

# *Fort Frye Local Schools* **Board of Education**



## **July Agenda**

**July 18, 2019**

**Salem-Liberty Elementary**

**6:00 P.M.**

FORT FRYE BOARD OF EDUCATION

July 18, 2019

Salem-Liberty Elementary

6:00 P.M.

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A. CALL TO ORDER:  
Place \_\_\_\_\_, Time \_\_\_\_\_

B. PRAYER

C. ROLL CALL:

Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_,  
Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_

D. PLEDGE OF ALLEGIANCE

E. PUBLIC PARTICIPATION\*

F. COMMITTEE REPORTS

Stephanie Starcher, Superintendent

“I MOVE TO APPROVE THE ITEMS LISTED ON THE CONSENT AGENDA”

*MOTION BY* \_\_\_\_\_, *SECOND BY* \_\_\_\_\_

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_

## CONSENT AGENDA

### 1. AGENDA

Recommend approval of the current agenda and any addendums associated with the agenda as presented.

### 2. MINUTES

Recommend approval and waiving public reading of the minutes of the June 27, 2019, regular meeting as presented.

*Attachment A*

### 3. TREASURER’S REPORT

Recommend the Treasurer’s report for the month ending June 30, 2019 {includes Cash Reconciliation, Fund Report, Warrants Issued, and Financial Comparison} be approved as presented.

*Attachment B*

### 4. RESIGNATION – JONATHAN LUCY

Recommend accepting the resignation of Jonathan Lucy as the district band/music instructor effective at the end of the 2018-2019 school year.

*Attachment C*

## ADMINISTRATIVE & FINANCIAL AGENDA

### PERSONNEL

**Employment by the Fort Frye Board of Education is contingent upon a successful background check through both the Bureau of Criminal Identification and Investigation (Ohio) and the FBI (at the employee's expense), training on the district's Exposure Control Plan, a TB test, and sports medicine training for persons involved in coaching activities and other state requirements.**

#### 1. EMPLOY INSTRUMENTAL/CHOIR/BAND TEACHER – LAUREN STEPHENS

Recommend issuing a 1-yr. limited contract to Lauren Stephens as the high school instrumental/choir teacher for the 2019-2020 school year per the negotiated agreement between the Fort Frye Teacher's Association and the Board of Education.

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_

#### 2. WORKERS COMP CONTRACT GROUP RATE–COMP MANAGEMENT BWC

Recommend approval to participate in the group retrospective rate with Comp Management for the 2020 rate year; estimated cost of \$30,345 for workers comp and \$1,025.00 for the administrative service fee.

*Attachment D*

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_

#### 3. SUMMER CREDIT RECOVERY

Recommend approving the Cadet Virtual Academy 2019 Summer Credit Recovery program for students in grades 9-12 held June 3 – August 2, 2019. Teacher(s) will meet and/or consult with students up to 8 hours per week as needed. Student cost is \$100 per half credit and \$150 for 1 credit. Teacher pay is set at the FFTA negotiated hourly summer curriculum work rate.

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_

#### 4. HIGH SCHOOL SUMMER CREDIT RECOVERY INSTRUCTOR – ALICIA BAKER

Recommend approval for Alicia Baker to serve as the Cadet Virtual Academy 2019 Summer Credit Recovery instructor from June 3 – August 2, 2019 for up to 8 hrs./per week for 8 weeks as needed at the summer curriculum work rate per the negotiated agreement between the Fort Frye Teacher's Association and the Board of Education

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,

Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_

5. MENTORING STIPEND

Recommend the approval of the following to serve as mentors for 2019-2020 school year:

<u>Mentor</u>	<u>New Teacher</u>
Stephanie Marshall \$700	Paul King (RE Year 2)
Donna Hibbs \$700	Katelin Wolfe (RE Year 2)
Terri Huck \$700	Andrew Arnold (RE 1)
Tracey Huck \$700	Abby Motter (RE 1)
Lenora Lockhart \$400	Angel Brownrigg New Teacher
Terri Huck \$400	Mark Nutter New Teacher
Stephanie Marshall \$400	Angela Henniger New Teacher
Donna Hibbs \$700	Peyton Johnson (RE Year 1)

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_

6. SUPPLEMENTAL CONTRACTS 2019-2020 SCHOOL YEAR

Recommend approval to issue the following supplemental contracts for the 2019-2020 school year:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>
Stephanie Marshall	Seniors in the Job Market	3	\$1,595.00
Tracey Huck	Prom Advisor	5	\$1,077.00
Andy Sleek	National Honor Society Advisor	2	\$ 802.00
Andrew Arnold	Yearbook Advisor	0	\$1,935.00
Morgan Liedtke	Weight Room Supervisor Fall	0	\$ 879.00
Lauren Stephens	Band Head	0	\$2,795.00
Brittany Hassman	TBT Leader Math		Summer Curriculum
Tracey Huck	TBT Leader Science		Summer Curriculum
Marla Hoerst	TBT Leader Social Studies		Summer Curriculum
Tracey Huck	HSTW Career Readiness		Summer Curriculum
Terri Huck	HSTW PBIS		Summer Curriculum
Mark VonKennell	HSTW Trauma		Summer Curriculum
John Bostic	Girls Basketball		volunteer
Lacey Worthington	Girls Basketball		volunteer
Andrew Arnold	Club Soccer		volunteer

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_

7. NON-CERTIFIED SUPPLEMENTAL CONTRACTS 2019-2020

Whereas the following supplemental positions have been posted for the required length of time and;  
 Whereas no certificated individuals have expressed interest in these positions and;  
 Whereas these positions were made public for all individuals, certificated staff, support staff, and non-staff;  
 Therefore, I recommend the following non-certificated individuals be employed under a 1-year supplemental contract for the **2019-2020** school year:

Name	Position	Step	Salary
Pat Lang	Girls Basketball		volunteer
Matt Spindler	Cross Country		volunteer

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
 Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_

8. CERTIFIED SUBSTITUTES

Recommend approving certified substitutes for the 2019-2020 school year as recommended by the Ohio Valley Educational Service Center.

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
 Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_

9. SUPPORT STAFF SUBSTITUTES

Recommend approving the attached list of support staff substitutes for the 2019-2020 school year:

*Attachment E*

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
 Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_

10. PROFESSIONAL GROWTH – MARGARET POSENDEK

Recommend approval for the following professional growth application:

Margaret Posendek	American College of Education	Total 3 sem. hrs.
Summer 2019	ED5383: Principles of Integration	3

*Attachment F*

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
 Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_

11. BUS PURCHASE

Recommend approval to purchase a 30 passenger bus from Cardinal Bus Sales & Services, Inc. in the amount of \$53,000.00.

*Attachment G*

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_

12. CONTRACT – WASHINGTON COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

Recommend approving the 2019-2020 school contract for medicaid school program services, agreement for special education services, and business associate agreement with the Washington County Board of Developmental Disabilities (WCBDD).

*Attachment H*

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_

13. EXTENDED DAYS – DENISE GERBER

Recommend approval to issue Denise Gerber 3 extended days as Head Cook for the remainder of the 2018-2019 school year and 4 extended days for the start of the 2019-2020 school year; paid for by the lunch program funds.

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_

14. ATHLETIC DIRECTOR/HEAD COACH JOB DESCRIPTIONS

Recommend the approval of the attached job descriptions for the AD/Head Coach job description supplemental.

*Attachment I*

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_

Next Meeting: August 15, 2019 @ \_\_\_\_\_

MOTION TO ADJOURN \_\_\_\_\_, SECOND \_\_\_\_\_,  
TIME \_\_\_\_\_

Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_,  
Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_