

Fort Frye Local Schools **Board of Education**




December Agenda

December 20, 2018

Salem-Liberty Elementary

1:00 P.M.

FORT FRYE BOARD OF EDUCATION
 December 20, 2018
 Salem-Liberty Elementary
 1:00 P.M.

CONSENT AGENDA.....	4
1. AGENDA	4
2. MINUTES	4
3. TREASURER’S REPORT	4
4. DONATION – DONORSCHOOSE.ORG.....	4
5. RESIGNATION – TRACK	4
6. DONATION – LOWELL PTO.....	5
7. DONATION – ROCKY BRANDS, INC.....	5
8. DONATION – MARIETTA MEMORIAL HOSPITAL	5
ADMINISTRATIVE & FINANCIAL AGENDA	6
1. SUPPLEMENTAL CONTRACTS 2018-2019.....	6
2. NON-CERTIFIED SUPPLEMENTAL CONTRACTS 2018-2019.....	6
3. VOLUNTEER	7
4. SUPPORT STAFF SUBSTITUTES	7
5. PROFESSIONAL GROWTH – JESSICA ROUSH	7
6. PROFESSIONAL GROWTH – TAWNI MINCKS	7
7. BUS PURCHASE.....	8
8. OSBA LEGAL ASSISTANCE FUND (LAF)	8
9. REVISE MAINTENANCE SPECIALIST JOB DESCRIPTION	8
10. HOST TEACHER – DOUG PFEFFER	8
11. REDUCTION IN FORCE (RIF) PARAPROFESSIONAL	9
12. MOA FFTA ARTICLE 12.....	9
13. MENTORING STIPEND	9
14. EMPLOY TITLE I TEACHER @ ST. JOHNS – MARIA HUFFMAN.....	9
BOARD CONCERNS.....	10
1. POLICY UPDATES	10
2. SCHOOL CALENDAR.....	10
 EXECUTIVE SESSION	10
3. SUPERINTENDENT EVALUATION	11
4. TREASURER EVALUATION	11
5. ORGANIZATIONAL MEETING.....	11
6. TEMPORARY CHAIRMAN	11
MOTION TO ADJOURN _____, SECOND _____,	11
TIME _____	11

A. CALL TO ORDER:

Place _____, Time _____

B. PRAYER

C. ROLL CALL:

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

D. PLEDGE OF ALLEGIANCE

E. PUBLIC PARTICIPATION*

F. COMMITTEE REPORTS

Stephanie Starcher, Superintendent

** Public meeting on the subject of IDEA Funding. Members of the public are invited to discuss with the Board on the subject of how the district spends the IDEA Funding. Speakers are limited to five (5) minutes each, and all public comment will be closed after thirty (30) minutes. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.*

“I MOVE TO APPROVE THE ITEMS LISTED ON THE CONSENT AGENDA”

MOTION BY _____, *SECOND BY* _____

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

C O N S E N T A G E N D A

1. AGENDA

Recommend approval of the current agenda and any addendums associated with the agenda as presented.

2. MINUTES

Recommend approval and waiving public reading of the minutes of the November 20, 2018 regular meeting as presented.

Attachment A

3. TREASURER’S REPORT

Recommend the Treasurer’s report for the month ending November 30, 2018 {includes Cash Reconciliation, Fund Report, Warrants Issued, and Financial Comparison} be approved as presented.

Attachment B

4. DONATION – DONORSCHOOSE.ORG

Recommend accepting the donation of the Storyworks Subscriptions for Beverly-Center Grades 4-6 grade.

5. RESIGNATION – TRACK

Recommend approving the resignation of Bobbi Webb as the 2018-2019 head varsity track coach and winter indoor track volunteer at Fort Frye High School, effective immediately.

Attachment C

6. DONATION – LOWELL PTO

Recommend accepting the donation of two cabinets and totes for the Lowell Elementary gym to hold indoor recess equipment/toys from the Lowell PTO, valued at \$471.

7. DONATION – ROCKY BRANDS, INC.

Recommend accepting the donation of a grant of \$750 from Rocky Brands, Inc. for the purchase of camera equipment for the Fort Frye Yearbook.

8. DONATION – MARIETTA MEMORIAL HOSPITAL

Recommend accepting the donation of two wheelchairs, valued at approximately \$200 from Marietta Memorial Hospital for Fort Frye Local School District.

ADMINISTRATIVE & FINANCIAL AGENDA

PERSONNEL

Employment by the Fort Frye Board of Education is contingent upon a successful background check through both the Bureau of Criminal Identification and Investigation (Ohio) and the FBI (at the employee’s expense), training on the district’s Exposure Control Plan, a TB test, and sports medicine training for persons involved in coaching activities and other state requirements.

