

Fort Frye Local Schools **Board of Education**



May Agenda

May 24, 2018

Beverly-Center Elementary

6:00 P.M.

FORT FRYE BOARD OF EDUCATION
 May 24, 2018
 Beverly-Center Elementary
 6:00 P.M.

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A. CALL TO ORDER:
Place _____, Time _____

B. PRAYER

C. ROLL CALL:

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

D. PLEDGE OF ALLEGIANCE

E. PUBLIC PARTICIPATION*

F. COMMITTEE REPORTS

Stephanie Starcher, Superintendent

OSBA Presentation - Board Members

Presentation K-6 Music Curriculum – Karen Kubota, Curriculum Director

ELA Curriculum for 7-12 Multi-Categorical Classroom – Karen Kubota, Curriculum Director

ELA Curriculum for K-6 Multi-Categorical Classroom – Karen Kubota, Curriculum Director

** Public meeting on the subject of IDEA Funding. Members of the public are invited to discuss with the Board on the subject of how the district spends the IDEA Funding. Speakers are limited to five (5) minutes each, and all public comment will be closed after thirty (30) minutes. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.*

“I MOVE TO APPROVE THE ITEMS LISTED ON THE CONSENT AGENDA”

MOTION BY _____, *SECOND BY* _____

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

C O N S E N T A G E N D A

1. AGENDA

Recommend approval of the current agenda and any addendums associated with the agenda as presented.

2. MINUTES

Recommend approval and waiving public reading of the minutes of the April 23, 2018 regular meeting as well as the April 11, 2018 and May 11, 2018 special board meetings as presented.

Attachment A

3. TREASURER’S REPORT

Recommend the Treasurer’s report for the month ending April 30, 2018 {includes Cash Reconciliation, Fund Report, Warrants Issued, and Financial Comparison} be approved as presented.

Attachment B

4. DONATION – ANONYMOUS

Recommend approval to accept the donation of \$2,000 towards the principal’s fund at Beverly-Center Elementary.

5. HANDBOOKS

Recommend approving the following handbooks for 2018-2019 school year.

Fort Frye Staff Handbook
Fort Frye High School Student Handbook
Fort Frye Elementary Student Handbook

Attachment C

6. RESIGNATION – DREW LAYTON

Recommend approval of the resignation of Drew Layton as the Jr. High Cheerleading Coach for Fort Frye High School, effective April 20, 2018.

Attachment D

7. DONATION – LOWELL PTO

Recommend approval to accept the donation of 3 modular mobile drying racks at Lowell Elementary at the cost of \$216.09.

8. OHSAA GOVERNING BOARD RESOLUTION

Recommend the approval of the governing board resolution authorizing 2018-2019 membership in the Ohio High School Athletic Association (OHSAA).

Attachment E

9. RESIGNATION – MICHELLE TUTEN

Recommend approval of the resignation of Michelle Tuten as Spanish Teacher at Fort Frye High School effective at the end of the 2017-2018 school year.

Attachment F

10. RESIGNATION – DAWN SPURR

Recommend approval of the resignation of Dawn Spurr as the Jr. High Volleyball Coach for Fort Frye High School, effective May 17, 2018.

Attachment G

11. EMPLOYMENT OF SUMMER YOUTH PARTICIPANTS

Recommend authorizing the superintendent to approve participants in the subsidized summer youth employment program; district will be reimbursed by WCDJFS for all costs incurred by employment of students on an as needed basis.

ADMINISTRATIVE & FINANCIAL AGENDA

PERSONNEL

Employment by the Fort Frye Board of Education is contingent upon a successful background check through both the Bureau of Criminal Identification and Investigation (Ohio) and the FBI (at the employee's expense), training on the district's Exposure Control Plan, a TB test, and sports medicine training for persons involved in coaching activities and other state requirements.

1. SUPPLEMENTAL CONTRACTS 2017-2018

Recommend approval to issue the following supplemental contract for the 2017-2018 school year, compensation based on the FFTA negotiated agreement:

Name	Position	Step	Salary
Stephanie Marshall	HSTW Coordinator		\$1500.00

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

2. 5-YEAR FORECAST

Recommend approval of the Five Year Financial Forecast for fiscal years ending June 30, 2018 through 2022.

