

The Fort Frye Board of Education met on Thursday, December 1, 2011, in the Lowell Elementary School building at 6:00 PM, for a Special Meeting. President Bates asked those present to observe a moment of silence. President Bates called the meeting to order with the following answering to roll call: Lisa Perry, David White, Kevin Worthington, Johnna Zalmanek, and Tammy Bates.

Board Members recited the Pledge of Allegiance to the flag.

The purpose of the meeting was to consider employment of staff.

### **ADMINISTRATIVE & FINANCIAL AGENDA**

#### **PERSONNEL**

**Employment by the Fort Frye Board of Education is contingent upon a successful background check through both the Bureau of Criminal Identification and Investigation (Ohio) or the FBI, or both, at the employee's expense, training on the district's Exposure Control Plan, a TB test, and sports medicine training for persons involved in coaching activities and other state requirements.**

#### **2011-257 EMPLOY ASSISTANT TREASURER – REBECCA K. WALLACE**

David White moved to issue a contract to Rebecca K. Wallace as Assistant Treasurer (replacing Emily M. Hindy who is retiring) effective January 1, 2012 through June 30, 2012 at a daily rate of \$132.692 (\$17,250.00) with all benefits afforded exempt employees. Future contracts shall be 260 days. Earned vacation days shall be granted as of June 30, 2012. Additionally, to pay her daily rate during December as needed (reported on timesheet) to transition her into the position. Kevin Worthington seconded the motion.

Roll call: Lisa Perry-yes; David White-yes; Kevin Worthington-yes; Johnna Zalmanek-yes; and Tammy Bates-yes. The president declared the motion carried.

There was a discussion regarding the validity/legality of a possible executive session due to the meeting notification.

#### **2011-258 MOTION TO ADJOURN**

Johnna Zalmanek moved that the Fort Frye Board of Education special meeting be adjourned. Kevin Worthington seconded the motion.

Roll call: Lisa Perry-yes; David White-yes; Kevin Worthington-yes; Johnna Zalmanek-yes; and Tammy Bates-yes. The president declared the motion carried.

Meeting adjourned at 6:15 PM.

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Janine C. Satterfield, Interim Treasurer

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Tammy L. Bates, President