

Fort Frye Local Schools **Board of Education**



May Agenda

May 23, 2019

Beverly-Center Elementary

6:00 P.M.

FORT FRYE BOARD OF EDUCATION

May 23, 2019

Beverly-Center Elementary

6:00 P.M.

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A. CALL TO ORDER:
Place _____, Time _____

B. PRAYER

C. ROLL CALL:

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

D. PLEDGE OF ALLEGIANCE

E. PUBLIC PARTICIPATION*

F. COMMITTEE REPORTS

Stephanie Starcher, Superintendent
Retiree Recognition: Aileen Biehl, Deborah Misel, Donna Motz

“I MOVE TO APPROVE THE ITEMS LISTED ON THE CONSENT AGENDA”

MOTION BY _____, *SECOND BY* _____

Mr. Booth _____, Mrs. Lang _____, Mr. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

CONSENT AGENDA

1. AGENDA

Recommend approval of the current agenda and any addendums associated with the agenda as presented.

2. MINUTES

Recommend approval and waiving public reading of the minutes of the April 18, 2019 regular meeting as presented.

Attachment A

3. TREASURER’S REPORT

Recommend the Treasurer’s report for the month ending April 30, 2019 {includes Cash Reconciliation, Fund Report, Warrants Issued, and Financial Comparison} be approved as presented.

Attachment B

4. DONATION – SALEM-LIBERTY

Recommend accepting the donation of two benches from the Salem-Liberty staff in honor of Sonny Bidwell valued at \$75.

5. DONATION – BEVERLY-CENTER PTO

Recommend accepting the following donations from the Beverly-Center PTO for Beverly-Center Elementary: \$400 towards alternative seating for library and common areas and \$2,088 towards additional Chromebooks.

6. RESIGNATION – MONICA CARHUAY

Recommend accepting the resignation of Monica Carhuay as a teacher at Fort Frye High School effective at the end of the 2018-2019 school year.

Attachment C

7. DRUG POLICY

Authorize the superintendent to create a student drug testing policy to be included in the FFHS student handbook.

8. HANDBOOKS

Recommend approving the following handbooks for 2019-2020 school year.

Fort Frye Staff Handbook
Fort Frye High School Student Handbook
Fort Frye Elementary Student Handbook

Attachment D

9. EMPLOYMENT OF SUMMER YOUTH PARTICIPANTS

Recommend authorizing the superintendent to approve participants in the subsidized summer youth employment program; district will be reimbursed by WCDJFS for all costs incurred by employment of students on an as needed basis.

10. DONATION – FFA ALUMNI

Recommend accepting the donation of \$260 from FFA Alumni for current FFA members to attend COSI.

11. DONATION – SALEM-LIBERTY

Recommend accepting the donation of \$2,360 from an anonymous donor towards the purchase of supplies and equipment for Salem-Liberty Elementary.

12. DONATION – FOOD SERVICE

Recommend accepting the donation of \$220 from St. Bernard Catholic Church towards the payment of lunch charges at Fort Frye Local School District.

13. DONATION – ACTION FOR HEALTHY KIDS

Recommend accepting the donation of \$250 from Action for Healthy Kids for Lowell Elementary.

14. DONATION – SPINDLER FAMILY

Recommend accepting the donation from the Spindler Family of a wooden picnic table donated to Beverly-Center Elementary valued at \$80.

ADMINISTRATIVE & FINANCIAL AGENDA

PERSONNEL

Employment by the Fort Frye Board of Education is contingent upon a successful background check through both the Bureau of Criminal Identification and Investigation (Ohio) and the FBI (at the employee’s expense), training on the district’s Exposure Control Plan, a TB test, and sports medicine training for persons involved in coaching activities and other state requirements.

1. EMPLOY TEACHER @ LOWELL ELEMENTARY SCHOOL – PAMELA BOSTIC

Recommend issuing a 1-yr. limited contract to Pamela Bostic as a kindergarten teacher at Lowell Elementary for the 2019-2020 school year per the negotiated agreement between the Fort Frye Teacher’s Association and the Board of Education.

