

Fort Frye Local Schools **Board of Education**



June Agenda

June 29, 2017

Beverly-Center Elementary

6:00 P.M.

FORT FRYE BOARD OF EDUCATION
 June 29, 2017
 Beverly-Center Elementary
 6:00 P.M.

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A. CALL TO ORDER:
Place _____, Time _____

B. PRAYER

C. ROLL CALL:

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

D. PLEDGE OF ALLEGIANCE

E. PUBLIC PARTICIPATION*

F. COMMITTEE REPORTS

Stephanie Starcher, Superintendent
Summer Maintenance Update

**Public discussion is limited to 30 minutes per meeting.*

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.

“I MOVE TO APPROVE THE ITEMS LISTED ON THE CONSENT AGENDA”

MOTION BY _____, *SECOND BY* _____

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

C O N S E N T A G E N D A

1. AGENDA

Recommend approval of the current agenda and any addendums associated with the agenda as presented.

2. MINUTES

Recommend approval and waiving public reading of the minutes of the May 23, 2017 regular meeting and the May 27, 2017 special meeting as presented.

Attachment A

3. TREASURER’S REPORT

Recommend the Treasurer’s report for the month ending May 2017 {includes Cash Reconciliation, Fund Report, Warrants Issued, and Financial Comparison} be approved as presented.

Attachment B

4. OHSAA GOVERNING BOARD RESOLUTION

Recommend the approval of the governing board resolution authorizing 2017-2018 membership in the Ohio High School Athletic Association (OHSAA).

Attachment C

5. DONATIONS

Recommend approval to accept a \$500 donation from Washington County Soil and Water for the FFA Envirothon and a \$2000 check from the FFHS Band Boosters towards the installation of a band tower, and an ice machine for the athletic trainer office from the FFHS Athletic Boosters valued at \$3000.

6. RESIGNATION – BRICK MAY

Recommend approval to accept the resignation of Brick May as a bus driver (gray route) for Fort Frye Local School District, effective May 18, 2017.

Attachment D

ADMINISTRATIVE & FINANCIAL AGENDA

PERSONNEL

Employment by the Fort Frye Board of Education is contingent upon a successful background check through both the Bureau of Criminal Identification and Investigation (Ohio) and the FBI (at the employee’s expense), training on the district’s Exposure Control Plan, a TB test, and sports medicine training for persons involved in coaching activities and other state requirements.

1. EMPLOY PARAPROFESSIONAL – HEATHER MISEL

Recommend issuing a 1-yr. limited contract to Heather Misel as a 3.5 hrs. paraprofessional aide at Salem-Liberty Elementary Step 0 salary of \$11.19/ per hour on an as needed basis for the 2017-2018 school year. Hours may eventually increase depending on the student’s needs.

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

2. CONTRACT CORRECTION – KAREN KUBOTA

Recommend approval of the corrected contract terms for Karen Kubota (224 days per/yr.) as the Curriculum Director for Fort Frye Local School District for the 2017-2018 school year.

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

3. CERTIFIED CONTRACTS

Recommend approval to issue the following corrected certificated staff contracts for the 2017-2018 school year:

2017-2018 Certificated Staff Contracts					
<u>Name</u>	<u>Position</u>	<u>Degree</u>	<u>Contract</u>	<u>Step</u>	<u>Salary</u>
VonKennell, Charles	HS	MA	2 yr.	2	\$38,622.00

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

4. SUPPLEMENTAL CONTRACTS 2017-2018

Recommend approval to issue the following supplemental contracts for the 2017-2018 school year:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>
Sonny Bidwell	Baseball Head Coach	5	\$3,122.00

Rob Nelson	Baseball Varsity Assistant	5	\$1,997.00
Bobbi Webb	Track Varsity Head Coach	5	\$3,122.00
Bobbi Webb	Indoor Head Track	-	volunteer
Kayla Johnson	JH Volleyball	0	\$1,160.00
Kathy Allen-Bidwell	Yearbook Advisor	5	\$2,420.00
Barbara Sleek	Newspaper Advisor	4	\$1,739.00
Andy Sleek	National Honor Society	0	\$ 683.00
Ali Baker	HS Student Council	0	\$1,231.00
Terri Huck	JH Student Council	4	\$ 786.00
Terri Huck	Cadets for a Cause Co-Advisor	3	\$ 468.50
Tracey Huck	Prom Advisor	5	\$1,046.00
Terri Huck	Drama	2	\$ 891.00
Ericka Schneider	Head Teacher Salem-Liberty	1	\$3,377.00
Stephanie Marshall	Seniors in the Job Market	1	\$1,369.00