Attachment H

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

3. LIABILITY, PROPERTY, FLEET, AND VIOLENCE INSURANCE

Recommend approval to purchase liability, property, fleet insurance, and violence insurance from Argonaut through Dietz, Futrell, & Walters Insurance, Inc. Agency for the year beginning July 1, 2018 at a total cost of \$37,103.00

Attachment I

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

4. MOU – ALICIA BAKER

Recommend approval of the attached memorandum of understanding with Alicia Baker for the 2018-2019 school year, pertaining to the Straight A Fund Grant Repayment.

Attachment J

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

5. SUPPLEMENTAL CONTRACT 2018-2019

Recommend approval to issue the following supplemental contracts for the 2018-2019 school year:

Name	Position	Steps	Salary
Tim Mullen	Head Teacher – Lowell Elementary	3	\$3,772.00
Ericka Schneider	Head Teacher Salem-Liberty	2	\$3,608.00
Terri Huck	Co-Advisor Cadets for a Cause	4	\$ 506.00
Terri Huck	Jr. High Student Council Advisor	5	\$ 846.00
Dan Liedtke	Varsity Girls Basketball Head	5	\$4,625.00
John Bostic	Varsity Girls Basketball Assistant	5	\$3,100.00
Morgan Liedtke	Varsity Girls Basketball Assistant		volunteer
Morgan Liedtke	8 th grade JH Girls Basketball Coach	1	\$1,393.00
Derek Sidwell	Jr. High 7 th Grade Boys Basketball	1	\$1,393.00
Chad Ross	JH Girls Basketball	-	volunteer
Eric Henniger	Varsity Boys Basketball Head	5	\$4,625.00
Rob Nelson	Var. Boys Basketball Assistant	3	\$2,825.00
Brittany Hassman	Varsity Cheer Head Coach	1	\$1,779.00
Bobbi Webb	HS Student Council Advisor	0	\$1,256.00
Heidi Fryman	District TBT – Kindergarten		Summer Curriculum Rate
Donna Hibbs	District TBT – 1 st grade		Summer Curriculum Rate
Lynette Stengel	District TBT ELA/Math/Science – 3 rd grade		Summer Curriculum Rate
Jessa Ott	District TBT Math & Science – 5 th grade		Summer Curriculum Rate
Jennifer Young	District TBT ELA – 5 th grade		Summer Curriculum Rate
Laura Warren	District K-6 Title I		Summer Curriculum Rate
Heidi Fryman	Beverly-Center TBT K		Summer Curriculum Rate
Alaina Jones	Lowell TBT K-2		Summer Curriculum Rate
Jennifer Young	Beverly-Center TBT – 5 th grade		Summer Curriculum Rate
Ali Baker	FFHS HSTW Literacy		Summer Curriculum Rate
Stephanie Marshall	HSTW – WIN		Summer Curriculum Rate
Lacey Worthington	TBT Leader Math 7-12		Summer Curriculum Rate

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

6. MCKINNEY-VENTO HOMELESS EDUCATION TUTORS (GRANT FUNDED)

Recommend approval for Lenora Lockhart and Ali Baker to provide book club tutoring in the month of June to homeless student population. Teacher’s pay set at FFTA negotiated hourly summer curriculum work rate + .25 hrs. of planning per every hour of teaching.

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

7. NON-CERTIFIED SUPPLEMENTAL CONTRACTS 2018-2019

Whereas the following supplemental positions have been posted for the required length of time and;

Whereas no certificated individuals have expressed interest in these positions and;

Whereas these positions were made public for all individuals, certificated staff, support staff, and non-staff;

Therefore, I recommend the following non-certificated individuals be employed under a 1-year supplemental contract for the 2018-2019 school year:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>
Trenton Gandor	Percussion Instructor	0	\$1,218.00
Tawni Mincks	Jr. High Cheer Coach	0	\$ 708.00
Ryan Henry	Co-Advisor Cadets for a Cause	4	\$ 506.00
Chasity Hayes	Detention Hall Monitor	2	\$ 901.00
Chasity Hayes	Winter Sports Activity Coordinator	2	\$ 991.00
Linda Hart	Winter Sports Activity Coordinator	2	\$ 991.00
Matt Barton	JV Boys Basketball	5	\$2,966.00
Troy Fogle	Freshman Boys Basketball	4	\$2,075.00
Pat Lang	JV Girls Basketball Coach	5	\$2,966.00
Brandt Thieman	Jr. High Boys Basketball	4	\$1,977.00

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

8. CORRECTION: EXTEND ELEMENTARY PRINCIPAL CONTRACT – KRISTA ROSS

Recommend issuing a contract extension of five years for Krista Ross as Lowell and Salem-Liberty Elementary Schools Principal for 214 days per contract year beginning August 1, 2018 at a salary of \$69,865 + a stipend of **\$5,623** for being assigned two schools for year one.

