

Fort Frye Local Schools **Board of Education**



June Agenda

June 30, 2020

Beverly-Center Elementary

6:00 P.M.

FORT FRYE BOARD OF EDUCATION

June 30, 2020

Beverly-Center Elementary

6:00 P.M.

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- A. CALL TO ORDER:
Place _____, Time _____
- B. PRAYER
- C. ROLL CALL:

Mr. Booth _____, Mrs. Lang _____, Mrs. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____
- D. PLEDGE OF ALLEGIANCE
- E. PUBLIC PARTICIPATION
- F. COMMITTEE REPORTS

Stephanie Starcher, Superintendent

** Public discussion is limited to 30 minutes per meeting.
Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.*

“I MOVE TO APPROVE THE ITEMS LISTED ON THE CONSENT AGENDA”

MOTION BY _____, *SECOND BY* _____

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mrs. Schilling _____, Mr. Worthington _____

C O N S E N T A G E N D A

1. AGENDA

Recommend approval of the current agenda and any addendums associated with the agenda as presented.

2. MINUTES

Recommend approval and waiving public reading of the minutes of the May 21, 2020 regular meeting as presented.

Attachment A

3. TREASURER’S REPORT

Recommend the Treasurer’s report for the month ending May31, 2020 {includes Cash Reconciliation, Fund Report, Warrants Issued, and Financial Comparison} be approved as presented.

Attachment B

4. BLENDED LEARNING AND/OR REMOTE LEARNING OPTIONAL PLAN RESOLUTION

WHEREAS, the Fort Frye Board of Education realizes that 21st Century learning may need to include a combination of in-person and online learning to meet the individual needs of students;

WHEREAS, the COVID-19 pandemic during the 2019-2020 school year resulted in remote online instruction due to Ohio’s school facilities being closed and that future restrictions on school operations as a result of state and local health department/government restrictions may result in a continued need for blended learning options as well as full remote learning;

WHEREAS, the Board of Education wants its administration, faculty, and staff to fully prepare for all possible school operational scenarios in advance to ensure the best learning opportunities for our students and that the application for approval by the Ohio Department of Education for the option of blended learning to count for educational hours is due by July 1 of each year (refer to OAC 3301-35-03) and by July 31, 2020 for remote learning;

NOW, THEREFORE, BE IT RESOLVED, the Fort Frye Local Schools Board of Education authorizes the Superintendent and Treasurer to submit the blended learning option application to the Ohio Department of Education and create and implement the procedures and school policies that may be necessary if this blended and/or remote options are needed.

Attachment C

5. RESIGNATION – BOBBI WEBB

Recommend approval to accept the resignation of Bobbi Webb, social studies teacher at Fort Frye High School, effective June 18, 2020.

Attachment D

6. HANDBOOK

Recommend approving the following handbook for 2020-2021 school year.

Bus Driver Handbook

Attachment E

7. HEAD MAINTENANCE SPECIALIST JOB DESCRIPTION

Recommend the approval of the attached head maintenance specialist job description as presented.

Attachment F

8. DISTRICT ATHLETIC ELIGIBILITY REQUIREMENT FALL SPORTS 2020

WHEREAS, the Fort Frye Local Schools recognizes the privilege and importance of participating in interscholastic extracurricular activities; and

WHEREAS, the Board of Education establishes an academic expectation of a 2.0 nine-week grading point average for students participating in interscholastic extracurricular activities in addition to the requirements set forth by the Ohio High School Athletic Association for grades 7 through 12; and

WHEREAS, during the fourth nine-week grading period of the 2019-2020 school year all district instruction was provided and completed via remote learning due to the COVID-19 pandemic and Ohio school facilities being closed for normal school operations; and

WHEREAS, the last nine-week grade point average calculated for students during the 2019-2020 school year would be the third nine-week grading period due to the grading system used during the COVID-19 pandemic; and

WHEREAS, students were not expecting grade point averages from the third nine-week grading period of 2019-2020 to be used to determine interscholastic extracurricular eligibility for the interscholastic season of the first nine-week grading period of the 2020-2021 school year and the district, under normal circumstances, would communicate such expectations in advance;

NOW, THEREFORE, BE IT RESOLVED, the Board of Education hereby waives the 2.0 grade point average requirement established in current Board Policy for the fourth nine-week grading period of 2019-2020 that is used to calculate eligibility for interscholastic extracurricular eligibility for the first nine-weeks of the 2020-2021 school year. This resolution only applies to the unique circumstances related to interscholastic eligibility created by the COVID-19 pandemic during the 2019-2020 school year.

