

# ***Fort Frye Local Schools*** **Board of Education**



## **Organizational Agenda**

**January 7, 2021**

**Lowell Elementary**

**5:00 P.M.**

**Organizational Meeting  
Lowell Elementary  
January 7, 2021 – 5:00 p.m.**

|   |   |
|---|---|
| <b>ORGANIZATIONAL MEETING</b> .....                                   | 3 |
| A. CALL TO ORDER: .....   | 3 |
| B. PRAYER .....   | 3 |
| C. PLEDGE OF ALLEGIANCE.....  | 3 |
| D. ROLL CALL:.....  | 3 |
| E. ACCEPT CHANGES/ADDITIONS .....                                     | 3 |
| 1. NOMINATIONS FOR PRESIDENT OF BOARD OF EDUCATION .....              | 3 |
| 2. NOMINATIONS CLOSED.....  | 3 |
| 3. VOTE FOR PRESIDENT.....  | 3 |
| 4. NOMINATIONS FOR VICE-PRESIDENT.....                                | 4 |
| 5. NOMINATIONS CLOSED.....  | 4 |
| 6. VOTE FOR VICE-PRESIDENT .....                                      | 4 |
| 7. OATH OF OFFICE: NEWLY ELECTED PRESIDENT & VICE PRESIDENT .....     | 4 |
| <b>ADMINISTRATIVE &amp; FINANCIAL AGENDA</b> .....                    | 5 |
| 1. ESTABLISH MEETING DATE .....                                       | 5 |
| 2. OFFICIAL NEWSPAPER .....   | 5 |
| 3. SERVICE FUND .....   | 5 |
| 4. PRESIDENT TO APPOINT COMMITTEES .....                              | 5 |
| 5. OSBA LIAISONS .....  | 5 |
| 6. PAYMENT OF BILLS.....  | 6 |
| 7. PROFESSIONAL MEETINGS; ADMINISTRATORS.....                         | 6 |
| 8. ADVANCE TAX DRAWS .....  | 6 |
| 9. AUTHORIZE BORROWING FUNDS .....                                    | 6 |
| 10. REQUESTS FOR FEDERAL, STATE, AND OTHER GRANTS .....               | 6 |
| 11. APPOINT PURCHASING AGENTS .....                                   | 6 |
| 12. CONSENT AGENDA.....   | 6 |
| 13. APPROVE SUPERINTENDENT APPOINTMENT/RESIGNATION OF EMPLOYEES ..... | 7 |

## ORGANIZATIONAL MEETING

A. CALL TO ORDER:

Place \_\_\_\_\_, Time \_\_\_\_\_

B. PRAYER

C. PLEDGE OF ALLEGIANCE

D. ROLL CALL:

Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_, Mrs. Schilling \_\_\_\_\_,  
Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_

E. ACCEPT CHANGES/ADDITIONS

Recommend adopting the meeting agenda with any changes and/or additions.

Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_, Mrs. Schilling \_\_\_\_\_,  
Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_

1. NOMINATIONS FOR PRESIDENT OF BOARD OF EDUCATION

Nominations for president of the Fort Frye Board of Education (no seconds required).

1. \_\_\_\_\_; nominated by \_\_\_\_\_

2. \_\_\_\_\_; nominated by \_\_\_\_\_

2. NOMINATIONS CLOSED

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to close the nominations  
for President of the Board.

Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_, Mrs. Schilling \_\_\_\_\_,  
Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_

3. VOTE FOR PRESIDENT

1. \_\_\_\_\_

2. \_\_\_\_\_

\_\_\_\_\_ will be president of the Fort Frye Board of Education for calendar year 2021.

Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_, Mrs. Schilling \_\_\_\_\_,  
Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_

4. NOMINATIONS FOR VICE-PRESIDENT

Nominations for Vice President of the Fort Frye Board of Education (no seconds required).

