

The Fort Frye Board of Education met on Thursday August 15, 2013, in the Beverly Center Elementary School building at 6:00 PM, for a Regular Meeting. Johnna Zalmanek called the meeting to order with the following members answering to roll call: Lisa Perry, David White, Kevin Worthington and Johnna Zalmanek. Charlie Schilling was absent. Board Members recited the Pledge of Allegiance to the Flag.

#### PUBLIC PARTICIPATION

#### COMMITTEE REPORTS

Stephanie Starcher, Superintendent

#### **2013-119 CONSENT AGENDA**

David White moved to approve the following items on the consent agenda:

#### MINUTES

Recommend approval and waiving public reading of the minutes of the July 18, 2013 regular meeting and the July 31, 2013 special meeting as presented.

#### TREASURER'S REPORT

Recommend the Treasurer's report for the month ending July 31, 2013 {includes Cash Reconciliation, Fund Report, Warrants Issued, and Financial Comparison} be approved as presented.

#### BEVERLY BRANCH LIBRARY SIGN

Recommend approval for the Beverly Branch Library to erect a new sign on the school's property running parallel to 5<sup>th</sup> Street; the library will be responsible for maintaining the sign.

#### OSBA DELEGATE & ALTERNATE

Appoint David White as delegate to the OSBA Capital Conference Annual Business Meeting on November 11, 2013.

Appoint Charlie Schilling as the alternate.

#### BUS STOPS

Recommend approval of proposed bus stops for the 2013-2014 school year.

Kevin Worthington seconded the motion.

Roll call: Johnna Zalmanek-yes, Lisa Perry-yes, Charlie Schilling-absent, David White-yes, Kevin Worthington-yes. Johnna Zalmanek declared the motion carried.

#### **ADMINISTRATIVE & FINANCIAL AGENDA**

##### **PERSONNEL**

**Employment by the Fort Frye Board of Education is contingent upon a successful background check through both the Bureau of Criminal Identification and Investigation (Ohio) and the FBI (at the employee's expense), training on the district's Exposure Control Plan, a TB test, and sports medicine training for persons involved in coaching activities and other state requirements.**

**2013-120 CERTIFIED SUBSTITUTES**

Lisa Perry moved to approve the recommendation of certified substitutes for the 2013-2014 school year as recommended by the Ohio Valley Educational Service Center.

Kevin Worthington seconded the motion.

Roll call: Johnna Zalmanek-yes, Lisa Perry-yes, Charlie Schilling-absent, David White-yes, Kevin Worthington-yes. Johnna Zalmanek declared the motion carried.

**2013-121 SUPPORT STAFF SUBSTITUTES**

David White moved to approve the recommendation of the following as support staff substitutes for the 2013-2014 school year:

Marinda Tennant	Tracy Henry
Darcia Davis	Carly Spindler
Jill Spindler	

Lisa Perry seconded the motion.

Roll call: Johnna Zalmanek-yes, Lisa Perry-yes, Charlie Schilling-absent, David White-yes, Kevin Worthington-yes. Johnna Zalmanek declared the motion carried.

**2013-122 MOU – DUAL ENROLLMENT PROGRAM**

Kevin Worthington moved to approve the recommendation of the attached memorandum of understanding with Washington State Community College regarding the dual enrollment program.

Johnna Zalmanek seconded the motion.

Roll call: Johnna Zalmanek-yes, Lisa Perry-yes, Charlie Schilling-absent, David White-yes, Kevin Worthington-yes. Johnna Zalmanek declared the motion carried.

**2013-123 NURSING SERVICE FOR STUDENT**

David White moved to approve the recommendation to employ Vicky Hanson to provide nursing services for a Fort Frye student who attends Ewing School; \$15.00 per hour, as needed, not to exceed six hours per day for the 2013-2014 school year.

Lisa Perry seconded the motion.

Roll call: Johnna Zalmanek-yes, Lisa Perry-yes, Charlie Schilling-absent, David White-yes, Kevin Worthington-yes. Johnna Zalmanek declared the motion carried.

**2013-124 NON-CERTIFIED SUPPLEMENTAL CONTRACTS**

David White moved to approve the following:

Whereas the following supplemental positions have been posted for the required length of time and;

Whereas no certificated individuals have expressed interest in these positions and;

Whereas these positions were made public for all individuals, certificated staff, support staff, and non-staff;

Therefore, I recommend the following non-certificated individuals be employed under a 1-year supplemental contract for the 2013-2014 school year:

Name	Position	Step	Salary
Matt Barton	Jr. High Football	0	\$1,051.00

Kevin Worthington seconded the motion.

