

The Fort Frye Board of Education met on Thursday, August 18, 2011, in the Beverly-Center Elementary School building at 6:00 PM, for a Regular Meeting. President Bates asked those present to observe a moment of silence. President Bates called the meeting to order with the following members answering to roll call: Tammy Bates, Lisa Perry, David White, Kevin Worthington, and Johnna Zalmanek.

Board Members recited the Pledge of Allegiance to the flag.

Note: Larry D. James, Treasurer, was not present at the meeting.

COMMITTEE REPORTS

Dora Jean Bumgarner - Interim Superintendent
Trisha D. Delaney - Assistant H. S. Principal
Noreen L. Mullens - Curriculum Director
Bruce Crum - Local District Coordinator
Lee Petty - Lowell & Salem-Liberty Principal
Brent M. Taylor - Beverly-Center Principal
Ryan D. Henry - Technology Coordinator
Jessica M. Lauric - Transportation Coordinator
President, Fort Frye Teachers Association
Board Committee Reports

Letha Haas spoke requesting the purchase of a Cool Space 48 fan to be used at Salem-Liberty Elementary old gymnasium.

2011-167 PURCHASE COOL SPACE 48 FAN – SALEM-LIBERTY GYM

David White moved to purchase a Cool Space 48 cooling system for \$2,798.00 with the Board of Education to pay one-half the cost and one-half the cost from the Salem Athletic Association and Salem-Liberty PTO. Lisa Perry seconded the motion. Roll call: David White-yes; Kevin Worthington-yes; Johnna Zalmanek-yes; Tammy Bates-yes; and Lisa Perry-yes. The president declared the motion carried.

2011-168 PURCHASE DISHWASHER

Johnna Zalmanek moved to authorize David White to purchase a dishwasher. Kevin Worthington seconded the motion. Roll call: David White-yes; Kevin Worthington-yes; Johnna Zalmanek-yes; Tammy Bates-yes; and Lisa Perry-yes. The president declared the motion carried.

2011-169 NOTICE IN NEWSPAPER

David White moved to put an ad in the newspaper for options from contractors of possible ways to air condition the high school. Kevin Worthington seconded the motion. Roll call: David White-yes; Kevin Worthington-yes; Johnna Zalmanek-yes; Tammy Bates-yes; and Lisa Perry-yes. The president declared the motion carried.

2011-170 CONSENT AGENDA

Kevin Worthington moved to approve the following items on the consent agenda:

1. **MINUTES**
To approve and waive public reading of the minutes of the July 21, 2011 regular meeting as presented.
2. **TREASURER'S REPORT**
To approve the Treasurer's report for the month ending July 31, 2011 (includes Cash Reconciliation, Fund Report, Warrants Issued, and Financial Comparison) as presented.

2011-170 CONSENT AGENDA (continued)

3. VOLUNTEERS
To approve the following parent to serve as a volunteer for the 2011-2012 school year:
Melissa Brooker
4. RESIGNATION – ERIN L. RUBLE
To approve the resignation of Erin L. Ruble as district-wide school nurse, effective August 2, 2011.
5. RESIGNATION – COURTNEY B. KLEINTOP
To approve the resignation of Courtney B. Kleintop as Paraprofessional Aide at Ewing School, effective July 27, 2011.
6. RESIGNATION – KRISTINA J. KEARNS
To approve the resignation of Kristina J. Kearns as Auxiliary Clerk at St. John Central School, effective immediately.
7. RESIGNATION – CHARLES L. SCHILLING II
To approve the resignation of Charles L. Schilling II as Assistant Varsity Football Coach at Fort Frye High School, effective immediately.
8. OUT-OF-STATE TRIP – LISA M. MILLER
To approve for the Fort Frye FFA to attend an educational field trip to Indianapolis, Indiana on October 19-22, 2011 for the FFA National Convention, at no cost to the Board of Education.
9. DONATION FROM GIFTS-IN-KIND MINISTRY PARTNER COOPERATIVE
To accept a donation of 29 boxes of college-ruled paper and 45 boxes of wide-ruled paper from Steve Jeffers, representative of Gifts-in-Kind Ministry.
10. DONATION FROM MUSKINGUM VALLEY LEOS
To accept a donation of school supplies from the Muskingum Valley Leos Club valued at \$150.00 to be divided between Beverly-Center Elementary, Lowell Elementary, and Salem-Liberty Elementary.
11. OUTDOOR EDUCATION – CAMP HERVIDA
To approve scheduling outdoor education at Camp Hervida on May 16-18, 2012.

Johnna Zalmanek seconded the motion.