Mrs. Lang _____, Mr. Schilling _____, Mr. Worthington _____,
Mrs. Zalmanek _____, Mr. Booth _____

2. EMPLOY TEACHER @ SALEM-LIBERTY ELEMENTARY SCHOOL – STEPHANIE FOBES

Recommend issuing a 1-yr. limited contract to Stephanie Fobes as a kindergarten teacher at Salem-Liberty Elementary for the 2019-2020 school year per the negotiated agreement between the Fort Frye Teacher’s Association and the Board of Education.

Mrs. Lang _____, Mr. Schilling _____, Mr. Worthington _____,
Mrs. Zalmanek _____, Mr. Booth _____

3. EMPLOY TEACHER @ FORT FRYE HIGH SCHOOL – KATHY ALLEN-BIDWELL

Recommend issuing a 1-yr. limited contract to Kathy Allen-Bidwell as an art teacher at Fort Frye High School for the 2019-2020 school year per the negotiated agreement between the Fort Frye Teacher’s Association and the Board of Education.per the negotiated FFTA contract.

Mrs. Lang _____, Mr. Schilling _____, Mr. Worthington _____,
Mrs. Zalmanek _____, Mr. Booth _____

4. EMPLOY MULTI-CATEGORICAL TEACHER @ LOWELL ELEMENTARY – PEYTON JOHNSON

Recommend issuing a 1-yr. limited contract to Peyton Johnson as a multi-categorical teacher at Lowell Elementary for the 2019-2020 school year per the negotiated agreement between the Fort Frye Teacher’s Association and the Board of Education.

Mrs. Lang _____, Mr. Schilling _____, Mr. Worthington _____,
Mrs. Zalmanek _____, Mr. Booth _____

5. EMPLOY ENGLISH LANGUAGE ARTS TEACHER @ FFHS – ANDREW ARNOLD

Recommend issuing a 1-yr. limited contract to Andrew Arnold as an ELA teacher at Fort Frye High School for the 2019-2020 school year per the negotiated agreement between the Fort Frye Teacher’s Association and the Board of Education.

Mrs. Lang _____, Mr. Schilling _____, Mr. Worthington _____,
Mrs. Zalmanek _____, Mr. Booth _____

6. CERTIFIED CONTRACTS 2019-2020

Recommend approval to issue the following certificated staff contracts for the 2019-2020 school year:

Name	Contract	Expire	Position	Degree	Step
Alaina Jones	3 yr.	2022	Lowell	B.A.+150	4
Paul King	1 yr.	2020	FFHS	M.A.+15	11
Dan Liedtke	2 yr.	2021	FFHS	M.A.	6
Bethany McIntire	3 yr.	2022	Lowell	M.A.	10
Cathy Borich	3 yr.	2022	Beverly-Center	M.A.	14
Maria Huffman	1 yr.	2020	St. Johns	B.A+150	6
Derek Sidwell	3 yr.	2022	FFHS	M.A.	13
Andrew Sleek	2 yr.	2021	FFHS	M.S.+15	2
Brittany Hassman	2 yr.	2021	FFHS	B.S. + 150	2
Emily Schilling	1 yr.	2020	Salem-Liberty	B.A.+150	2
Lacey Worthington	3 yr.	2022	FFHS	B.A. +150	4
Chad Ross	3 yr.	2022	District	M.A. +30	13
Katelin Wolfe	1 yr.	2020	Lowell	B.A.	1
Tiffany Smith	3 yr.	2022	Beverly-Center	B.S.	5
Mark VonKennell	2 yr.	2021	FFHS	M.A.	4

Kathy Allen-Bidwell	1 yr.	2020	FFHS	M.A. +15	0
Stephanie Fobes	1 yr.	2020	Salem-Liberty	B.A.+ 150	0
Pamela Bostic	1 yr.	2020	Lowell	M.S. + 15	0
Tawni Mincks	1 yr.	2020	District	B.S.N	1