1. SUPPLEMENTAL CONTRACTS 2018-2019

Recommend approval to issue the following supplemental contracts for the 2018-2019 school year:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>
Elizabeth Curry	6 th Grade Outdoor Education Advisor	0	\$ 790.00
Eric Huck	Weight Room Co-Supervisor Winter	1	\$ 465.50
Chad Ross	Weight Room Co-Supervisor Spring	1	\$ 465.50
Eric Huck	Weight Room Co-Supervisor Summer	1	\$ 465.50
Chad Ross	Weight Room Co-Supervisor Summer	1	\$ 465.50
Barbara Sleek	Softball Head Coach	5	\$3,185.00

Mrs. Lang _____, Mr. Schilling _____, Mr. Worthington _____,
Mrs. Zalmanek _____, Mr. Booth _____

2. NON-CERTIFIED SUPPLEMENTAL CONTRACTS 2018-2019

Whereas the following supplemental positions have been posted for the required length of time and;
Whereas no certificated individuals have expressed interest in these positions and;
Whereas these positions were made public for all individuals, certificated staff, support staff, and non-staff;
Therefore, I recommend the following non-certificated individuals be employed under a 1-year supplemental contract for the **2018-2019** school year:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>
Scott Hart	Weight Room Co-Supervisor Winter	1	\$ 465.50
Scott Hart	Weight Room Co-Supervisor Spring	1	\$ 465.50

Mrs. Lang _____, Mr. Schilling _____, Mr. Worthington _____,
Mrs. Zalmanek _____, Mr. Booth _____

3. VOLUNTEER

Recommend approval of the following volunteer for the 2018-2019 school year:

Evan Seevers
Dawn Barton

Mrs. Lang _____, Mr. Schilling _____, Mr. Worthington _____,
Mrs. Zalmanek _____, Mr. Booth _____

4. SUPPORT STAFF SUBSTITUTES

Recommend the following individual to be added to the support staff substitute list for the 2018-2019 school year.

Mary Miller-Newsad

Mrs. Lang _____, Mr. Schilling _____, Mr. Worthington _____,
Mrs. Zalmanek _____, Mr. Booth _____

5. PROFESSIONAL GROWTH – JESSICA ROUSH

Recommend approval for the following professional growth application:

<u>Jessica Roush</u>	<u>Walden University</u>	<u>Total 12 sem. hrs.</u>
Spring 2019	6616J Enhancing Learning for Diverse Pop.	3 sem. hrs.
Spring 2019	6706J Literacy Dev. PK-3	3 sem. hrs.
Spring 2019	6562J Base IO Number System and Operate.	3 sem. hrs.
Spring 2019	6727J Reading & Literacy Growth 4-6 grades	3 sem. hrs.

Attachment D

Mrs. Lang _____, Mr. Schilling _____, Mr. Worthington _____,
Mrs. Zalmanek _____, Mr. Booth _____

6. PROFESSIONAL GROWTH – TAWNI MINCKS

Recommend approval for the following professional growth application:

<u>Tawni Mincks</u>	<u>Ashland University</u>	<u>Total 5 sem. hrs.</u>
Spring 2019	PSYC594 Adv. Study Child Development	3 sem. hrs.
Spring 2019	SNP520 Education Strategy for Health Prov.	2 sem. hrs.

Attachment E

Mrs. Lang _____, Mr. Schilling _____, Mr. Worthington _____,
Mrs. Zalmanek _____, Mr. Booth _____

7. BUS PURCHASE

Recommend approval to purchase a 72 passenger bus from Ohio Machinery in the amount of \$91,920.00.

Attachment F

Mrs. Lang _____, Mr. Schilling _____, Mr. Worthington _____,
Mrs. Zalmanek _____, Mr. Booth _____

8. OSBA LEGAL ASSISTANCE FUND (LAF)

WHEREAS, the Fort Frye Board of Education wishes to support the efforts of other boards of education to obtain favorable judicial decisions and,

WHEREAS, the Ohio School Boards Association Legal Assistance Fund has been established for this purpose,

THEREFORE, the Board hereby resolves to participate in the OSBA LAF for calendar year 2019 and authorizes the treasurer to pay the LAF \$250.

Mrs. Lang _____, Mr. Schilling _____, Mr. Worthington _____,
Mrs. Zalmanek _____, Mr. Booth _____

9. REVISE MAINTENANCE SPECIALIST JOB DESCRIPTION

Recommend the approval of the attached revised job description for Maintenance Specialist.

Attachment G

Mrs. Lang _____, Mr. Schilling _____, Mr. Worthington _____,
Mrs. Zalmanek _____, Mr. Booth _____

10. HOST TEACHER –DOUG PFEFFER

WHEREAS, Ohio law prohibits Colleges from directly compensating teachers for field experience mentoring, it is the District's intent to direct any such donations to the teacher.

NOW THEREFORE, the College and the district agree that the teacher is permitted by the District to assume the duties related to field experience for Sam Vander Ven and Nathaniel

Schumacher. Doug Pfeffer will be paid \$21.00/+ applicable benefits and retirement; donated by Ohio University.