Roll call: David White-yes; Kevin Worthington-yes; and Johnna Zalmanek-yes; Tammy Bates-yes; and Lisa Perry-yes. The president declared the motion carried.

2011-171 OSBA DELEGATE & ALTERNATE

Kevin Worthington moved to appoint Johnna Zalmanek as delegate to the OSBA Capital Conference Annual Business Meeting on November 14, 2011 and appoint David White as the alternate. Johnna Zalmanek seconded the motion.

Roll call: David White-yes; Kevin Worthington-yes; and Johnna Zalmanek-yes; Tammy Bates-yes; and Lisa Perry-yes. The president declared the motion carried.

2011-172 MOTION TO TABLE AGENDA ITEMS

Kevin Worthington moved to table the following agenda items until the next meeting:

DISPOSAL OF PROPERTY

Recommend approval to dispose of school property from Beverly-Center, Lowell Elementary, and Salem-Liberty Elementary as listed on the attached Disposal of Property forms.

BUS STOPS

Recommend approval of proposed bus stops for the 2011-2012 school year.

Johnna Zalmanek seconded the motion.

Roll call: David White-yes; Kevin Worthington-yes; and Johnna Zalmanek-yes; Tammy Bates-yes; and Lisa Perry-yes. The president declared the motion carried.

ADMINISTRATIVE AND FINANCIAL AGENDA

PERSONNEL

Employment by the Fort Frye Board of Education is contingent upon a successful background check through both the Bureau of Criminal Identification and Investigation (Ohio) or the FBI or both, at the employee's expense, training on the district's Exposure Control Plan, a TB test, and sports medicine training for persons involved in coaching activities and other state requirements.

2011-173 SUMMER CAMP IMAGINATION EXPLORATION

Kevin Worthington moved to add the following teacher to be paid for Camp Imagination Exploration through Title I:

Lenora A. Lockhart

Lisa Perry seconded the motion.

Roll call: David White-yes; Kevin Worthington-yes; and Johnna Zalmanek-yes; Tammy Bates-yes; and Lisa Perry-yes. The president declared the motion carried.

2011-174 SALARY CORRECTION – KAREN L. KUBOTA

Kevin Worthington moved to correct the Head Teacher salary of Karen L. Kubota as approved at the June 16, 2011 board meeting.

FROM:	Step 3	\$3,351.00
TO:	Step 2	\$3,206.00

Lisa Perry seconded the motion.

Roll call: David White-yes; Kevin Worthington-yes; and Johnna Zalmanek-yes; Tammy Bates-yes; and Lisa Perry-yes. The president declared the motion carried.

2011-175 FFA FRUIT SALES

Johnna Zalmanek moved to approve to reward Fort Frye FFA students as part of the fundraising activities of the Fort Frye FFA, pending the proper forms be turned in to the Treasurer's Office. Kevin Worthington seconded the motion.

Roll call: David White-yes; Kevin Worthington-yes; and Johnna Zalmanek-yes; Tammy Bates-yes; and Lisa Perry-yes. The president declared the motion carried.

2011-176 NURSING SERVICE FOR STUDENT

Johnna Zalmanek moved to approve a purchased service agreement with the following to provide nursing services for a Fort Frye student who attends Ewing School, \$15.00 per hour, as-needed, not to exceed 6 hours per day for the 2011-2012 school year which is to be paid from IDEA-B funds:

Kierston Miller
Shawna Burke

Kevin Worthington seconded the motion.
Roll call: David White-yes; Kevin Worthington-yes; and Johnna Zalmanek-yes; Tammy Bates-yes; and Lisa Perry-yes. The president declared the motion carried.

2011-177 SUPPLEMENTAL CONTRACTS

Johnna Zalmanek moved to issue the following supplemental contracts for the 2011-2012 school year:

<i>Position</i>	<i>Name</i>	<i>Step</i>	<i>Amount</i>
<i>Activity Coordinator</i>			
Fall Sports	Bobbi Webb	1	\$827.00
<i>Detention Hall Monitor</i>	Susan Sampson	0	\$15.86/hr.

Volunteer: Bobbi Webb - Cross Counrty

Kevin Worthington seconded the motion.
Roll call: David White-yes; Kevin Worthington-yes; and Johnna Zalmanek-yes; Tammy Bates-yes; and Lisa Perry-yes. The president declared the motion carried.

