as presented.

### 2. MINUTES

Recommend approval and waiving public reading of the minutes of the May 18, 2016 regular meeting and the June 2, 2016 special meeting as presented.

*Attachment A*

### 3. TREASURER’S REPORT

Recommend the Treasurer’s report for the month ending May 31, 2016 {includes Cash Reconciliation, Fund Report, Warrants Issued, and Financial Comparison} be approved as presented.

*Attachment B*

### 4. HANDBOOK

Recommend approving the following handbook for 2016-2017 school year.

Transportation Handbook

*Attachment C*

### 5. RESIGNATION – JULIE WALKER

Recommend approval of the resignation of Julie Walker as a paraprofessional aide effective June 9, 2016.

*Attachment D*

### 6. RESIGNATION – CHARLES BRIAN KITTLE

Recommend approval of the resignation of Charles Brian Kittle as an intervention specialist at Fort Frye High School effective June 10, 2016.

*Attachment E*

7. RESIGNATION – AARON VANCE

Recommend approval of the resignation of Aaron Vance as the Instrumental/Choral Instructor and band director at Fort Frye High School effective June 12, 2016.

*Attachment F*

8. RESIGNATION – BETH BROWN

Recommend approval of the resignation of Beth Brown as an ELA teacher at Fort Frye High School, effective May 25, 2016.

*Attachment G*

9. RESIGNATION – BETH BROWN

Recommend approval of the resignation of Beth Brown as the 2016 Fall Coordinator at Fort Frye High School, effective May 25, 2016.

*Attachment H*

10. RESIGNATION – MARK VONKENNELL

Recommend approval of the resignation of Mark VonKennell as the Seniors in the Job Market Advisor for the 2016-2017 school year.

*Attachment I*

11. DONATION –THE CITIZENS BANK COMPANY

Recommend accepting the donation of \$8,500 from The Citizens Bank Company to be used towards the renovations of the high school library for the Cadet College/Career Center.

*Attachment J*

12. DONATION – FFA

Recommend accepting the donation of \$500 from the Washington County Soil and Water Conservation to be used for the State Envirothon competition and \$100 from an anonymous donor.

*Attachment K*

13. SALE OF TEXTBOOKS

Recommend approval to sell social studies, science, and health textbooks.

## ADMINISTRATIVE & FINANCIAL AGENDA

### PERSONNEL

**Employment by the Fort Frye Board of Education is contingent upon a successful background check through both the Bureau of Criminal Identification and Investigation (Ohio) and the FBI (at the employee's expense), training on the district's Exposure Control Plan, a TB test, and sports medicine training for persons involved in coaching activities and other state requirements.**

#### 1. PROFESSIONAL GROWTH – MARGARET POSENDEK

Recommend approval for the following professional growth application:

<u>Margaret Posendek</u>	<u>Muskingum University</u>	<u>Total 6 semester hrs.</u>
EDUC593	Education & Curriculum	3 semester hrs.
EDUC594	Arts in Early Childhood	3 semester hrs.

*Attachment L*

Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_,  
Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_

#### 2. LPDC COMMITTEE

Recommend approval to pay the following LPDC committee members \$30 per meeting attended and \$100 for building work for the 2016-2017 school year:

Fort Frye High School: Stephanie Marhsall & Deborah Rowinski

Beverly-Center Elementary: Lenora Lockhart & Andrea Kittle

Lowell Elementary: Pam Bostic

Salem-Liberty Elementary: Lynette Stengel

Administrator: Andy Schob

Committee Chair: Karen Kubota

Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_,

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_

#### 3. TECHNICAL/COMPUTER SERVICES

Recommend issuing a purchased service contract to Brooke Buckley to provide technical /computer services for the 2016-2017 school year not to exceed 15 hrs. per week @ a rate of \$20.00 per hour.

Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_,

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_

4. MENTORING STIPEND

Recommend the approval of the following to serve as mentors for 2015-2016 school year:

Mentor

Donna Hibbs \$600  
Ericka Schneider \$600  
Lenora Lockhart \$600  
Heidi Fryman \$600  
Lenora Lockhart \$600  
Barbara Sleek \$600  
Tim Mullen \$400

New Teacher

Jessica Lipscomb (RE Year 1)  
Morgan Liedtke (RE Year 1)  
Derek Sidwell (RE Year 1)  
Jessica Roush (RE Year 2)  
Alaina Jones (RE Year 2)  
Lacey Worthington (RE Year 2)  
Chad Ross (New to Position)

Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_,  
Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_

5. TRANSFER FUNDS

Recommend approval of transferring \$589.19 from the General Fund to the Uniform School Supplies Fund.

Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_,  
Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_

6. EMPLOY NURSES

Recommend employing the following individuals to provide nursing services for the 2016-2017 school year:

Gloria Thieman Diana Nesselroad Kelly Adams	}	Combined hours not to exceed 60 hrs. per week @ \$17.00 per hour
Vicki Hanson		
Darcia Davis Carol Llewellyn		

Hours not to exceed 30 hrs. per week @ \$17.00 per hour for a special needs student @ Ewing School

Nursing substitutes as needed @ \$17.00 per hour

Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_,  
Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_

7. FINAL APPROPRIATIONS FY2016

Recommend approval of the Fiscal Year 2016 Final Appropriations Resolution as presented.

*Attachment M*

Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_,  
Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_

8. PERMANENT APPROPRIATIONS FY2017

Recommend approval of the Fiscal Year 2017 Permanent Appropriations Resolution as presented.

*Attachment N*

Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_,  
Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_

9. OASBO MEMBERSHIP

Recommend approval of membership in the Ohio Association of School Business Officials for the 2016-2017 school year at a cost of \$639.00.

Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_,  
Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_

10. LIABILITY, PROPERTY, FLEET, AND VIOLENCE INSURANCE

Recommend approval to purchase liability, property, fleet insurance, and violence insurance from Argonaut through the People's Insurance Agency for the year beginning July 1, 2016 at a total cost of \$38,168.00.

*Attachment O*

Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_,  
Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_

11. WORKERS COMP CONTRACT GROUP RETROSPECTIVE RATE – SHEAKLEY

Recommendation to participate in a BWC group retrospective rate with Sheakley for the 2017 rate year; estimated cost of \$38,096 for workers comp and \$1,405.00 for the administrative service fee.



Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_,  
Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_

## 12. SUPPLEMENTAL CONTRACTS

Recommend approval to issue the following supplemental contracts for the 2016-2017 school year:

Name	Position	Step	Salary
John Bostic	Var. Asst. Girls Basketball	5	\$2,922.00
Lacey Huck	Jr. High Girls Basketball	1	\$1,313.00
Terri Huck	Newspaper Advisor	0	\$1,306.00
Terri Huck	Jr. High Student Council	3	\$ 715.00
Terri Huck	Class Play Advisor	1	\$ 804.00
Terri Huck	Cadets for a Cause	2	\$ 424.50
Dan Liedtke	Var. Head Girls Basketball	5	\$4,360.00
Morgan Liedtke	Var. Girls Basketball Volunteer	-	-
Erica Schneider	Head Teacher Salem-Liberty	0	\$3,092.00
Mark VonKennell	Jr. High Girls Basketball	5	\$1,994.00

Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_,  
Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_

## 13. NON-CERTIFIED SUPPLEMENTAL CONTRACTS

Whereas the following supplemental positions have been posted for the required length of time and;

Whereas no certificated individuals have expressed interest in these positions and;

Whereas these positions were made public for all individuals, certificated staff, support staff, and non-staff;

Therefore, I recommend the following non-certificated individuals be employed under a 1-year supplemental contract for the 2016-2017 school year:

Name	Position	Step	Salary
Greg Heldman	Head Wrestling	0	\$2,538.00
Ryan Henry	Cadets for a Cause	2	\$ 424.50
Pat Lang	JV Girls Basketball	5	\$2,796.00
Karri Lewis	HS Student Council Advisor	0	\$1,184.00
Jordan Schilling	Jr. High Volleyball	0	\$1,116.00
Missy Shilling	Varsity Cheerleading	1	\$1,677.00

Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_,  
Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_

14. PROFESSIONAL DEVELOPMENT COORDINATORS

Recommend approval for the following individuals to serve as Professional Development Coordinators as part of the Straight A Grant. Each participating district will have a Professional Development Coordinator (PDC) Team made up of two individuals from the district for the 2016-2017 school year at a salary of \$1500 each to be paid from the Straight A Grant.

