

The Fort Frye Board of Education met on Tuesday, December 13, 2011, in the Beverly-Center Elementary School building at 6:00 PM, for a Regular Meeting. President Bates asked those present to observe a moment of silence. President Bates called the meeting to order with the following members answering to roll call: Tammy Bates, Lisa Perry, Kevin Worthington, David White, and Johnna Zalmanek.

Board Members recited the Pledge of Allegiance to the Flag.

COMMITTEE REPORTS

- Dora Jean Bumgarner - Interim Superintendent
Recognized Tammy Bates for her service to the BOE
Recognized Emily Hindy’s retirement after 21 years in the District
- Noreen Mullens - Curriculum Director (written report)
- Bruce Crum - Local District Coordinator
- Lee Petty - Lowell & Salem-Liberty Principal
- Jessica M. Lauric - Transportation Coordinator
- Board Committee Reports - Finance
- Buildings & Grounds

2011-259 PROCEED WITH BEVERLY-CENTER HVAC REPAIR

David White moved to authorize the superintendent to proceed with repairing the HVAC unit at Beverly-Center Elementary School. Kevin Worthington seconded the motion.

Roll call: Lisa Perry-yes; David White-yes; Kevin Worthington-yes; Johnna Zalmanek-yes; and Tammy Bates-yes. The president declared the motion carried.

2011-260 CONSENT AGENDA

David White moved to approve the following items on the consent agenda:

1. **DISPOSAL OF PROPERTY**

To dispose of school property, as listed on the Disposal of Property forms, from Fort Frye Local School District and Beverly-Center Elementary School:

FORT FRYE LOCAL SCHOOL DISTRICT

Item	Model #	Serial #	Inventory #	Condition	Est. Value
Dell Monitor	WA		10439	Broken	\$0.00
Dell Computer	GX280		10602	Broken	\$0.00
Dell Computer	GX280		10638	Broken	\$0.00
Dell Computer	GX280		10659	Broken	\$0.00
Dell Computer	GX270		23903	Broken	\$0.00
Dell Computer	GX280		10457	Broken	\$0.00
Dell Computer	GX280		10634	Broken	\$0.00
Dell Computer	GX620		10718	Broken	\$0.00

BEVERLY-CENTER ELEMENTARY SCHOOL

Item	Model #	Serial #	Inventory #	Condition	Est. Value
Carpet Cleaner	Hoover		24962	Broken	
Rd. (wood) Table			21555	Not used	
Keystone View (eye-vision test machine)				Out-dated	
Old Red Curtain from Center Elementary				Mildewed	

2. **MINUTES**

To waive public reading and approve the minutes of the November 10, 2011 special meeting, November 17, 2011 regular meeting, and December 1, 2011 special meeting as presented.

2011-260 CONSENT AGENDA (continued)

3. **TREASURER'S REPORT**
To approve the Treasurer's report for the month ending November 30, 2011 (includes Cash Reconciliation, Fund Report, Warrants Issued, and Financial Comparison) as presented.
4. **DONATION – BEVERLY-CENTER ELEMENTARY SAFETY PATROL**
To accept the donation of \$700.00 from American Electric Power and \$250.00 from the Marietta Community Foundation for the Beverly-Center Elementary Safety Patrol's Washington, D.C. trip.
5. **PROFESSIONAL GROWTH**
To approve the following professional growth applications for reimbursement as per the FFTA Negotiated Agreement:
- | | | |
|---------------------------|--|-------------|
| John Bostic | <u>Wheeling Jesuit University</u> | |
| Spring, 2012 | MEL 580 Residency II | 3 sem. hrs. |
| Spring, 2012 | MEL 520 Law/Ethics | 3 sem. hrs. |
| Spring, 2012 | MEL 600 Systems Thinking | 3 sem. hrs. |
| Stephanie Marshall | <u>University of Cincinnati</u> | |
| Jan., 2012 | EDLD874 Personnel Admin. | 3 sem. hrs. |
| Feb., 2012 | EDLD812 Data Use for School Improvement | 4 sem. hrs. |
6. **NOTICE OF RETIREMENT – MICHAEL F. FRONKO**
To approve the retirement of Michael F. Fronko after 35 years of service as Elementary Teacher effective at the end of the 2011-2012 school year.
7. **NOTICE OF RETIREMENT – MARK D. STILLINGS**
To approve the retirement of Mark D. Stillings after 32 years of service as a Music Instructor effective June 1, 2012.
8. **FAMILY HARDSHIP LEAVE – THERESA I. WARREN**
To approve, in accordance with section 8.2 of the OAPSE agreement, Family Hardship Leave for Theresa I. Warren due to the surgery of her son-in-law on October 31, 2011 and November 1, 2011.

