

Fort Frye Local Schools **Board of Education**



August Agenda

August 28, 2017

Beverly-Center Elementary

5:00 P.M.

FORT FRYE BOARD OF EDUCATION
 August 28, 2017
 Beverly-Center Elementary
 5:00 P.M.

CONSENT AGENDA.....	4
1. AGENDA	4
2. MINUTES.....	4
3. TREASURER’S REPORT.....	4
4. BUS STOPS.....	4
5. ACTIVITY ROUTE	4
6. OSBA DELEGATE & ALTERNATE.....	4
7. RESIGNATION – GEORGIA LANG	5
8. OUT OF STATE TRIP – FFA	5
9. FFA FUNDRAISING	5
10. DONATION	5
ADMINISTRATIVE & FINANCIAL AGENDA	6
1. CERTIFIED SUBSTITUTES.....	6
2. SUPPORT STAFF SUBSTITUTES	6
3. SUPPLEMENTAL CONTRACTS.....	6
4. NON-CERTIFIED SUPPLEMENTAL CONTRACTS 2017-2018.....	6
5. UNPAID LEAVE OF ABSENCE –SHERI SHRIVER.....	7
6. MOU – OAPSE	7
7. HOME TUTORING	7
8. MENTORING STIPEND	8
9. LPDC COMMITTEE.....	8
10. EMPLOY BUS DRIVER – TINA WITHAM.....	8
11. EMPLOY PROFESSIONAL DEVELOPMENT COORDINATORS	8
12. PROFESSIONAL GROWTH – MARY BETH SHULTZ.....	9
13. THE OHIO COALITION FOR EQUITY & ADEQUACY OF SCHOOL	9
14. VOLUNTEERS.....	9
15. META SOLUTIONS COOPERATIVE ADVERTISING AND RECEIVING BIDS FOR SCHOOL BUS CHASSIS AND BODIES.....	9
16. STATE EMPLOYEE RETIREMENT SYSTEM (SERS) RESOLUTION	10
17. SALARY CORRECTION –BRITTANY HASSMAN	10
18. BUS PURCHASE.....	10
19. MOU – NATIONWIDE / BATTELLE FOR KIDS	11
20. E.S.C. CONTRACT.....	11
BOARD CONCERNS	12
1. POLICY UPDATES	12
2. BOARD SELF-EVALUATION.....	12
MOTION TO ADJOURN _____, SECOND _____,	12
TIME _____.	12

A. CALL TO ORDER:
Place _____, Time _____

B. PRAYER

C. ROLL CALL:

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

D. PLEDGE OF ALLEGIANCE

E. PUBLIC PARTICIPATION*

F. COMMITTEE REPORTS

Stephanie Starcher, Superintendent

**Public discussion is limited to 30 minutes per meeting.*

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.

“I MOVE TO APPROVE THE ITEMS LISTED ON THE CONSENT AGENDA”

MOTION BY _____, *SECOND BY* _____

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

C O N S E N T A G E N D A

1. AGENDA

Recommend approval of the current agenda and any addendums associated with the agenda as presented.

2. MINUTES

Recommend approval and waiving public reading of the minutes of the July 27, 2017 regular meeting as presented.

Attachment A

3. TREASURER’S REPORT

Recommend the Treasurer’s report for the month ending July 2017 {includes Cash Reconciliation, Fund Report, Warrants Issued, and Financial Comparison} be approved as presented.

Attachment B

4. BUS STOPS

Recommend approval of proposed bus stops for the 2017-2018 school year.

Attachment C

5. ACTIVITY ROUTE

Recommend approval of proposed activity route for the 2017-2018 school year.

Attachment D

6. OSBA DELEGATE & ALTERNATE

Appoint _____ as delegate to the OSBA Capital Conference Annual Business Meeting on November 13, 2017.

Appoint _____ as the alternate.

7. RESIGNATION – GEORGIA LANG

Recommend approval of the resignation of Georgia Lang as a school nurse at St. Johns Central School effective October 13, 2017.

