

The Fort Frye Board of Education met on Tuesday, September 20, 2011, in the Beverly-Center Elementary School building at 6:30 PM, for a Regular Meeting. President Bates asked those present to observe a moment of silence. President Bates called the meeting to order with the following members answering to roll call: Tammy Bates, David White, and Kevin Worthington. Absent: Lisa Perry and Johnna Zalmanek.

Board Members recited the Pledge of Allegiance to the flag.

At 6:05 PM, Johnna Zalmanek arrived at the meeting.

COMMITTEE REPORTS

Dora Jean Bumgarner - Interim Superintendent
 Susan T. Rauch - H. S. Principal
 Noreen Mullens - Curriculum Director
 Lee Petty - Lowell & Salem-Liberty Principal
 Ryan D. Henry - Technology Coordinator
 President, Fort Frye Teachers Association
 Board Committee Reports

2011-211 CONSENT AGENDA

Johnna Zalmanek moved to approve the following items listed on the consent agenda:

1. **DISPOSAL OF PROPERTY**

To dispose of school property, as listed on the Disposal of Property forms, from Lowell Elementary School, Fort Frye Bus Garage, Fort Frye High School, and Salem-Liberty Elementary School:

LOWELLY ELEMENTARY SCHOOL

Item	Model #	Serial #	Inventory #	Condition	Est. Value
26 Health books	ISBN 0-15-310141-5			Good	
26 Reading books	ISBN 0-02-184736-3			Fair	
25 Reading books	ISBN 0-02-184737-1			Fair	
1 Kit - Health teacher manuals					
25 Student chalkboards				Fair	
12 Reading teachers manuals				Fair/Good	
Various Reading support workbooks				Fair	
2 Pkgs. Word Building cards				Good	
4 Old County permanent record notebooks				Old – worn	\$0.00
16 Course of study notebooks				Old	\$0.00
5 Film strips				Obsolete	\$0.00
Film strip kit				Obsolete	\$0.00
6 Old transparencies				Old	\$0.00
7 Math books	1999				
4 Student reading workbooks				Used	\$0.00
2 Teacher editions Social Studies and related materials					
1 Math teacher’s edition					

FORT FRYE BUS GARAGE

Item	Model #	Serial #	Inventory #	Condition	Est. Value
7 Light fixtures taken down from building				\$1.00 each	\$7.00
Frame from Center Elem. Stage curtain					

FORT FRYE HIGH SCHOOL

Item	Model #	Serial #	Inventory #	Condition	Est. Value
63 Desks				Poor	\$0.00
Metal chair			24095	Poor	\$0.00
Metal desk, small			22879	Broken	\$0.00
Office chair			22841	Broken	\$0.00
OGT calculator			06-98526		
OGT calculator			03-106672		
TI-30XA calculator			K-0305C		

2011-211 CONSENT AGENDA (continued)

1. **DISPOSAL OF PROPERTY**

SALEM-LIBERTY ELEMENTARY SCHOOL

<u>Item</u>	<u>Model #</u>	<u>Serial #</u>	<u>Inventory #</u>	<u>Condition</u>	<u>Est. Value</u>
1 Dukane film strip projector		952944	13817	Poor	
1 Dukane film strip projector		1246301	13569	Poor	
2 TV ELITE			20371	Out-dated	
(Comp. to TV converter) XFN-100L		0021003	No inventory #		
VCR & DVD	DV200MV8	D01736873	25199	Out-dated	
Record player			20345	Poor sound	
Record player			26342	Poor sound	
RCA VHS video camera			13810	Poor (goes black after a time)	
130 comp. programs				Out-dated	
20 VHS tapes				Out-dated (poor sound/video)	

FORT FRYE BUS GARAGE

<u>Item</u>	<u>Model #</u>	<u>Serial #</u>	<u>Inventory #</u>	<u>Condition</u>	<u>Est. Value</u>
7 Light fixtures taken down from building				\$1.00 each	\$7.00
Frame from Center Elem. Stage curtain					

2. **MINUTES**

To waive public reading and approve the minutes of the August 18, 2011 regular meeting and the August 31, 2011 special meeting as presented.