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

9. CORRECTION: EMPLOY ENGLISH LANGUAGE ARTS TEACHER @ FFHS – ALICIA CARTER

Recommend issuing a 1-yr. limited contract to Alicia Carter as a English Language Arts Teacher at Fort Frye High School for the 2018-2019 school year at a **BS +150** Step 0 salary of **\$34,047** per the negotiated agreement between the Fort Frye Teacher’s Association and the Board of Education.

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

10. DENTAL COOPERATIVE RENEWAL

Recommend approval to renew dental cooperative with the Southeastern Ohio Voluntary Education Cooperative for the 2018-2019 school year.

Attachment K

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

11. EMPLOY BUS DRIVER – JOHN ZIMMER

Recommend the employment of John Zimmer for an approximate 3.08 hrs. bus route (red route) @ a Step 0 salary of \$15.59/hr. for the 2018-2019 school year.

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

12. ATHLETIC TRAINER CONTRACT – MEMORIAL HEALTH SYSTEM

Recommend approving the 2018-2019 school contract for athletic trainer services at the rate of \$15,000 annually with Memorial Health System.

Attachment L

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

13. PROFESSIONAL GROWTH – ANDY SCHOB

Recommend approval for the following professional growth application:

Attachment M

<u>Andy Schob</u>	<u>Kent State University</u>
Summer 2018	EDLE 6/76522 Public School Finance and Economics
Summer 2018	EDLE 6/76515 Facilities Planning and Administration
Fall 2018	EDLE 6/76529 Leading for Justice
Fall 2018	EDLE 6/76747 Personnel
Spring 2019	EDLE 6/76534 The Superintendency
Spring 2019	EDLE 6/76492 Internship in Educational Administration

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

14. PROFESSIONAL GROWTH – LYNETTE STENGEL

Recommend approval for the following professional growth application:

<u>Lynette Stengel</u>	<u>University of Phoenix</u>	<u>Total 3 quarter hrs.</u>
Summer 2018	STEM506 STEM: Curriculum and Instruction	3 qtr. hrs.
Summer 2018	SPED533 Mainstreaming and Inclusion	3 qtr. hrs.

Attachment N

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

15. PROFESSIONAL GROWTH – AMY KILBURN

Recommend approval for the following professional growth application:

<u>Amy Kilburn</u>	<u>University of Phoenix</u>	<u>Total 3 quarter hrs.</u>
Summer 2018	STEM506 STEM: Curriculum and Instruction	3 qtr. hrs.
Summer 2018	SPED533 Mainstreaming and Inclusion	3 qtr. hrs.

Attachment O

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

16. PROFESSIONAL GROWTH – BARBARA SLEEK

Recommend approval for the following professional growth application:

<u>Barbara Sleek</u>	<u>Ashland University</u>	<u>Total 2 semester hrs.</u>
Summer 2018	6230L6 OIAAA Summer Institute 2	2 semester hrs.

Attachment P

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

17. SUPPORT STAFF CONTRACTS

Recommend issuing the following support staff contracts for the 2018-2019 school year per OAPSE agreement:

<u>NAME</u>	<u>POSITION</u>	<u>CONTRACT</u>	<u>STEP</u>	<u>SALARY</u>
Donna Motz	Head Custodian	Continuing	10	\$15.95/hr.
Cappi Kehl	Bus Driver	Continuing	3	\$16.03/hr.
Missy Shilling	Cook	Continuing	3	\$11.67/hr.

Charlene Canterbury	Cook	Limited 2 year	1	\$11.35/hr.
Cheryl Klintworth	Paraprofessional	Continuing	3	\$11.95/hr.
Jim Schaad	Custodian	Limited 2 year	2	\$12.35/hr.
Jill Spindler	Paraprofessional	Continuing	3	\$11.95/hr.
Cappi Kehl	Auxiliary Clerk	Limited 1 year	0	\$12.59/hr.
Leanne Medley	Paraprofessional	Limited 1 year	0	\$11.53/hr.
Suzan White	Paraprofessional	Limited 2 year	1	\$11.69/hr
Mollie Zimmer	Paraprofessional	Limited 2 year	2	\$11.82/hr.