Attachment E

8. OUT OF STATE TRIP – FFA

Recommend approval for the Fort Frye FFA to attend an educational field trip with Waterford, Marietta, and Frontier FFA to Indianapolis, Indiana on October 25 - October 28, 2017 for the FFA National Convention; at no cost to the district.

9. FFA FUNDRAISING

Recommend approval to allow the FFA instructor to reward Fort Frye FFA students with jackets, trips, shirts, and gift cards as part of the fundraising activities of the Fort Frye FFA.

10. DONATION

Recommend approval to accept the donation of wellness t-shirts valued at \$288, donated by Lowell United Methodist Church.

ADMINISTRATIVE & FINANCIAL AGENDA

PERSONNEL

Employment by the Fort Frye Board of Education is contingent upon a successful background check through both the Bureau of Criminal Identification and Investigation (Ohio) and the FBI (at the employee’s expense), training on the district’s Exposure Control Plan, a TB test, and sports medicine training for persons involved in coaching activities and other state requirements.

1. CERTIFIED SUBSTITUTES

Recommend approving certified substitutes for the 2017-2018 school year as recommended by the Ohio Valley Educational Service Center.

Attachment F

Mr. Schilling _____, Mr. Worthington _____, Mrs. Zalmanek _____,
Mr. Booth _____, Mrs. Lang _____

2. SUPPORT STAFF SUBSTITUTES

Recommend approving the attached list of support staff substitutes for the 2017-2018 school year:

Attachment G

Mr. Schilling _____, Mr. Worthington _____, Mrs. Zalmanek _____,
Mr. Booth _____, Mrs. Lang _____

3. SUPPLEMENTAL CONTRACTS

Recommend approval to issue the following supplemental contracts for the 2017-2018 school year:

Name	Position	Step	Salary
Bobbi Webb	Cross Country Volunteer	-	-
Marla Hoerst	Golf Volunteer	-	-
Marla Hoerst	FFHS Social Studies TBT Leader	Summer Curriculum Rate	
Cathy Borich	District TBT – 2 nd grade	Summer Curriculum Rate	

Mr. Schilling _____, Mr. Worthington _____, Mrs. Zalmanek _____,
Mr. Booth _____, Mrs. Lang _____

4. NON-CERTIFIED SUPPLEMENTAL CONTRACTS 2017-2018

Whereas the following supplemental positions have been posted for the required length of time and;

Whereas no certificated individuals have expressed interest in these positions and;
Whereas these positions were made public for all individuals, certificated staff, support staff, and non-staff;

Therefore, I recommend the following non-certificated individuals be employed under a 1-year supplemental contract for the 2017-2018 school year:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>
Drew Layton	Varsity Cheerleading Volunteer	-	-
Missy Huck	Track Volunteer	-	-

Mr. Schilling _____, Mr. Worthington _____, Mrs. Zalmanek _____,
Mr. Booth _____, Mrs. Lang _____

5. UNPAID LEAVE OF ABSENCE –SHERI SHRIVER

Recommend an unpaid leave of absence for Sheri Shriver per article 10.2 and 10.3 of the OAPSE agreement effective from August 15, 2017 thru October 2, 2017.

Mr. Schilling _____, Mr. Worthington _____, Mrs. Zalmanek _____,
Mr. Booth _____, Mrs. Lang _____

6. MOU – OAPSE

Recommend approval of the attached Memorandum of Understanding executed by and between the Fort Frye Local School District Board of Education (“Board”) and the Ohio Association of Public School Employees (OAPSE) regarding Article 1 Recognition.

Attachment H

Mr. Schilling _____, Mr. Worthington _____, Mrs. Zalmanek _____,
Mr. Booth _____, Mrs. Lang _____

7. HOME TUTORING

Recommend approval for the following teachers to provide home-bound tutoring to students for the 2017-2018 school year. Teachers will be paid at the rate of \$21.00 per hour + retirement/benefits.