3. **TREASURER'S REPORT**

To approve the Treasurer's report for the month ending August 31, 2011 (includes Cash Reconciliation, Fund Report, Warrants Issued, and Financial Comparison) as presented.

4. **EXEMPTION OF GRADUATION REQUIREMENT**

To approve the exemption of the Life Planning graduation requirements for the following students attending career technical training at the Washington County Career Center:

Sharown Sammons	- 12 th grade
John Silcox	- 10 th grade
Kegan Erb	- 10 th grade

5. **DONATION – SALEM-LIBERTY ELEMENTARY SCHOOL**

To accept the donation of a new nurse bed and book rack for the Salem-Liberty Elementary School from the Salem-Liberty Elementary PTO.

6. **RESIGNATION – ELISSA A. LAWRENCE**

To approve the resignation of Elissa A. Lawrence as Media Library Specialist at Fort Frye High School, effective September 30, 2011.

7. **PROFESSIONAL GROWTH**

To approve the following professional growth applications for reimbursement as per the FFTA Negotiated Agreement:

Amy Rinard Salem International University
 Sept. 30, 2011 Evaluation Leadership Institute (graduation requirement for completion of the program)

Stephanie Marshall University of Cincinnati
 Sept., 2011 EDLD 736 Foundations Edu. Admin. 3 qtr. hrs.
 Oct., 2011 EDLD 737 Foundations Edu. Admin. 3 qtr. hrs.

2011-211 CONSENT AGENDA (continued)

8. **FAMILY HARDSHIP LEAVE – DONNA G. MOTZ**
To approve, in accordance with section 8.2 of the OAPSE agreement, Family Hardship Leave for Donna G. Motz to attend the funeral of her aunt on August 8, 2011.
9. **DONATION – BAND BOOSTERS**
To accept \$800.00 from the Fort Frye Band Boosters to pay \$300.00 to Tina L. Bohl for designing the color guard routine for the 2011 show and band camp, \$300.00 to Evan D. Offenberger for writing the percussion music for the 2011 show and band camp, and \$200.00 to Rachel Worthington for designing the color guard dance routine over the past three seasons.

Kevin Worthington seconded the motion.

Roll call: Kevin Worthington-yes; Johnna Zalmanek-yes; Tammy Bates-yes; and David White-yes. Absent: Lisa Perry. The president declared the motion carried.

ADMINISTRATIVE & FINANCIAL AGENDA

PERSONNEL

Employment by the Fort Frye Board of Education is contingent upon a successful background check through both the Bureau of Criminal Identification and Investigation (Ohio) and the FBI, or both at the employee's expense, training on the district's Exposure Control Plan, a TB test, and sports medicine training for persons involved in coaching activities and other state requirements.

2011-212 SALARY ADJUSTMENT FOR 2011-2012 SCHOOL YEAR

Kevin Worthington moved to approve the following salary adjustment for the 2011-2012 school year as recommended by the Ohio Valley ESC and in accordance with the FFTA negotiated agreement:

<u>Cathy Mace</u>			
FROM:	Master's	Step 30	\$53,270.00
TO:	Master's, 15 Hrs.	Step 30	\$54,873.00
			(increase of \$1,603.00)

Johnna Zalmanek seconded the motion.

Roll call: Kevin Worthington-yes; Johnna Zalmanek-yes; Tammy Bates-yes; and David White-yes. Absent: Lisa Perry. The president declared the motion carried.

2011-213 INCREASE HOURS – MIRANDA K. TENNANT

Kevin Worthington moved to increase the hours of Miranda K. Tennant from a 3-hour Paraprofessional Aide to 3 ½ hours per day at the high school on an as-needed basis for the 2011-2012 school year, to be reported by timesheet, effective August 18, 2011. David White seconded the motion.