Mrs. Lang _____, Mr. Schilling _____, Mr. Worthington _____,
Mrs. Zalmanek _____, Mr. Booth _____

7. SUPPLEMENTAL CONTRACTS 2019-2020 SCHOOL YEAR

Recommend approval to issue the following supplemental contracts for the 2019-2020 school year:

Name	Position	Step	Salary
Barbara Sleek	Athletic Director	3	\$7,033.00
Doug Pfeffer	Boys Golf Head	2	\$2,259.00
Marla Hoerst	Girls Golf Head	0	\$1,858.00
Eric Huck	Football Head	5	\$4,671.00
Chad Ross	Varsity Football Assistant	3	\$2,598.00
Andy Sleek	Varsity/JV Football	-	volunteer
Jonathan Lucy	Band Head	3	\$3,382.00
Jessica Lipscomb	Glee Club	2	\$2,158.00
Tim Mullen	Head Teacher – Lowell Elementary	4	\$3,975.00
Ericka Schneider	Head Teacher Salem-Liberty	3	\$3,810.00
Terri Huck	Co-Advisor Cadets for a Cause	5	\$ 538.50
Terri Huck	Newspaper Advisor	1	\$1,497.00
Jennifer Tatalovich	Jr. High Student Council Advisor	0	\$ 633.00
Bobbi Webb	HS Student Council Advisor	1	\$1,357.00
Peyton Johnson	JH Cheer Coach	0	\$ 715.00
Stephanie Marshall	HSTW Coordinator	-	\$1,500.00
Jessica Lipscomb	District K-6 Specials TBT	-	Summer Curriculum Rate
Heidi Fryman	District TBT – Kindergarten	-	Summer Curriculum Rate
Heidi Fryman	Beverly-Center TBT Kindergarten	-	Summer Curriculum Rate
Ali Baker	FFHS HSTW Literacy	-	Summer Curriculum Rate
Ali Baker	FFHS ELA TBT	-	Summer Curriculum Rate
Stephanie Marshall	HSTW – WIN	-	Summer Curriculum Rate
Donna Hibbs	District TBT – 1 st grade	-	Summer Curriculum Rate

Mrs. Lang _____, Mr. Schilling _____, Mr. Worthington _____,
Mrs. Zalmanek _____, Mr. Booth _____

8. 3rd GRADE SUMMER READING INTERVENTION PROGRAM

Recommend approval to provide a 9-day district wide 3rd grade summer reading intervention program; site to be determined based on enrollment. Employ up to 2 teachers as needed from July 1 - July 12, 2019 (excluding 7/4/2019); must meet qualifications of the 3rd Grade Reading Guarantee. Teacher's pay set at FFTA negotiated hourly summer curriculum work rate.

Mrs. Lang _____, Mr. Schilling _____, Mr. Worthington _____,
Mrs. Zalmanek _____, Mr. Booth _____

9. 3rd GRADE SUMMER READING INTERVENTION – LENORA LOCKHART

Recommend approval for Lenora Lockhart to provide 3rd grade summer reading intervention for 3 hours/daily from July 1 – July 12, 2019 (excluding 7/4/19). Teachers' pay set at FFTA negotiated hourly summer curriculum work rate + ½ hr. of planning per day.