1. \_\_\_\_\_; nominated by \_\_\_\_\_

2. \_\_\_\_\_; nominated by \_\_\_\_\_

5. NOMINATIONS CLOSED

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to close the nominations for Vice-President of the Board.

Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_, Mrs. Schilling \_\_\_\_\_,  
Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_

6. VOTE FOR VICE-PRESIDENT

1. \_\_\_\_\_

2. \_\_\_\_\_

\_\_\_\_\_ will be vice-president of the Fort Frye Board of Education for calendar year 2021.

Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_, Mrs. Schilling \_\_\_\_\_,  
Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_

7. OATH OF OFFICE: NEWLY ELECTED PRESIDENT & VICE PRESIDENT

## ADMINISTRATIVE & FINANCIAL AGENDA

1. ESTABLISH MEETING DATE

The day, time, and place of regular Fort Frye Board of Education meetings will be:

Day \_\_\_\_\_ Time \_\_\_\_\_ Place \_\_\_\_\_

2. OFFICIAL NEWSPAPER

Recommend designating the \_\_\_\_\_ as the official newspaper of record for the Fort Frye Board of Education for the 2021 calendar year.

3. SERVICE FUND

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to establish a Service Fund in the amount of \$\_\_\_\_\_ with the account code of 001-2310-430.

4. PRESIDENT TO APPOINT COMMITTEES

The Board authorizes the president to appoint the following committees:

Finance/Audit Committee \_\_\_\_\_

\_\_\_\_\_

Buildings & Grounds  
Committee \_\_\_\_\_

\_\_\_\_\_

Policy Committee \_\_\_\_\_

\_\_\_\_\_

5. OSBA LIAISONS

The Board appoints the following to serve as OSBA liaisons for the 2021 calendar year:

Legislative Liaison \_\_\_\_\_

Student Achievement  
Liaison \_\_\_\_\_

6. PAYMENT OF BILLS

Recommend the Fort Frye Board of Education authorize the treasurer to issue payment for all bills, provided there has been a purchase order properly processed and the monies are available or in the process of collection.

7. PROFESSIONAL MEETINGS; ADMINISTRATORS

Authorize district administrators to be active members in professional education organizations with membership and meeting expenses paid. The board shall reimburse all other actual travel and meeting expenses necessary in the performance of the official duties of their position; subject to such limitations as provided by law and/or board policy.

8. ADVANCE TAX DRAWS

Authorize the president and treasurer to request tax advance draws from Morgan and Washington County Auditors during the 2021 calendar year to the limit outlined by and in accordance with O.R.C. 133.30.

9. AUTHORIZE BORROWING FUNDS

Authorize the president and treasurer to borrow sufficient funds, if needed, for cash flow reasons during the 2021 calendar year.

10. REQUESTS FOR FEDERAL, STATE, AND OTHER GRANTS

Appoint the Superintendent of Schools, or his designee, to write programs requesting monies for grants of federal, state, and/or private sources for the Fort Frye Local School District for the 2021 calendar year.

11. APPOINT PURCHASING AGENTS

Appoint the superintendent and treasurer to act as purchasing agents for the district for the 2021 calendar year.

12. CONSENT AGENDA

Recommend the board approve the continuance of the *Consent Agenda* format for calendar year 2021.

13. APPROVE SUPERINTENDENT APPOINTMENT/RESIGNATION OF EMPLOYEES

Recommend board approval to allow the superintendent to appoint new, temporary employees to positions and to accept resignations of employees in the district. The motion will be brought to the board at the next official board meeting.

Motion to approve Administrative/Financial Agenda \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_

Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_, Mrs. Schilling \_\_\_\_\_,  
Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_

MOTION TO ADJOURN \_\_\_\_\_, SECOND \_\_\_\_\_,

TIME \_\_\_\_\_

Mr. Booth \_\_\_\_\_, Mrs. Lang \_\_\_\_\_, Mrs. Schilling \_\_\_\_\_,  
Mr. Worthington \_\_\_\_\_, Mrs. Zalmanek \_\_\_\_\_