Roll call: Kevin Worthington-yes; Johnna Zalmanek-yes; Tammy Bates-yes; and David White-yes. Absent: Lisa Perry. The president declared the motion carried.

2011-214 INCREASE HOURS – CHASITY J. HAYES

David White moved to increase the hours of Chasity J. Hayes from a 3-hour Paraprofessional Aide to 3 ½ hours per day at the high school and Beverly-Center Elementary School on an as-needed basis for the 2011-2012 school year, to be reported by timesheet, effective immediately. Kevin Worthington seconded the motion.

Roll call: Kevin Worthington-yes; Johnna Zalmanek-yes; Tammy Bates-yes; and David White-yes. Absent: Lisa Perry. The president declared the motion carried.

2011-215 HOME TUTORS – 2011-2012 SCHOOL YEAR

David White moved to approve the following to serve as Home Tutors for the 2011-2012 school year at a rate of \$17.00 per hour plus \$2.97 retirement/benefits:

Amy J. Rinard Marla F. Hoerst
Laura E. Warren C. Brian Kittle
Michele L. Tuten

Kevin Worthington seconded the motion.

Roll call: Kevin Worthington-yes; Johnna Zalmanek-yes; Tammy Bates-yes; and David White-yes. Absent: Lisa Perry. The president declared the motion carried.

2011-216 EMPLOY PARAPROFESSIONAL AIDE – ANGELA D. NOEL

Kevin Worthington moved to employ Angela D. Noel to serve as a Paraprofessional Aide for 2 ½ hours per day at Ewing School on an as-needed basis for the 2011-2012 school year at a step 0 salary of \$8.72 per hour without benefits, effective immediately and to be paid from IDEA-B funds. David White seconded the motion.

Roll call: Kevin Worthington-yes; Johnna Zalmanek-yes; Tammy Bates-yes; and David White-yes. Absent: Lisa Perry. The president declared the motion carried.

2011-217 SUPPLEMENTAL YEARBOOK ADVISOR – KATHY ALLEN-BIDWELL

Kevin Worthington moved to compensate Kathy Allen-Bidwell for 50 minutes per week at her per diem rate for a total of \$1,196.00 for the 2011-2012 school year, due to having only 150 minutes of planning per week. Johnna Zalmanek seconded the motion.

Roll call: Kevin Worthington-yes; Johnna Zalmanek-yes; Tammy Bates-yes; and David White-yes. Absent: Lisa Perry. The president declared the motion carried.

2011-218 SUPPORT STAFF SUBSTITUTES

Johnna Zalmanek moved to approve the following support staff substitutes for the 2011-2012 school year to be used as needed and paid board adopted rates:

Melissa D. Brooker
Valerie K. Lowe
Cinda S. Simers

Kevin Worthington seconded the motion.

Roll call: Kevin Worthington-yes; Johnna Zalmanek-yes; Tammy Bates-yes; and David White-yes. Absent: Lisa Perry. The president declared the motion carried.

2011-219 SUPPORT STAFF SUBSTITUTE

Kevin Worthington moved to approve the following support staff substitute for the 2011-2012 school year to be used as needed and paid board adopted rate:

Esther M. Nesselroad

Johnna Zalmanek seconded the motion.

Roll call: Kevin Worthington-yes; Johnna Zalmanek-yes; Tammy Bates-yes; and David White-no. Absent: Lisa Perry. The president declared the motion carried.

2011-220 TEACHER COMPENSATION

Kevin Worthington moved to approve the following to be compensated for working an extra ½ hour outside the regular school day on parent/teacher conference day at a rate of \$17.00 per hour plus \$2.97 retirement/benefits and to be paid by HSTW:

Barbara S. Sleek	Bruce A. Lanning
M. Jean Bickford	Robin G. Hensley

Johnna Zalmanek seconded the motion.

Roll call: Kevin Worthington-yes; Johnna Zalmanek-yes; Tammy Bates-yes; and David White-yes. Absent: Lisa Perry. The president declared the motion carried.