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

5. NON-CERTIFIED SUPPLEMENTAL CONTRACTS 2017-2018

Whereas the following supplemental positions have been posted for the required length of time and;

Whereas no certificated individuals have expressed interest in these positions and;

Whereas these positions were made public for all individuals, certificated staff, support staff, and non-staff;

Therefore, I recommend the following non-certificated individuals be employed under a 1-year supplemental contract for the 2017-2018 school year:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>
Greg Heldman	Wrestling Head Coach	1	\$2,699.00
Amanda Beebe	JH Volleyball	0	\$1,160.00
Chasity Hayes	Fall Athletic Coordinator	1	\$ 913.00
Bridget Campbell	Fall Athletic Coordinator	0	\$ 853.00
Chasity Hayes	Winter Athletic Coordinator	1	\$ 913.00
Linda Hart	Winter Athletic Coordinator	1	\$ 913.00
Chasity Hayes	Spring Athletic Coordinator	1	\$ 913.00
Bridget Campbell	Spring Athletic Coordinator	0	\$ 853.00
Ryan Henry	Cadets for a Cause Co-Advisor	3	\$ 468.50
Chasity Hayes	Detention Hall Monitor	1	\$ 829.00
Ryan Layton	Varsity Baseball	-	volunteer

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

6. CORAS MEMBERSHIP

Recommend approval of membership in the Coalition of Rural and Appalachian Schools for the 2017-2018 school year at a cost of \$325.00.

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

7. PERSONNEL AGREEMENT – FFTA

Recommend the approval of the attached agreement with the FFTA regarding personnel.

Attachment E

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

8. EMPLOY PARAPROFESSIONAL @ BEVERLY-CENTER – CHERYL KLINTWORTH

Recommend the recall and reassignment of Cheryl Klintworth, effective with the 2017-2018 school year which derived from the reduction in force to the position of an as needed 3 hour paraprofessional aide at Beverly-Center Elementary School at a Step 2 salary of \$11.47/per. hr.

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

9. FFTA SALARY SCHEDULE

Recommend the correction of the 2017-2020 Fort Frye Teacher Salary Schedule as attached.

Attachment F

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

10. EMPLOY VAN DRIVER—JOHN LLEWELLYN

Recommend the employment of Joyce Howard as a summer bus driver for the Career Pathway Exploration Camp for approximately 1.25 hours per day for ten weekdays from June 5- June 16 @ a Step 0 salary of \$11.44/ hr. per the OAPSE negotiated agreement, paid by a grant.

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

11. EXTENDED TIME – CHARLENE CANTERUBRY

Recommend approval to issue Charlene Canterbury up to 18 hours of training as the new high school cook prior to the start of the 2017-2018 school year.

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

12. EXTENDED TIME – MADDI SEARL

Recommend approval to issue Maddi Searl up to 25 hours of training as the school nurse prior to the start of the 2017-2018 school year at the summer curriculum rate.

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

13. EXTENDED TIME - KAYLA JOHNSON

Recommend approval to allow Kayla Johnson to work at the summer curriculum rate to participate in training related to services for a special needs student.

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

14. TRANSFER BUS DRIVER – PHILLIP KEHL

Recommend the transfer of Phillip Kehl from an approximate 4 hr. bus route (yellow route) to an approximately 6 hr. bus route (gray route) @ a Step 1 salary of \$15.29/hr.

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

15. EMPLOY PARAPROFESSIONAL @ ST. JOHNS – JILL SPINDLER

Recommend the recall and reassignment of Jill Spindler, effective with the 2017-2018 school year which derived from the reduction in force to the position of an as needed 3.5 hour paraprofessional aide at St. Johns Central School for their Title I program at a Step 2 salary of \$11.47/per. hr.

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

16. CONTRACT – WASHINGTON COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

Recommend approving the 2017-2018 school contract for medicaid school program services, agreement for special education services, and business associate agreement with the Washington County Board of Developmental Disabilities (WCBDD).

Attachment G

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

17. SUPPORT STAFF SUBSTITUTE

Recommend approving John Zimmer as a support staff substitute for the remainder of the 2016-2017 school year.