Marla Hoerst
Lacey Worthington
Stephanie Marshall
Peggy Posendek

Mr. Schilling _____, Mr. Worthington _____, Mrs. Zalmanek _____,
Mr. Booth _____, Mrs. Lang _____

8. MENTORING STIPEND

Recommend the approval of the following to serve as mentors for 2017-2018 school year:

Mentor

Pam Bostic \$700
Stephanie Marshall \$700
Donna Hibbs \$700
Ericka Schneider \$700
Kathy Allen-Bidwell \$700
Lenora Lockhart \$700

New Teacher

Kayla Johnson (RE Year 2)
Brittany Hassman (RE Year 1)
Jessica Lipscomb (RE Year 2)
Morgan Liedtke (RE Year 2)
Jonathan Lucy (RE Year 2)
Derek Sidwell (RE Year 2)

Mr. Schilling _____, Mr. Worthington _____, Mrs. Zalmanek _____,
Mr. Booth _____, Mrs. Lang _____

9. LPDC COMMITTEE

Recommend approval to pay Lenora Lockhart \$700 in accordance with Article 5.06C Local Professional Development Committee (LPDC) and approve Karen Kubota as a committee member of the LPDC.

Mr. Schilling _____, Mr. Worthington _____, Mrs. Zalmanek _____,
Mr. Booth _____, Mrs. Lang _____

10. EMPLOY BUS DRIVER – TINA WITHAM

Recommend the employment of Tina Witham for an approximate 3.25 hr. bus route (red route) @ a Step 0 salary of \$15.14/hr. for the 2017-2018 school year.

Mr. Schilling _____, Mr. Worthington _____, Mrs. Zalmanek _____,
Mr. Booth _____, Mrs. Lang _____

11. EMPLOY PROFESSIONAL DEVELOPMENT COORDINATORS

Recommend approval for the following individuals to serve as Professional Development Coordinators as part of the Straight A Grant through the Battelle for Kids (BFK). Each participating district will have a Professional Development Coordinator (PDC) Team made up of two individuals from the district for the 2017-2018 school year at a salary of \$1500 each to be paid from BFK.

Attachment I

Lacey Worthington
Karen Kubota

Mr. Schilling _____, Mr. Worthington _____, Mrs. Zalmanek _____,
Mr. Booth _____, Mrs. Lang _____

12. PROFESSIONAL GROWTH – MARY BETH SHULTZ

Recommend approval for the following professional growth application:

<u>Mary Beth Shultz</u>	<u>University of Rio Grande</u>		<u>Total 4 semester hrs.</u>
EDTS1001	Teacher Tours	Summer 2017	1 hr.
EDTS1002	Practitioner	Fall 2017	2 hrs.
EDTS1001-01	Problem Scenario Project	Spring 2017	1 hr.

Attachment J

Mr. Schilling _____, Mr. Worthington _____, Mrs. Zalmanek _____,
Mr. Booth _____, Mrs. Lang _____

13. THE OHIO COALITION FOR EQUITY & ADEQUACY OF SCHOOL

Recommend approval to pay dues to the Ohio Coalition for Equity and Adequacy of School Funding in the amount of \$495.50 for the 2017-2018 school year.

Attachment K

Mr. Schilling _____, Mr. Worthington _____, Mrs. Zalmanek _____,
Mr. Booth _____, Mrs. Lang _____

14. VOLUNTEERS

Recommend approval for the attached list of volunteers for the 2017-2018 school year:

Mr. Schilling _____, Mr. Worthington _____, Mrs. Zalmanek _____,
Mr. Booth _____, Mrs. Lang _____

Attachment L

15. META SOLUTIONS COOPERATIVE ADVERTISING AND RECEIVING BIDS FOR SCHOOL BUS CHASSIS AND BODIES

WHEREAS, the Fort Frye School Board of Education wishes to advertise and receive bids for the purchase of two (2) – 71 passenger conventional school buses.

THEREFORE, BE IT RESOLVED the Fort Frye School Board of Education wishes to participate and authorize META Solutions to advertise and receive bids on said Board's behalf as per the specifications submitted for the cooperative purchase of two (2) – 71 passenger conventional school buses.