2011-221 EXECUTIVE SESSION

Johnna Zalmanek moved to adjourn to executive session at 6:49 PM, to discuss personnel reasons relating to employment. Kevin Worthington seconded the motion. Roll call: Kevin Worthington-yes; Johnna Zalmanek-yes; Tammy Bates-yes; and David White-yes. Absent: Lisa Perry. The president declared the motion carried.

Returned to regular meeting at 7:25 PM.

2011-222 CONTRACT FOR INTERIM TREASURER

Johnna Zalmanek moved to approve a contract with Janine C. Satterfield as Interim Treasurer as presented and up to 5 additional days prior to October 1, 2011 for transition:

FORT FRYE LOCAL SCHOOL DISTRICT

***CONTRACT OF THE TREASURER
(INTERIM)***

It is hereby agreed by and between the Board of Education of the Fort Frye Local School District (hereinafter called "the Board") and Janine Satterfield (hereinafter called "the Interim Treasurer"), that said Board, in accordance with its action as found in the minutes of its regular meeting held on the 20th day of September, 2011 does hereby employ the said Janine Satterfield as Treasurer, on an interim basis in accordance with the following terms:

1. TERMS OF CONTRACT

Service under this Contract shall commence on October 1, 2011 and continue thereafter on an as-needed, per diem basis until a successor is found. It is understood and agreed by the parties that service under this Contract shall be on an interim basis only until such time as the Board is able to secure the appointment of an individual for regular service as Treasurer. The Interim Treasurer accepts and understands there is no right or assumption this contract may lead to an annual or multi-year contract. The Interim Treasurer's length of service is subject solely to the wishes of the Board. For the period of October 1, 2011 until a successor is found, Janine Satterfield shall be designated as Interim Treasurer. Such designations shall not, however, have the effect of limiting the authority of Treasurer to exercise all legal powers vested in the position of Treasurer, in accordance with the Ohio Revised Code.

Throughout the term of this contract, the Interim Treasurer shall also be subject to the termination of this contract by the Board for gross inefficiency or immorality; for willful and persistent violations of reasonable regulations of the Board; or for other good and just causes; provided, however, that the Interim Treasurer shall have the right to service of written charges, a hearing before the Board or an impartial referee after reasonable notice, to be represented by counsel, and other such rights as provided by law.

2011-222 CONTRACT FOR INTERIM TREASURER (continued)

The Interim Treasurer is not entitled to an evaluation prior to the termination of this contract.

2. PROFESSIONAL CERTIFICATION/LICENSURE

The Interim Treasurer will furnish, throughout the life of this Contract, a valid and appropriate license or certificate to serve as a Treasurer in the State of Ohio.

3. DUTIES

The Interim Treasurer shall perform the duties of Treasurer in and for the public schools of the District as prescribed by the laws of the State of Ohio and by the rules, regulations and position description adopted by the Board.

4. DAYS TO BE WORKED

The Treasurer shall devote such time and energies as are necessary to perform the duties specified during normal business hours, but it is expressly understood and agreed that the duties of this position will require the Interim Treasurer to work during times other than normal business hours.

5. COMPENSATION

The Board shall pay the Interim Treasurer on a per diem basis at the rate of \$284.62 per day for each actual work day (including district authorized holidays).

6. SERS PICK-UP

The Board shall "pick-up" the full employee's share of retirement in the School Employees Retirement System for the Interim Treasurer.

7. SICK LEAVE

The Interim Treasurer shall be entitled to the accumulation and use of sick leave in accordance with Ohio law and Board policy.

8. VACATION

The Interim Treasurer shall not be entitled to vacation leave for the term of this contract.

9. HOLIDAYS

The Interim Treasurer shall observe the same paid holidays as other 12-month employees: New Year's Day, Martin Luther King Day, Good Friday, Memorial Day, Independence Day, Labor Day, Veterans' Day, Thanksgiving Day, the day after Thanksgiving Day, the day before Christmas and Christmas Day.

10. PERSONAL LEAVE

Personal leave days shall be the same as regular 12-month administrative employees.