2011-178 NON-CERTIFIED SUPPLEMENTAL CONTRACTS

Kevin Worthington moved to approve the following:

Whereas the following supplemental positions have been posted for the required length of time and;
Whereas no certificated individuals have expressed interest in these positions and;
Whereas these positions were made public for all individuals, certificated staff, support staff, and non-staff;
Therefore, it is recommended that the following non-certificated individuals be employed under a 1-year supplemental contract for the 2011-2012 school year:

<i>Position</i>	<i>Name</i>	<i>Step</i>	<i>Amount</i>
<i>Cheerleading</i>			
Junior High	Samantha Cary	0	\$629.00
<i>Activity Coordinator</i>			
Spring Sports (Softball) 1/3	Susan Dyar	5	\$347.67
Spring Sports (Track) 1/3	Pamela Brooker	5	\$348.67

Volunteer: James Huck – Golf

Lisa Perry seconded the motion.
Roll call: David White-yes; Kevin Worthington-yes; and Johnna Zalmanek-yes; Tammy Bates-yes; and Lisa Perry-yes. The president declared the motion carried.

2011-179 CONTRACT – DIVERSION SERVICES

Johnna Zalmanek moved to approve an agreement with Washington County Children Services to provide Diversion Services for the school district in the amount of \$5,000.00 and to authorize the superintendent to sign on behalf of the Board. Kevin Worthington seconded the motion.

Roll call: David White-yes; Kevin Worthington-yes; and Johnna Zalmanek-yes; Tammy Bates-yes; and Lisa Perry-yes. The president declared the motion carried.

2011-180 MEMBERSHIP – THE OHIO COALITION FOR EQUITY & ADEQUACY OF SCHOOL FUNDING

David White moved to pay dues to the Ohio Coalition for Equity and Adequacy of School Funding in the amount of \$539.00 for the 2011-2012 school year. Johnna Zalmanek seconded the motion.

Roll call: David White-yes; Kevin Worthington-yes; and Johnna Zalmanek-yes; Tammy Bates-yes; and Lisa Perry-yes. The president declared the motion carried.

2011-181 OSBA POLICY UPDATE SERVICE

Lisa Perry moved to renew the contract with the Ohio School Boards Association to provide policy update service at a cost of \$650.00 which includes subscriptions to the PDQ (Policy Development Quarterly), effective August, 2011 – August, 2012. Kevin Worthington seconded the motion.

Roll call: David White-yes; Kevin Worthington-yes; and Johnna Zalmanek-yes; Tammy Bates-yes; and Lisa Perry-yes. The president declared the motion carried.

2011-182 PROFESSIONAL DEVELOPMENT

Johnna Zalmanek moved to approve the following professional growth applications for reimbursement as per FFTA Negotiated Agreement:

John Bostic	<u>Wheeling Jesuit</u>	
Fall, 2011	550 Action Research	3 sem. hrs.
Fall, 2011	560 Data Research	3 sem. hrs.
Fall, 2011	570 Residency I	3 sem. hrs.

Kevin Worthington seconded the motion.

Roll call: David White-yes; Kevin Worthington-yes; and Johnna Zalmanek-yes; Tammy Bates-yes; and Lisa Perry-yes. The president declared the motion carried.

2011-183 QUOTES SUPPLIES AND SERVICES

Johnna Zalmanek moved to accept quotes from the following companies for the 2011-2012 school year:

Gasoline & Diesel Fuel	Sherlock Oil Co., Inc.
Bus Parts & Supplies	no quotes received
Pest Control Services	Eastern Burkholder Exterminators, Inc.
Milk	Broughton Foods, LLC

Kevin Worthington seconded the motion.

Roll call: David White-yes; Kevin Worthington-yes; and Johnna Zalmanek-yes; Tammy Bates-yes; and Lisa Perry-yes. The president declared the motion carried.

2011-184 EMPLOY AUXILIARY SERVICES CLERK – CAPPI M. KEHL

Kevin Worthington moved to employ Cappi M. Kehl to serve as Auxiliary Services Clerk at St. John Central Elementary School on an as-needed basis, not to exceed 18 hours per week for the 2011-2012 school year at a step 0 salary of \$9.38 per hour without benefits, effective immediately. David White seconded the motion.

Roll call: David White-yes; Kevin Worthington-yes; and Johnna Zalmanek-yes; Tammy Bates-yes; and Lisa Perry-yes. The president declared the motion carried.

2011-185 MENTORING STIPEND

Kevin Worthington moved to approve the following to serve as mentors for 2011-2012 school year. Compensation will be at the rate listed below from Title II-A:

<u>Mentor</u>		<u>New Teachers</u>
Mary Kathy Allen-Bidwell	\$400.00	Eric M. Henniger
Laura E. Warren	\$800.00	Lynette N. Stengel & Ashley R. Felton
Brenda K. Pierce	\$400.00	Andrea N. Chevalier

Lisa Perry seconded the motion.