Attachment G

9. MOU - EMPLOYMENT OF SUMMER YOUTH PARTICIPANTS

Recommend approving the attached memorandum of understanding with the Washington County Department of Job and Family Services regarding participants in the subsidized summer youth employment program; district will be reimbursed by WCDJFS for all costs incurred by employment of students on an as-needed basis.

Attachment H

ADMINISTRATIVE & FINANCIAL AGENDA

PERSONNEL

Employment by the Fort Frye Board of Education is contingent upon a successful background check through both the Bureau of Criminal Identification and Investigation (Ohio) and the FBI (at the employee’s expense), training on the district’s Exposure Control Plan, a TB test, and sports medicine training for persons involved in coaching activities and other state requirements.

1. TRANSFER RON RAINER

Recommend the transfer of Ron Rainer as an 8 hr., 260 day maintenance specialist at Fort Frye Local School District Step 14 salary of \$23.04/per hr. to an 8 hr. head maintenance specialist @ Step 14 salary of \$25.21/ per hr., effective July 1, 2020.

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mrs. Schilling _____, Mr. Worthington _____

2. CERTIFIED STAFF EXTENDED DAYS

Recommend approval to issue the following extended service days to certificated staff for the 2020-2021 school year:

NAME	POSITION	# DAYS
Lisa Lang	Vocational Agriculture	30
Abby Motter	Vocational Agriculture	30
Mary Beth Shultz	High School Counselor	30

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mrs. Schilling _____, Mr. Worthington _____

3. LPDC COMMITTEE

Recommend approval to pay Lenora Lockhart \$700 in accordance with Article 5.06 C Local Professional Development Committee (LPDC) for the 2019-2020 & 2020-2021 school years, Karen Kubota as a committee member of the LPDC for the 2019-2020 school year and approve Nicole Honaker as a committee member of the LPDC for the 2020-2021 school year.

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mrs. Schilling _____, Mr. Worthington _____

4. FINAL APPROPRIATIONS FY2020

Recommend approval of the Fiscal Year 2020 Final Appropriations Resolution as presented.

Attachment I

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mrs. Schilling _____, Mr. Worthington _____

5. PERMANENT APPROPRIATIONS FOR FY2021

Recommend approval of the Fiscal Year 2021 Permanent Appropriations Resolution as presented.

Attachment J

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mrs. Schilling _____, Mr. Worthington _____

6. OASBO MEMBERSHIP

Recommend approval of membership in the Ohio Association of School Business Officials for the 2020-2021 school year at a cost of \$758.00.

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mrs. Schilling _____, Mr. Worthington _____

7. CORAS MEMBERSHIP

Recommend approval of membership in the Coalition of Rural and Appalachian Schools for the 2020-2021 school year at a cost of \$325.00.

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mrs. Schilling _____, Mr. Worthington _____

8. LIABILITY, PROPERTY, FLEET, AND VIOLENCE INSURANCE

Recommend approval to purchase liability, property, fleet insurance, and violence insurance from Argonaut through Dietz, Futrell, & Walters Insurance, Inc. Agency for the year beginning July 1, 2020 at a total cost of \$44,551.00.

Attachment K

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mrs. Schilling _____, Mr. Worthington _____

9. SUPPLEMENTAL CONTRACTS 2019-2020

Recommend approval to issue the following supplemental contracts for the 2019-2020 school year:

Name	Position	Step	Salary
Eric Huck	Weight Room Co-Supervisor Summer	2	\$ 500.00
Chad Ross	Weight Room Co-Supervisor Summer	2	\$ 500.00

Mr. Worthington _____, Mrs. Zalmanek _____, Mr. Booth _____,
Mrs. Lang _____, Mrs. Schilling _____

10. SUPPLEMENTAL CONTRACTS 2020-2021

Recommend approval to issue the following supplemental contracts for the 2020-2021 school year:

Name	Position	Step	Salary
Sara Marshall	TBT District Grade 2	-	\$ 200.00
Jennifer Young	TBT District-wide ELA Grades 5	-	\$ 200.00
Jennifer Young	TBT BC Elementary Grades 5	-	\$ 400.00
Jessa Ott	TBT District-wide Math Grades 5	-	\$ 200.00
Jessa Ott	TBT District-wide Science Grades 5	-	\$ 200.00
Andrea Kittle	TBT BC Elementary Grade 1	-	\$ 400.00
Cathy Borich	TBT BC Elementary Grades 2	-	\$ 400.00
Bethany McIntire	TBT Lowell Grades grades 3-6 combined		\$ 400.00
Emily Schilling	TBT SL Grades grades 3-6 combined		\$ 400.00

Mr. Worthington _____, Mrs. Zalmanek _____, Mr. Booth _____,
Mrs. Lang _____, Mrs. Schilling _____

11. NON-CERTIFIED SUPPLEMENTAL CONTRACTS 2020-2021

Whereas the following supplemental positions have been posted for the required length of time and;
Whereas no certificated individuals have expressed interest in these positions and;
Whereas these positions were made public for all individuals, certificated staff, support staff, and non-staff;
Therefore, I recommend the following non-certificated individuals be employed under a 1-year supplemental contract for the **2020-2021** school year:

Name	Position	Step	Salary
Josh Seagrave	Wrestling Head	2	\$3,451.00
Brady Ohrn	JV Volleyball Coach	0	\$1,592.00

Marc Waller	Cross Country	volunteer
Linda Hart	Cross Country	volunteer
Letha Haas	Club Soccer	volunteer

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mrs. Schilling _____, Mr. Worthington _____

12. TRANSFER TEACHER - ALAINA JONES

Recommend the approval to transfer Alaina Jones from an intervention specialist at Lowell Elementary to the kindergarten teacher position at Lowell Elementary for the 2020-2021 school year per the negotiated agreement between the Fort Frye Teacher’s Association and the Board of Education.

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mrs. Schilling _____, Mr. Worthington _____

13. EMPLOY VAN DRIVER – DEBBIE ZIMMER

Recommend the employment of Debbie Zimmer as an as-needed approximately 1.66 hr./per day van driver at Fort Frye Local School District at a Step 0 salary of \$15.48/per hr. for the 2020-2021 school year.

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mrs. Schilling _____, Mr. Worthington _____

14. TRANSFER KIM NEWSAD

Recommend the transfer of Kim Newsad as a 201 day 8 hr./day secretary at Lowell Elementary Step 12 salary of \$18.75/per hr. to a 206 day 8 hr./day secretary at Beverly-Center Elementary, Step 12 salary of \$18.75/ per hr., effective August 3, 2020.

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mrs. Schilling _____, Mr. Worthington _____

15. TRANSFER CHERYL KLINTWORTH

Recommend the transfer of Cheryl Klintworth as a 186 day 7 hr./day study hall monitor at Fort Frye High School @ a Step 2 salary of \$16.19/per hr. to a 201 day 8 hr./day secretary at Lowell Elementary @ a Step 2 salary of \$16.19/ per hr., effective August 3, 2020. Two additional days of training is permitted during this transition.

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mrs. Schilling _____, Mr. Worthington _____

16. TRANSFER SUZAN WHITE

Recommend the transfer of Suzan White as an as-needed 5.5 hr./day aide at Salem-Liberty Elementary @ a Step 3 salary of \$15.24/per hr. to a 186 day 7 hr./day study hall monitor at Fort Frye High School @ a Step 0 salary of \$15.72/ per hr., effective August 17, 2020. Forty hours of training is permitted during this transition.

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mrs. Schilling _____, Mr. Worthington _____

17. SALARY INCREASE – LACEY WORTHINGTON

To approve the salary increase as recommended by the Ohio Valley E.S.C. and in accordance with the FFTA negotiated agreement for Lacey Worthington from a B.A. +150 to a M.A.

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mrs. Schilling _____, Mr. Worthington _____

18. SALARY INCREASE – AMY KILBURN

To approve the salary increase as recommended by the Ohio Valley E.S.C. and in accordance with the FFTA negotiated agreement for Amy Kilburn from a M.A. to a M.A.+15

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mrs. Schilling _____, Mr. Worthington _____

19. THE OHIO COALITION FOR EQUITY & ADEQUACY OF SCHOOL

Recommend approval to pay dues to the Ohio Coalition for Equity and Adequacy of School Funding in the amount of \$504.50 for the 2020-2021 school year.