Mrs. Lang _____, Mr. Schilling _____, Mr. Worthington _____,
Mrs. Zalmanek _____, Mr. Booth _____

11. REDUCTION IN FORCE (RIF) PARAPROFESSIONAL

Recommend, under Ohio Revised Code Section 3319.172 and Article 5 of the Board’s labor contract with OAPSE Local #477, that the Board implement a reduction in force (RIF) by suspending the contracts of (laying off) the following nonteaching employee effective January 2, 2019, for lack of work and/or financial reasons. The Superintendent further recommends that the Board authorize the Treasurer to give written notice of the layoff to Jill Spindler, who has agreed in writing to take a voluntary lay off.

Mrs. Lang _____, Mr. Schilling _____, Mr. Worthington _____,
Mrs. Zalmanek _____, Mr. Booth _____

12. MOA FFTA ARTICLE 12

Recommend approval of the attached memorandum of agreement between the Fort Frye Board of Education and the Fort Frye Teachers’ Association (FFTA) regarding Article 12.01 Length of Duty Day for Parent/Teacher Conference days.

Attachment H

Mrs. Lang _____, Mr. Schilling _____, Mr. Worthington _____,
Mrs. Zalmanek _____, Mr. Booth _____

13. MENTORING STIPEND

Recommend the approval of the following to serve as a mentor for 2018-2019 school year:

<u>Mentor</u>	<u>New Teacher</u>
Terri Huck \$700	Monica Carhuay (RE Year 1)

Mrs. Lang _____, Mr. Schilling _____, Mr. Worthington _____,
Mrs. Zalmanek _____, Mr. Booth _____

14. EMPLOY TITLE I TEACHER @ ST. JOHNS – MARIA HUFFMAN

Recommend issuing a 1-yr. limited contract to Maria Huffman as a part-time Title I teacher at St. Johns Central for the remainder of the 2018-2019 school year at a BA+150 Step 6 salary of

\$11,132.35 per the negotiated agreement between the Fort Frye Teacher’s Association and the Board of Education.

Mrs. Lang _____, Mr. Schilling _____, Mr. Worthington _____,
Mrs. Zalmanek _____, Mr. Booth _____

BOARD CONCERNS

1. POLICY UPDATES

Recommend approval of the following board policy updates:

- GBE Staff Health and Safety
- GBE-R Staff Health and Safety
- GBP Drug-Free Workplace
- GBH Staff-Student Relations
- JM Staff-Student Relations
- JFCF Hazing and Bullying
- JFCF-R Hazing and Bullying
- JHH Notifications About Sex Offenders
- DGA Authorized Signatures


Attachment I

Mrs. Lang _____, Mr. Schilling _____, Mr. Worthington _____,
Mrs. Zalmanek _____, Mr. Booth _____

2. SCHOOL CALENDAR

Review 2019-2020 school calendar as submitted.

Attachment J

 **EXECUTIVE SESSION** – 1) To discuss the evaluations of the superintendent and treasurer. 2) To discuss the employment of a public employee or official.

Go into Executive Session:

Mrs. Lang _____, Mr. Schilling _____, Mr. Worthington _____,
Mrs. Zalmanek _____, Mr. Booth _____

Exit Executive Session:

Mrs. Lang _____, Mr. Schilling _____, Mr. Worthington _____,
Mrs. Zalmanek _____, Mr. Booth _____

3. SUPERINTENDENT EVALUATION

Approve the evaluation of Stephanie Starcher, Superintendent as presented by the Board.

Mrs. Lang _____, Mr. Schilling _____, Mr. Worthington _____,
Mrs. Zalmanek _____, Mr. Booth _____

4. TREASURER EVALUATION

Approve the evaluation of Stacy Bolden, Treasurer as presented by the Board.

Mrs. Lang _____, Mr. Schilling _____, Mr. Worthington _____,
Mrs. Zalmanek _____, Mr. Booth _____

5. ORGANIZATIONAL MEETING

Establish date for organizational meeting January ____, 2019, at 6:00 p.m., at Beverly-Center Elementary.

Mrs. Lang _____, Mr. Schilling _____, Mr. Worthington _____,
Mrs. Zalmanek _____, Mr. Booth _____

6. TEMPORARY CHAIRMAN

Appoint _____ to serve as temporary chairman of the organizational meeting.

Mrs. Lang _____, Mr. Schilling _____, Mr. Worthington _____,
Mrs. Zalmanek _____, Mr. Booth _____

Next Meeting: January ____, 2019 @ _____

MOTION TO ADJOURN _____, SECOND _____,
TIME _____

Mrs. Lang _____, Mr. Schilling _____, Mr. Worthington _____,
Mrs. Zalmanek _____, Mr. Booth _____