Roll call: David White-yes; Kevin Worthington-yes; and Johnna Zalmanek-yes; Tammy Bates-yes; and Lisa Perry-yes. The president declared the motion carried.

2011-186 MOTION TO TABLE AGENDA ITEM

David White moved to table the following agenda item until the next meeting:

DUKE ENERGY FUNDS

Recommending accepting \$366,318.05 from Duke Energy for compensation for tax incentive for calendar year 2011. These funds are to be credited to the General Fund.

Lisa Perry seconded the motion.

Roll call: David White-yes; Kevin Worthington-yes; and Johnna Zalmanek-yes; Tammy Bates-yes; and Lisa Perry-yes. The president declared the motion carried.

2011-187 EMPLOYMENT OF SUMMER YOUTH PARTICIPATION

Johnna Zalmanek moved to extend the contract for the subsidized summer youth employment program approved at the May 24, 2011 Board of Education meeting, Resolution No. 2011-85, from August 31 to September 30, 2011 and increase the hours from 32 per week to 40 hours per week. Kevin Worthington seconded the motion.

Roll call: David White-yes; Kevin Worthington-yes; and Johnna Zalmanek-yes; Tammy Bates-yes; and Lisa Perry-yes. The president declared the motion carried.

2011-188 DISTRICT INTENT –OHIO SCHOOLS FACILITIES COMMISSION

Johnna Zalmanek moved to authorize the Superintendent to sign the 2012 district intent form indicating that Fort Frye Local School District does not want to prepare for a facility project for possible approval by the Ohio Schools Facilities Commission in July, 2012 and instead, desires to defer the OSFC project until a future year. Kevin Worthington seconded the motion.

Roll call: David White-yes; Kevin Worthington-yes; and Johnna Zalmanek-yes; Tammy Bates-yes; and Lisa Perry-yes. The president declared the motion carried.

2011- 189 EXECUTIVE SESSION

Johnna Zalmanek moved to adjourn to executive session at 7:24 PM for personnel relating to employment. Kevin Worthington seconded the motion.

Roll call: David White-yes; Kevin Worthington-yes; and Johnna Zalmanek-yes; Tammy Bates-yes; and Lisa Perry-yes. The president declared the motion carried.

Returned to meeting at 8:30 PM.

2011-190 MOTION TO TABLE AGENDA ITEM

David White moved to table the following agenda item until the special meeting:

EVALUATION FORMS – TREASURER AND SUPERINTENDENT

Kevin Worthington seconded the motion.

Roll call: David White-yes; Kevin Worthington-yes; and Johnna Zalmanek-yes; Tammy Bates-yes; and Lisa Perry-yes. The president declared the motion carried.

2011-191 MOTION TO TABLE AGENDA ITEM

Kevin Worthington moved to table the following agenda item until the next meeting:

SALE OF BAND BUS

Johnna Zalmanek seconded the motion.

Roll call: David White-yes; Kevin Worthington-yes; and Johnna Zalmanek-yes; Tammy Bates-yes; and Lisa Perry-yes. The president declared the motion carried.

2011-192 ELECTRICAL WORK – HIGH SCHOOL COMPUTER LAB

Kevin Worthington moved to authorize the administration to accept the quote of \$5,990.00 from Davis Pickering Electrical Contractors to connect power to the air conditioner for the computer lab and to install a 200 amp panel in the electrical vault to be funded by Permanent Improvement Funds. Johnna Zalmanek seconded the motion.

Roll call: David White-yes; Kevin Worthington-yes; and Johnna Zalmanek-yes; Tammy Bates-yes; and Lisa Perry-yes. The president declared the motion carried.

2011-193 FOOD SERVICE / CUSTODIAL SUPPLIES

Kevin Worthington moved to authorize the treasurer to pay an outstanding invoice to Reliable One, Inc., in the amount of \$1,733.22 for food service and custodial supplies. The treasurer is ordered to add a Then & Now form to the purchase order number when issued. Johnna Zalmanek seconded the motion.

Roll call: David White-no; Kevin Worthington-yes; and Johnna Zalmanek-yes; Tammy Bates-yes; and Lisa Perry-no. The president declared the motion carried.

2011-194 MOTION TO ADJOURN

Johnna Zalmanek moved that the Fort Frye Board of Education regular meeting be adjourned. Kevin Worthington seconded the motion.

Roll call: Tammy Bates-yes; Lisa Perry-yes; David White-yes; Kevin Worthington-yes; and Johnna Zalmanek-yes. The president declared the motion carried.

Meeting adjourned at 8:45 PM.

Note: The next meeting will be a special meeting held at Lowell Elementary School, August 31, 2011, at 5:30 PM.

Larry D. James, Treasurer

Tammy L. Bates, President