Attachment L

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mrs. Schilling _____, Mr. Worthington _____

20. EMPLOY SOCIAL STUDIES TEACHER @ FORT FRYE HIGH SCHOOL – PAM BENNETT

Recommend issuing a 1-yr. limited contract to Pam Bennett as a social studies teacher at Fort Frye High School for the 2020-2021 school year per the negotiated agreement between the Fort Frye Teacher’s Association and the Board of Education.

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mrs. Schilling _____, Mr. Worthington _____

21. ADDITIONAL HOURS AUXILIARY CLERK @ ST. JOHNS – CAPPI KEHL

Recommend approval to increase hours for Cappi Kehl as an auxiliary clerk position at St. John Central School; up to 50 additional hours for the 2019-2020 school year.

Attachment M

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mrs. Schilling _____, Mr. Worthington _____

22. THEN AND NOW INVOICES

Recommend approval of payment of invoices in accordance with ORC 5705.41 (d) A, Then and Now Invoices from Century Resources for Fort Frye High School Band fundraiser for \$4,361.73.

Attachment N

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mrs. Schilling _____, Mr. Worthington _____

23. EMPLOY BUS DRIVER – CHRISTINE THEIS

Recommend the employment of Christine Theis as an approximately 5 hr./ day bus driver at Fort Frye Local School District at a Step 0 salary of \$18.96/per hr. for the 2020-2021 school year.

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mrs. Schilling _____, Mr. Worthington _____

24. EMPLOY PARAPROFESSIONAL @ BEVERLY-CENTER – SOPHIA SCHULTHEIS

Recommend the employment of Sophia Schultheis as an as-needed 6.5 hr./day paraprofessional at Beverly-Center Elementary at a Step 0 salary of \$14.57/per hr. for the 2020-2021 school year.

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mrs. Schilling _____, Mr. Worthington _____

25. EMPLOY PARAPROFESSIONAL @ LOWELL ELEMENTARY – EMILY HALL

Recommend the employment of Emily Hall as an as-needed 5.5 hr./day paraprofessional at Lowell Elementary at a Step 0 salary of \$14.57/per hr. for the 2020-2021 school year.

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mrs. Schilling _____, Mr. Worthington _____

26. EMPLOY PARAPROFESSIONAL @ SALEM-LIBERTY – STACEY URBANIAK

Recommend the employment of Stacey Urbaniak as an as-needed 4 hr./day paraprofessional at Salem-Liberty Elementary at a Step 0 salary of \$14.57/per hr. for the 2020-2021 school year.

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mrs. Schilling _____, Mr. Worthington _____

27. EMPLOY PARAPROFESSIONAL @ EWING – JAMES BRANDON GOLDSBERRY

Recommend the employment of James Brandon Goldsberry as an as-needed 6.5 hr./day paraprofessional at Ewing School at a Step 0 salary of \$14.57/per hr. for the 2020-2021 school year.

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mrs. Schilling _____, Mr. Worthington _____

28. SCHOOL RESOURCE OFFICER AGREEMENT

Recommend the approval of the attached School Resource Officer Agreement between the Washington County Sheriff's Office and Fort Frye Local School District.

Attachment O

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mrs. Schilling _____, Mr. Worthington _____

BOARD CONCERNS

1. POLICY UPDATES

Recommend approval of the following board policy updates:

GBRA	Family and Medical Leave Act Expansion
GBRA-R	Family and Medical Leave Act Expansion
GBRAA	Emergency Paid Sick Leave
GBRAA-R	Emergency Paid Sick Leave
AFC-1	Evaluation of Professional Staff (Ohio Teacher Evaluation System)
GCN-1	Evaluation of Professional Staff (Ohio Teacher Evaluation System)

Attachment P

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mrs. Schilling _____, Mr. Worthington _____

Next Meeting: July 16, 2020 @ Beverly-Center Elementary.

MOTION TO ADJOURN _____, SECOND _____,
TIME _____

Mrs. Zalmanek _____, Mr. Booth _____, Mrs. Lang _____,
Mrs. Schilling _____, Mr. Worthington _____