Johnna Zalmanek seconded the motion.

Roll call: Lisa Perry-yes; David White-yes; Kevin Worthington-yes; Johnna Zalmanek-yes; and Tammy Bates-yes. The president declared the motion carried.

ADMINISTRATIVE & FINANCIAL AGENDA

PERSONNEL

Employment by the Fort Frye Board of Education is contingent upon a successful background check through both the Bureau of Criminal Identification and Investigation (Ohio) or the FBI, or both, at the employee's expense, training on the district's Exposure Control Plan, a TB test, and sports medicine training for persons involved in coaching activities and other state requirements.

2011-261 LEGAL ASSISTANCE FUND MEMBERSHIP

Kevin Worthington moved to approve the following:

Whereas, the Fort Frye Board of Education wishes to support the efforts of other boards of education to obtain favorable judicial decisions, and

Whereas the Ohio School Boards Association Legal Assistance Fund has been established for this purpose,

Therefore, the Board hereby resolves to participate in the OSBA Legal Assistance Fund for the 2012 calendar year and authorizes the treasurer to pay to the Legal Assistance Fund \$250.00.

Lisa Perry seconded the motion.

Roll call: Lisa Perry-yes; David White-yes; Kevin Worthington-yes; Johnna Zalmanek-yes; and Tammy Bates-yes. The president declared the motion carried.

2011-262 GRANT CARRYOVER

David White moved to approve an increase to fiscal year 2012 revenue and appropriation estimates due to additional grants funds. The increases are due to carryover balances from fiscal year 2011 projects and state reallocations as follows:

<u>Fund Name</u>	<u>Fund #</u>	<u>Increase</u>
Education Jobs Fund	(504-9012)	\$ 40,358.49
Title VI-B IDEA Fund	(516-9012)	\$135,746.06
Title I Fund	(572-9012)	\$121,933.23
Teacher Quality fund	(590-9012)	\$ 75,709.20
Title VI-B Rural Fund	(599-9012)	\$ 16,288.85

Johnna Zalmanek seconded the motion.

Roll call: Lisa Perry-yes; David White-yes; Kevin Worthington-yes; Johnna Zalmanek-yes; and Tammy Bates-yes. The president declared the motion carried.

2011-263 MEDICAL CONTRIBUTIONS

David White moved to accept the recommendation of our medical insurance broker/agent for our Self-Insurance Fund, in establishing the following monthly rates for medical/prescription coverage for calendar year 2012:

<u>Classified Staff</u>		<u>Certified Staff</u>	
Family	\$1,700.00	Family	\$1,600.00
Single	\$ 850.00	Single	\$ 800.00

This represents no increase from 2011 rates.

Lisa Perry seconded the motion.

Roll call: Lisa Perry-yes; David White-yes; Kevin Worthington-yes; Johnna Zalmanek-yes; and Tammy Bates-yes. The president declared the motion carried.

2011-264 INSURANCE WAIVER – EXEMPT EMPLOYEES

Kevin Worthington moved to approve for any exempt employee who elects to decline Board insurance coverage shall be eligible for the following insurance options:

1. An employee eligible for family insurance coverage may decline Board insurance coverage and receive an annual payment of \$3,500.00.
2. An employee eligible for family insurance coverage may elect to take single insurance coverage and shall receive an annual payment of \$1,500.00.