Mr. Schilling _____, Mr. Worthington _____, Mrs. Zalmanek _____,
Mr. Booth _____, Mrs. Lang _____

16. STATE EMPLOYEE RETIREMENT SYSTEM (SERS) RESOLUTION

Be it resolved, effective July 1, 2017 that the Fort Frye Board of Education agrees to pick up for OAPSE employees, 1% of the total amount of employee contributions required by Section 3309.47 of the Ohio Revised Code to be contributed by employees to SERS Ohio (that is 1 percentage point of the current 10 percentage points of compensation required as mandatory employee contributions including the contributions triggered by this pick-up (the so-called pick-up on pick-up). Be it resolved, effective July 1, 2017 that the Fort Frye Board of Education agrees to pick up for Central Office employees, 5% of the total amount of employee contributions required by Section 3309.47 of the Ohio Revised Code to be contributed by employees to SERS Ohio (that is 5 percentage point of the current 10 percentage points of compensation required as mandatory employee contributions including the contributions triggered by this pick-up (the so-called pick-up on pick-up). The Board is permitted to pick up employee contributions pursuant to Section 414(h)(2) of the Internal Revenue Code. These picked-up contributions, although designated as employee contributions, are being paid by the Board in lieu of employee contributions and shall be paid by the Board as a fringe benefit in addition to compensation otherwise payable to the employee. These contributions shall be treated as additional compensation and included in compensation for retirement purposes. Employees in these groups may not opt out of the picked-up contributions or elect to receive the contributed amounts directly instead of having them picked-up by the Board and paid to SERS Ohio.

Mr. Schilling _____, Mr. Worthington _____, Mrs. Zalmanek _____,
Mr. Booth _____, Mrs. Lang _____

17. SALARY CORRECTION –BRITTANY HASSMAN

Recommend issuing a 1-yr. limited contract to Brittany Hassman as an intervention specialist at Fort Frye High School for the 2017-2018 school year:

FROM: BA+150 Step 0 salary of \$33,380
TO: BA Step 0 salary of \$32,158

Mr. Schilling _____, Mr. Worthington _____, Mrs. Zalmanek _____,
Mr. Booth _____, Mrs. Lang _____

18. BUS PURCHASE

Recommend approval to purchase two - 72 passenger school buses from Truck Sales & Service in the amount of \$87,942.00 each for the 2018-2019 school year.

Mr. Schilling _____, Mr. Worthington _____, Mrs. Zalmanek _____,
Mr. Booth _____, Mrs. Lang _____

19. MOU – NATIONWIDE / BATTELLE FOR KIDS

Recommend approval of the attached Memorandum of Understanding executed by and between the Fort Frye Local School District Board of Education (“Board”) and Nationwide and Battelle for Kids for the purpose of pursuing federal Promise Neighborhood grant.

Attachment M

Mr. Schilling _____, Mr. Worthington _____, Mrs. Zalmanek _____,
Mr. Booth _____, Mrs. Lang _____

20. E.S.C. CONTRACT

Recommend approval of an agreement with the Ohio Valley Educational Service Center to participate in cooperative educational services for the 2017-2018 school year; compliance with Ohio Revised Code §3313.843.

Attachment N

Mr. Schilling _____, Mr. Worthington _____, Mrs. Zalmanek _____,
Mr. Booth _____, Mrs. Lang _____

BOARD CONCERNS

1. POLICY UPDATES

Recommend approval of the following board policy updates:

Attachment O

BCC Qualifications And Duties Of The Treasurer
CBA Qualifications And Duties Of The Superintendent

Mr. Schilling _____, Mr. Worthington _____, Mrs. Zalmanek _____,
Mr. Booth _____, Mrs. Lang _____

2. BOARD SELF-EVALUATION

Attachment P

Mr. Schilling _____, Mr. Worthington _____, Mrs. Zalmanek _____,
Mr. Booth _____, Mrs. Lang _____

MOTION TO ADJOURN _____, SECOND _____,
TIME _____

Mr. Schilling _____, Mr. Worthington _____, Mrs. Zalmanek _____,
Mr. Booth _____, Mrs. Lang _____

NEXT BOARD MEETING: September 21, 2017