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

18. EMPLOY NURSES

Recommend employing the following individuals to provide nursing services for the 2018-2019 school year:

- Tawni Mincks { \$18 per hour for 7.5 hours per day for 184 day contract
- Vicki Hanson { Hours not to exceed 30 hrs. per week @ \$18.00 per hour for a special needs student @ Ewing School
- Carol Llewellyn { Hours not to exceed 20 hrs. per week @ \$18.00 per hour at St. Johns

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

19. CERTIFIED CONTRACT REVISION

Recommend approval to issue the following certificated staff contracts for the 2018-2019 school year:

2018-2019 Certificated Staff Contracts					
<u>Name</u>	<u>Position</u>	<u>Degree</u>	<u>Contract</u>	<u>Step</u>	<u>Salary</u>
Stengel, Lynette	Elementary	MA	Continuing	7	\$47,266.00

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

20. ANNUAL APPROPRIATION

Recommend approval to amend estimated resources and appropriations as presented.

Attachment Q

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

21. NEW FUND - 035

Recommend approval for the treasurer to establish a new fund 035 for termination benefits for retiring employees.

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

22. NEW FUND – 200 9700

Recommend approval for the treasurer to establish a new fund 200 9700 for the multi-categorical classroom.

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

23. SECURITY CAMERAS

Recommend approval to contract with Southeast Security Alarm Systems to purchase security cameras in the amount of \$32,814.00 to be placed throughout the district.

Attachment R

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

24. WORKERS COMP CONTRACT GROUP RETROSPECTIVE RATE –COMP
MANAGEMENT

Recommendation to participate in a BWC group retrospective rate with Comp Management for the 2019 rate year; estimated cost of \$_____ for workers comp and \$_____ for the administrative service fee.

Attachment S

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

25. EMPLOY HIGH SCHOOL SPANISH TEACHER – MONICA CARHUAY

Recommend issuing a 1-yr. limited contract to Monica Carhuay as a high school Spanish teacher at Fort Frye High School for the 2018-2019 school year at a BA Step 0 salary of \$32,801.00

based on the 2018-2019 FFTA negotiated agreement.

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

26. SALARY CORRECTIONS

Recommend approving a salary correction for the following:

Allison Paige Greathouse
FROM: BA Step 12 Salary of \$46,983
TO: BA+ 150 Step 12 Salary of \$50,134

Alaina Jones
FROM: BA Step 2 Salary of \$34,763
TO: BA+ 150 Step 2 Salary of \$36,306

Jessica Roush
FROM: BA Step 2 Salary of \$34,763
TO: BA+ 150 Step 2 Salary of \$36,306

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

27. EXTENDED DAYS – DENISE GERBER

Recommend approval to issue Denise Gerber 3 extended days as Head Cook for the remainder of the 2017-2018 school year and 4 extended days for the start of the 2018-2019 school year; paid for by the lunch program funds.

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

BOARD CONCERNS

1. POLICY UPDATES

Recommend approval of the following board policy updates:

IGCH	College Credit Plus
IGCH-R	College Credit Plus
LEC	College Credit Plus
LEC-R	College Credit Plus
KKA	Recruiters in the Schools
IGAD	Career-Technical Education
GBQ	Criminal Records Check
GCPD	Suspension and Termination of Certified Staff Members
GCD	Certified Staff Hiring
GCE	Part-Time and Substitute Certified Staff Employment
LEA	Student Teaching and Internships
GDC/GDCA/GDD	Classified Staff Recruiting / Posting of Vacancies / Hiring
GDE	Part-Time, Temporary and Substitute Classified Staff Employment
GDI	Classified Staff Assignments and Transfers
GDPD	Suspension, Demotion and Termination of Classified Staff Members
JEDA	Truancy
AFC-1	Evaluation of Certified Staff
GCN-1	Evaluation of Certified Staff
AFC-2	Evaluation of Certified Staff
GCN-2	Evaluation of Certified Staff
JHCB	Immunizations

Attachment T

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

MOTION TO ADJOURN _____, SECOND _____,
TIME _____

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mr. Schilling _____, Mr. Worthington _____

Next Meeting: June 21, 2018