2011-264 INSURANCE WAIVER – EXEMPT EMPLOYEES (continued)

3. When both a husband and wife are employed by the district, no insurance coverage waiver can be claimed, but cost of the insurance to the couple will be waived.
4. Any employee who has elected to participate in the insurance waiver and during the year loses insurance coverage through divorce, death, job loss, layoff, etc. shall be provided Board insurance coverage upon notification to the Treasurer.
5. The option shall be annual from January 1 through December 31. Any employee electing to take this option shall not be subject to any precondition clause upon re-enrollment in the negotiated insurance program.

David White seconded the motion.

Roll call: Lisa Perry-yes; David White-yes; Kevin Worthington-yes; Johnna Zalmanek-yes; and Tammy Bates-yes. The president declared the motion carried.

2011-265 MEMBERSHIP DUES – OHIO SCHOOL BOARDS ASSOCIATION

Kevin Worthington moved to approve the annual membership in the Ohio School Boards Association for 2012 at a cost of \$4,156.00.

Annual Membership Dues	\$3,846.00
OSBA <i>Briefcase</i> Subscription	\$ 125.00
<i>School Management News</i> Subscription	\$ 185.00

Johnna Zalmanek seconded the motion.

Roll call: Lisa Perry-yes; David White-yes; Kevin Worthington-yes; Johnna Zalmanek-yes; and Tammy Bates-yes. The president declared the motion carried.

BOARD OF EDUCATION CONCERNS

2011-266 ORGANIZATIONAL MEETING

David White moved to establish the date of the organizational meeting as January 5, 2012, at 6:00 PM, at Lowell Elementary School. Johnna Zalmanek seconded the motion.

Roll call: Lisa Perry-yes; David White-yes; Kevin Worthington-yes; Johnna Zalmanek-yes; and Tammy Bates-yes. The president declared the motion carried.

2011-267 TEMPORARY CHAIRMAN

Tammy Bates appointed Johnna Zalmanek to serve as temporary chairman of the organizational meeting. Kevin Worthington seconded the motion.

Roll call: Lisa Perry-yes; David White-yes; Kevin Worthington-yes; Johnna Zalmanek-yes; and Tammy Bates-yes. The president declared the motion carried.

2011-268 WASHINGTON COUNTY JVSD BOARD APPOINTMENT

David White appointed Johnna Zalmanek to serve a 2-year term on the Washington County Career Center Board. Kevin Worthington seconded the motion.

Roll call: Lisa Perry-yes; David White-yes; Kevin Worthington-yes; Johnna Zalmanek-abstain; and Tammy Bates-yes. The president declared the motion carried.

2011-269 EXECUTIVE SESSION

Kevin Worthington moved to adjourn to executive session at 6:48 PM for personnel reasons relating to employment of district treasurer and superintendent. Johnna Zalmanek seconded the motion.

Roll call: Lisa Perry-yes; David White-yes; Kevin Worthington-yes; Johnna Zalmanek-yes; and Tammy Bates-yes. The president declared the motion carried.

Returned to regular meeting at 9:14 PM.

2011-270 BOARD REPRESENTATIVES TO WARREN LOCAL SCHOOL DISTRICT BOARD MEETING

Kevin Worthington moved to authorize Tammy Bates and David White to represent the Fort Frye Board of Education and attend the Warren Local School District Board of Education meeting on Monday, December 19, 2011 to discuss shared services. Johnna Zalmanek seconded the motion.

Roll call: Lisa Perry-yes; David White-yes; Kevin Worthington-yes; Johnna Zalmanek-yes; and Tammy Bates-yes. The president declared the motion carried.

2011-271 MOTION TO ADJOURN

Kevin Worthington moved that the Fort Frye Board of Education regular meeting be adjourned. Johnna Zalmanek seconded the motion.

Roll call: Lisa Perry-yes; David White-yes; Kevin Worthington-yes; Johnna Zalmanek-yes; and Tammy Bates-no. The president declared the motion carried.

Meeting adjourned at 9:15 PM.

Janine C. Satterfield, Interim Treasurer

Tammy L. Bates, President