11. EXPENSES

The Board shall reimburse the Interim Treasurer for all actual and necessary travel and other expenses required in the performance of the official duties during the employment under this Contract subject to such limitations as provided by law and by Board policy. This includes professional meetings, workshops, training, and business mileage for authorized travel in and out of the district. All expenses shall be subject to Board approval.

2011-222 CONTRACT FOR INTERIM TREASURER

12. MEDICARE TAX

The Board shall pay the employee's full share of Medicare Tax for the Interim Treasurer.

13. INSURANCE PREMIUMS

The Board shall pay 100% of life insurance premiums for \$50,000 of coverage.

14. LIABILITY INSURANCE/INDEMNIFICATION

The Board agrees to provide the Interim Treasurer with professional liability insurance as permitted by Ohio Revised Code Sections 3313.203, 2744.07, and 2744.08. The Board shall indemnify and defend the Treasurer from all claims, charges, and losses incurred in the performance of her duties on behalf of the Board to the maximum extent permitted by law, including but not limited to Sections 3313.203 and 2744.07 of the Ohio Revised Code.

15. SERS OBLIGATIONS

The Interim Treasurer agrees that she has been notified of and accepts her duties and obligations relating to the School Employees Retirement System (SERS).

16. SAVINGS CLAUSE

If any portion of this contract is ruled to be illegal due to conflict with State or Federal law, the remainder of the Contract shall remain in full force and effect; further, this Contract does not constitute any obligation either written or implied for re-employment beyond the term set forth herein.

That the Board and the Treasurer shall fulfill aspects of this contract, any exceptions thereto being by written mutual consent of the Board and the Interim Treasurer.

Kevin Worthington seconded the motion.

Roll call: Kevin Worthington-yes; Johnna Zalmanek-yes; Tammy Bates-yes; and David White-yes. Absent: Lisa Perry. The president declared the motion carried.

2011-223 ADDITIONAL HOURS – LIBRARY AIDES

Johnna Zalmanek moved to approve library aides (Educational Assistants) to work an additional 2 hours per day as-needed, beginning September 22nd for the 2011-2012 school year, hours to be reported on timesheet. Approval for additional 2 hours per day as-needed for Diana M. Booth is pending resignation from her current Paraprofessional Aide position.

Kevin Worthington seconded the motion.

Roll call: Kevin Worthington-yes; Johnna Zalmanek-yes; Tammy Bates-yes; and David White-yes. Absent: Lisa Perry. The president declared the motion carried.

2011-224 POLICY REVISIONS

Kevin Worthington moved to approve the following Board Policy updates:

DN	School Properties Disposal
EBCD	Emergency Closings
FL	Retirement of Facilities
IB	Academic Freedom
INB	Teaching About Controversial Issues
ING	Animals in the Schools
JEC	School Admission
JECOA	Admission of Homeless Students
JEE	Student Attendance Accounting

Johnna Zalmanek seconded the motion.

Roll call: Kevin Worthington-yes; Johnna Zalmanek-yes; Tammy Bates-yes; and David White-yes. Absent: Lisa Perry. The president declared the motion carried.

2011-225 SCRIPS FUNDRAISING

Johnna Zalmanek moved to approve for Fort Frye Local School District to participate in the SCRIPS Fundraising program to help fund technology in the classroom. Kevin Worthington seconded the motion.

Roll call: Kevin Worthington-yes; Johnna Zalmanek-yes; Tammy Bates-yes; and David White-yes. Absent: Lisa Perry. The president declared the motion carried.

2011-226 MOTION TO ADJOURN

David White moved that the Fort Frye Board of Education regular meeting be adjourned. Johnna Zalmanek seconded the motion.

Roll call: Kevin Worthington-yes; Johnna Zalmanek-yes; Tammy Bates-yes; and David White-yes. Absent: Lisa Perry. The president declared the motion carried.

Meeting adjourned at 7:43 PM.

Janine C. Satterfield, Interim Treasurer

Tammy L. Bates, President