Mrs. Lang _____, Mr. Schilling _____, Mr. Worthington _____,
Mrs. Zalmanek _____, Mr. Booth _____

10. NON-CERTIFIED SUPPLEMENTAL CONTRACTS 2019-2020

Whereas the following supplemental positions have been posted for the required length of time and;
Whereas no certificated individuals have expressed interest in these positions and;
Whereas these positions were made public for all individuals, certificated staff, support staff, and non-staff;
Therefore, I recommend the following non-certificated individuals be employed under a 1-year supplemental contract for the **2019-2020** school year:

Name	Position	Step	Salary
Chasity Hayes	Fall Activity Coordinator	3	\$1,063.00
Bridget Campbell	Fall Activity Coordinator	2	\$1,000.00
Chasity Hayes	Detention Hall Monitor	3	\$ 966.00
Ryan Henry	Co-Advisor Cadets for a Cause	5	\$ 538.50
Jason Lipot	Cross Country Coach	5	\$3,216.00
Emily Ohrn	Varsity Head Volleyball	0	\$2,909.00
Kevin Welsh	JV Football	0	\$2,001.00
Matt Barton	Varsity Football Assistant	5	\$2,996.00
Kyle Huck	Varsity Football Assistant	3	\$2,598.00
Scott Hart	Varsity/ JV Football	-	volunteer
Josh Seagraves	JH Football	-	volunteer
Chad Huck	Jr. High Football	2	\$1,597.00
Mason Lang	Jr. High Football	4	\$1,997.00
Letha Haas	Club Soccer	-	volunteer

Mrs. Lang_____, Mr. Schilling _____, Mr. Worthington _____,
Mrs. Zalmanek _____, Mr. Booth _____

11. TRANSFER MICHAEL STREIGHT

Recommend the transfer of Michael Streight as an 8 hr. head custodian at Salem-Liberty Elementary Step 9 salary of \$15.69/per hr. to an 8 hr. head custodian at Fort Frye High School @ Step 9 \$15.69/ per hr. contract, effective June 1, 2019.

Mrs. Lang_____, Mr. Schilling _____, Mr. Worthington _____,
Mrs. Zalmanek _____, Mr. Booth _____

12. TRANSFER RANDALL NORTH

Recommend the transfer of Randall North as an 8 hr. afternoon custodian at Fort Frye High School Step 0 salary of \$11.99/per hr. to an 8 hr. head custodian at Salem-Liberty Elementary @ Step 0 \$13.83/ per hr. contract, effective June 1, 2019.

Mrs. Lang_____, Mr. Schilling _____, Mr. Worthington _____,
Mrs. Zalmanek _____, Mr. Booth _____

13. TRANSFER JANET ROWAN

Recommend the transfer of Janet Rowan as an 8 hr. custodian at Fort Frye High School Step 9 salary of \$13.36/per hr. to an 8 hr. custodian at Fort Frye High School @ Step 9 \$13.36/ per hr. contract, effective June 1, 2019.

Mrs. Lang_____, Mr. Schilling _____, Mr. Worthington _____,
Mrs. Zalmanek _____, Mr. Booth _____

14. DENTAL COOPERATIVE RENEWAL

Recommend approval to renew dental cooperative with the Southeastern Ohio Voluntary Education Cooperative for the 2019-2020 school year.

Attachment E

Mrs. Lang_____, Mr. Schilling _____, Mr. Worthington _____,
Mrs. Zalmanek _____, Mr. Booth _____

15. 5-YEAR FORECAST

Recommend approval of the Five Year Financial Forecast for fiscal years ending June 30, 2019 through 2023.

Attachment F

Mrs. Lang _____, Mr. Schilling _____, Mr. Worthington _____,
Mrs. Zalmanek _____, Mr. Booth _____

16. SUPPORT STAFF CONTRACTS

Recommend issuing the following support staff contracts for the 2019-2020 school year per OAPSE agreement:

<u>NAME</u>	<u>POSITION</u>	<u>CONTRACT</u>	<u>STEP</u>	<u>SALARY</u>
Mindy Schwendeman	Cook	Limited 2 year	1	\$11.70/hr.
Amanda Duskey	Cook	Limited 2 year	1	\$11.70/hr.
Brenda Engle	Cook	Limited 1 year	0	\$11.52/hr.
Randy North	Head Custodian	Limited 1 year	0	\$14.24/hr.
Roy Klintworth	Mechanic	Limited 2 year	3	\$18.09/hr.
John Zimmer	Bus Driver	Limited 2 year	1	\$16.22/hr.
Ray Schaad	Bus Driver	Limited 1 year	1	\$16.22/hr.
Phil Kehl	Bus Driver	Limited 2 year	3	\$16.51/hr.
Jeff Anthony	Bus Driver	Limited 2 year	3	\$16.51/hr.
Sean Misel	Custodian	Limited 2 year	1	\$12.54/hr.
Cappi Kehl	Auxiliary Clerk	Limited 1 year	0	\$12.97/hr.
Leanne Medley	Paraprofessional	Limited 2 year	1	\$12.05/hr.
Deborah Scott	Custodian	Limited 1 year	0	\$12.35/hr.

Mrs. Lang _____, Mr. Schilling _____, Mr. Worthington _____,
Mrs. Zalmanek _____, Mr. Booth _____

17. MOU – OAPSE

Recommend approval of the attached Memorandum of Understanding executed by and between the Fort Frye Local School District Board of Education (“Board”) and the Ohio Association of Public School Employees (OAPSE) regarding 260 day contracted union members’ work week from June 10, 2019, through August 2, 2019.

Attachment G

Mrs. Lang _____, Mr. Schilling _____, Mr. Worthington _____,
Mrs. Zalmanek _____, Mr. Booth _____

18. EMPLOY NURSES

Recommend employing the following individuals to provide nursing services for the 2019-2020 school year:

- Vicki Hanson { Hours not to exceed 30 hrs. per week @ \$18.00 per hour for a special needs student @ Ewing School
- Carol Llewellyn { Hours not to exceed 20 hrs. per week @ \$18.00 per hour at St. Johns
- Amy Hall { Hours not to exceed 25 hrs. per week @ \$18.00 per hour for a special needs student @ Beverly-Center Elementary

Mrs. Lang _____, Mr. Schilling _____, Mr. Worthington _____,
Mrs. Zalmanek _____, Mr. Booth _____

19. CERTIFIED STAFF EXTENDED DAYS

Recommend approval to issue the following extended service contracts to certificated staff for the 2019-2020 school year:

NAME	POSITION	# DAYS
Lisa Lang	Vocational Agriculture	30
Abby Motter	Vocational Agriculture	30
Mary Beth Shultz	High School Counselor	30

Mrs. Lang _____, Mr. Schilling _____, Mr. Worthington _____,
Mrs. Zalmanek _____, Mr. Booth _____

20. HOST TEACHER – HEIDI FRYMAN

WHEREAS, Ohio law prohibits Colleges from directly compensating teachers for field experience mentoring, it is the District’s intent to direct any such donations to the teacher.

NOW THEREFORE, the College and the district agree that the teacher is permitted by the District to assume the duties related to field experience for Autumn Partlow. Hosting teacher, Heidi Fryman will be paid \$122.50/+ applicable benefits and retirement, donated by Muskingum University.

Mrs. Lang _____, Mr. Schilling _____, Mr. Worthington _____,
Mrs. Zalmanek _____, Mr. Booth _____

21. PROFESSIONAL SERVICE AGREEMENT – L&P SERVICES

Recommend the approval of the attached professional service agreement between Fort Frye Local School District and Life & Purpose Behavioral Health (L&P) for providing mental health and drug/alcohol therapy for students.

Attachment H

Mrs. Lang _____, Mr. Schilling _____, Mr. Worthington _____,
Mrs. Zalmanek _____, Mr. Booth _____

22. THEN AND NOW INVOICES

Recommend approval of payment of invoices in accordance with ORC 5705.41 (d) A, Then and Now Invoices from Century Resources for Fort Frye High School Band fundraiser for \$4,405.63.