Lacey Worthington  
Karen Kubota

Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_,  
Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_

15. CERTIFIED STAFF EXTENDED DAYS

Recommend approval to issue the following extended service contracts to certificated staff for the 2016-2017 school year:

NAME	POSITION	# DAYS	AMOUNT
Lisa Lang	Vocational Agriculture	40	\$10,331.60
Mary Beth Shultz	High School Counselor	30	\$ 8,474.67

Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_,  
Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_

16. CONTRACT – MEMORIAL HEALTH SYSTEM

Recommend approving the 2016-2017 school contracts for occupational therapy services at the rate of \$22.63 per quarter hour with Memorial Health System.

*Attachment Q*

Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_,  
Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_

17. SUMMER OGT TUTORING

Recommend approval for the following to provide summer OGT tutoring for up to 3 hours per day for 5 days this summer in each subject area to be completed by June 27, 2016 pending student participation. Teacher’s pay set at FFTA negotiated hourly summer curriculum work rate.

Stephanie Marshall – Reading  
Lacey Worthington – Science & Math  
Bobbie Webb – Social Studies & Writing

Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_,  
Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_

18. CORAS MEMBERSHIP

Recommend approval of membership in the Coalition of Rural and Appalachian Schools for the 2016-2017 school year at a cost of \$325.00.

*Attachment R*

Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_,  
Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_

19. EMPLOY ELA TEACHER @ FORT FRYE HIGH SCHOOL – KYLE SAUNDERS

Recommend issuing a 1-yr. limited contract to Kyle Saunders as an English Language Arts Teacher at Fort Frye High School for the 2016-2017 school year at a MA Step 0 salary of \$34,168.00 per the negotiated agreement between the Fort Frye Teacher’s Association and the Board of Education.

Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_,  
Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_

20. SUPPORT STAFF SUBSTITUTE

Recommend approving the following as a support staff substitute for the 2016-2017 school year.

Allen Angle  
Curtis Roberts  
Dylan Shingleton

Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_,  
Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_

21. MOU ARTICLE 5.10C TEACHING EXPERIENCE – FFTA

Recommend the approval of the attached memorandum of understanding with the FFTA regarding moving Derek Sidwell to a Step 10 on the negotiated contract salary schedule per Article 5.10C pertaining to his teaching experience.

*Attachment S*

Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_,  
Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_

22. SALARY CORRECTION–ALLISON PAIGE GREATHOUSE

From a BA Step 10 salary of \$42,826.00 to a BA Step 12 salary of \$45,176.00 per the negotiated agreement between the Fort Frye Teacher’s Association and the Board of Education.

Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_,  
Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_

23. SALARY CORRECTION–MARGARET POSENDEK

From a BA Step 1 salary of \$32,251.00 to a BA Step 2 salary of \$33,426.00 per the negotiated agreement between the Fort Frye Teacher’s Association and the Board of Education.

Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_,  
Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_

24. OSBA POLICY UPDATE SERVICE

Recommend renewing the contract with the Ohio School Boards Association to provide policy update service at a cost of \$675 which includes subscriptions to the PDQ (Policy Development Quarterly); effective April 2016 – April 2017.

*Attachment T*

Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_,  
Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_

 **EXECUTIVE SESSION – To discuss the employment and compensation of public employees.**

Go into Executive Session:

Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_,  
Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_

Exit Executive Session:

Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_,  
Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_

MOTION TO ADJOURN \_\_\_\_\_, SECOND \_\_\_\_\_,  
TIME \_\_\_\_\_

Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_,  
Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_

NEXT BOARD MEETING: July 21, 2016