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

18. SALARY CORRECTION–INGRID GANDOR

Recommend approval to credit Ingrid Gandor’s salary based on previous 8 years of additional teaching experience from a BA+150 Step 19 salary to a BA+150 Step 27 salary of \$53,543.00 per the negotiated agreement between the Fort Frye Teacher’s Association and the Board of Education.

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

19. FINAL APPROPRIATIONS FY2017

Recommend approval of the Fiscal Year 2017 Final Appropriations Resolution as presented.

Attachment H (email)

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

20. PERMANENT APPROPRIATIONS FY2018

Recommend approval of the Fiscal Year 2018 Permanent Appropriations Resolution as presented.

Attachment I (email)

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

21. OASBO MEMBERSHIP

Recommend approval of membership in the Ohio Association of School Business Officials for the 2017-2018 school year at a cost of \$661.00.

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

22. LIABILITY, PROPERTY, FLEET, AND VIOLENCE INSURANCE

Recommend approval to purchase liability, property, fleet insurance, and violence insurance from Argonaut through Dietz, Futrell, & Walters Insurance, Inc. Agency for the year beginning July 1, 2017 at a total cost of \$37,103.00.

Attachment J

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

23. WORKERS COMP CONTRACT GROUP RETROSPECTIVE RATE – SHEAKLEY

Recommendation to participate in a BWC group retrospective rate with Sheakley for the 2018 rate year; estimated cost of \$38,695 for workers comp and \$2,029.00 for the administrative service fee.

Attachment K

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

24. DENTAL COOPERATIVE RENEWAL

Recommend approval to renew dental cooperative with the Southeastern Ohio Voluntary Education Cooperative for the 2017-2018 school year.

Attachment L

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

BOARD CONCERNS

1. ONLINE/BLIZZARD BAG MAKE-UP DAY PLAN SCHOOL YEAR 2017-2018

WHEREAS, the Fort Frye Local School District Board of Education desires that students have learning opportunities even when schools are closed for any of the reasons specified in section 3313.482 of the Ohio Revised Code;

WHEREAS, section 3313.482 authorizes a Board of Education to provide online learning opportunities for students in lieu of attendance on such days of closure;

NOW THEREFORE BE IT, AND IT IS, HEREBY RESOLVED that the Fort Frye Local School District Board of Education hereby approves the following plan and authorizes its filing with the Ohio Department of Education.

Attachment M

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

2. FIRST READING OF THE POLICY MANUAL

WHEREAS, the Board of Education of Fort Frye Local School District engaged the Ohio School Boards Association to conduct a thorough search of documents for existing policy, regulations and management information and to provide the Board a manual containing a new codification of current policies and regulations, and

WHEREAS, the search, codification and manual preparation tasks have been completed and

WHEREAS, the manual has been reviewed by the Board, the Superintendent and school administrators and found to be current and accurate, therefore

BE IT RESOLVED, that the Fort Frye Local School District Board of Education accept and adopt the manual prepared as the Policy Manual of the Fort Frye Local School District. As of this date, June 29, 2017 this manual contains all of the policies of the Fort Frye Local School District with the understanding that all of the policies and regulations contained therein are subject to continuing review and revision by the Board. All policies in effect prior to this date are hereby rescinded or superseded.

Attachment N

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

3. ALL-OHIO SCHOOL BOARD JOHNNA ZALMANEK NOMINATION RESOLUTION

WHEREAS, it shall be the mission of the Fort Frye School District to provide all students with the best possible education; and

WHEREAS, the school board sets the direction for our community's public schools by envisioning the community's education future; and

WHEREAS, the school board sets policies and procedures to govern all aspects of school district operation; and

WHEREAS, the school board keeps attention focused on progress toward the school district's goals and maintains a two-way communications loop with all segments of the community; and


WHEREAS, serving on a school board requires a unselfish devotion of time and service to carry on the mission and business of the school district; and

WHEREAS, the school board must respond on behalf of the community to the educational needs of students; and

WHEREAS, the school board voluntarily accepts the above-mentioned responsibilities;

NOW, THEREFORE, BE IT RESOLVED, we hereby nominate Johnna Zalmanek to the All-Ohio School Board Award sponsored by the Ohio School Board Association.

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

 EXECUTIVE SESSION – To consider the employment and/or dismissal of a public employee. To confer with an attorney for the board of education concerning disputes involving the board that is the subject of pending or imminent court action.

Go into Executive Session:

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

Exit Executive Session:

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

MOTION TO ADJOURN _____, SECOND _____,
TIME _____

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

NEXT BOARD MEETING: July 20, 2017