Attachment I

Mrs. Lang _____, Mr. Schilling _____, Mr. Worthington _____,
Mrs. Zalmanek _____, Mr. Booth _____

23. PROFESSIONAL GROWTH – JESSICA ROUSH

Recommend approval for the following professional growth application:

<u>Jessica Roush</u>	<u>Walden University</u>	<u>Total 9 sem. hrs.</u>
Summer 2019	READ-6609J	3 sem. hrs.
Summer 2019	MATH-6663J	3 sem. hrs.
Summer 2019	EDUC-6733J	3 sem. hrs.

Attachment J

Mrs. Lang _____, Mr. Schilling _____, Mr. Worthington _____,
Mrs. Zalmanek _____, Mr. Booth _____

24. PROFESSIONAL GROWTH – JESSICA LIPSCOMB

Recommend approval for the following professional growth application:

<u>Jessica Lipscomb</u>	<u>Muskingum University</u>	<u>Total 18 sem. hrs.</u>
Summer 2019	EDUC 531 Needs of Students w/Disabilities	3 sem. hrs.
Summer 2019	EDUC 532 Differentiation Content Areas	3 sem. hrs.
Summer 2019	EDUC 536 Co-Teaching/Collaboration	2 sem. hrs.
Summer 2019	EDUC 550 Child, Adolescent Youth Deve.	3 sem. hrs.
Summer 2019	EDUC 555 Proactive Classroom Management	2 sem. hrs.
Summer 2019	EDUC 568 Assessment in Education	3 sem. hrs.
Summer 2019	EDUC 570 Professional Practice/Special Ed.	2 sem. hrs.

Attachment K

Mrs. Lang _____, Mr. Schilling _____, Mr. Worthington _____,
Mrs. Zalmanek _____, Mr. Booth _____

25. PROFESSIONAL GROWTH – MARGARET POSENDEK

Recommend approval for the following professional growth application:

Margaret Posendek	American College of Education	Total 6 sem. hrs.
Spring 2019	SCI5243 Creating Environment for STEM	3 sem. hrs.
Spring 2019	SCI5263 Applied Science Engineering	3 sem. hrs.

Attachment L

Mrs. Lang _____, Mr. Schilling _____, Mr. Worthington _____,
Mrs. Zalmanek _____, Mr. Booth _____

26. PROFESSIONAL GROWTH – TAWNI MINCKS

Recommend approval for the following professional growth application:

Tawni Mincks	Ashland University	Total 6 sem. hrs.
Summer 2019	SNP518 Health Deter Ind.	3 sem. hrs.
Summer 2019	EDI5546 Intro to Ed. Inter.	3 sem. hrs.

Attachment M

Mrs. Lang _____, Mr. Schilling _____, Mr. Worthington _____,
Mrs. Zalmanek _____, Mr. Booth _____

27. MOA FFTA ARTICLE 13

Recommend approval of the attached memorandum of agreement between the Fort Frye Board of Education and the Fort Frye Teachers' Association (FFTA) regarding Article 13 Teacher Evaluation.

Attachment N

Mrs. Lang _____, Mr. Schilling _____, Mr. Worthington _____,
Mrs. Zalmanek _____, Mr. Booth _____

BOARD CONCERNS

1. NEW POLICY

Recommend the approval of the 1st reading of the following new board policies:

Attachment O

EHB Use of Electronic Signatures

Mrs. Lang _____, Mr. Schilling _____, Mr. Worthington _____,
Mrs. Zalmanek _____, Mr. Booth _____

2. POLICY UPDATES

Recommend approval of the following board policy updates:

BJA Liaison with School Boards Association

JEFB Released Time for Religious Instruction

KJA Distribution of Materials in the Schools

Attachment P

Mrs. Lang _____, Mr. Schilling _____, Mr. Worthington _____,
Mrs. Zalmanek _____, Mr. Booth _____

Next Meeting: June 27, 2019 @ _____

MOTION TO ADJOURN _____, SECOND _____,
TIME _____

Mrs. Lang _____, Mr. Schilling _____, Mr. Worthington _____,
Mrs. Zalmanek _____, Mr. Booth _____