Roll call: Johnna Zalmanek-yes, Lisa Perry-yes, Charlie Schilling-absent, David White-yes, Kevin Worthington-yes. Johnna Zalmanek declared the motion carried.

**2013-125 QUOTES SUPPLIES AND SERVICES**

Kevin Worthington moved to approve the recommendation to accept quotes from the following companies for the 2013-2014 school year:

- Milk & Dairy Products – Broughton’s
- Bread – Nichols Bread
- Gasoline – ParMar
- Diesel Fuel - Sherlock
- Transportation Parts – Fleet Pride
- Pest Control Services – Eastern Burkholder

David White seconded the motion.

Roll call: Johnna Zalmanek-yes, Lisa Perry-yes, Charlie Schilling-absent, David White-yes, Kevin Worthington-yes. Johnna Zalmanek declared the motion carried.

**2013-126 CONTRACT – MARIETTA MEMORIAL HOSPITAL**

Lisa Perry moved to approve the recommendation of the 2013-2014 school contract for pediatric therapy services at the rate of \$21.75 per quarter hour.

Johnna Zalmanek seconded the motion.

Roll call: Johnna Zalmanek-yes, Lisa Perry-yes, Charlie Schilling-absent, David White-yes, Kevin Worthington-yes. Johnna Zalmanek declared the motion carried.

**2013-127 TAX DEFERRED PAYROLL DEDUCTION**

David White moved to approve the following:

WHEREAS, Internal Revenue Code Section 414(h)(2) permits employer pick-up of the employee portion of contributions to a retirement plan, thereby resulting in tax deferral of employee contributions; and

WHEREAS, under the School Employees Retirement System of Ohio (SERS) laws and rules, members may: (1) redeposit contributions previously withdrawn plus interest and/or (2) purchase eligible service credit.

NOW THEREFORE, be it resolved that in order to permit tax deferral for these additional amounts, any employee who wishes to purchase SERS credit or restore STRS, OPERS, or SERS credit by payroll deduction must enter into a binding irrevocable payroll deduction authorization and such employee shall not have the option of choosing to receive the amounts directly instead of having them paid by the employer to SERS.

BE IT FURTHER resolved that additional amounts specified through payroll deduction from salary are designated as being picked up by the employer and paid by the employer in accordance with Internal Revenue Code requirements.

Lisa Perry seconded the motion.

Roll call: Johnna Zalmanek-yes, Lisa Perry-yes, Charlie Schilling-absent, David White-yes, Kevin Worthington-yes. Johnna Zalmanek declared the motion carried.

**2013-128 EMPLOY PARAPROFESSIONAL AIDE—MARINDA TENNANT**

Kevin Worthington moved to approve the recommendation to employ Marinda Tennant as a 6.5 hr./per day paraprofessional aide position at \$10.09 per hr. + benefits at Fort Frye High School to assist a student with special needs on an as needed basis for the 2013-2014 school year.

Johnna Zalmanek seconded the motion.

Roll call: Johnna Zalmanek-yes, Lisa Perry-yes, Charlie Schilling-absent, David White-yes, Kevin Worthington-yes. Johnna Zalmanek declared the motion carried.

**2013-129 EMPLOY CASHIER/COOK’S HELPER—PAM BROOKER**

David White moved to approve the recommendation to employ Pam Brooker as a 3.5 hr./per day cashier/cook’s helper position at \$10.58 per hr. at Fort Frye High School for the 2013-2014 school year.

Lisa Perry seconded the motion.

Roll call: Johnna Zalmanek-yes, Lisa Perry-yes, Charlie Schilling-absent, David White-yes, Kevin Worthington-yes. Johnna Zalmanek declared the motion carried.

**2013-130 EMPLOY PARAPROFESSIONAL AIDE—DARLENE THIEMAN**

Kevin Worthington moved to approve the recommendation to employ Darlene Thieman as a 6.0 hr./per day paraprofessional aide position at \$8.72 per hr. + benefits at Ewing School to assist a student with special needs on an as needed basis for the 2013-2014 school year.

David White seconded the motion.

Roll call: Johnna Zalmanek-yes, Lisa Perry-yes, Charlie Schilling-absent, David White-yes, Kevin Worthington-yes. Johnna Zalmanek declared the motion carried.

**2013-131 EXECUTIVE SESSION Personnel reasons relating to employment**

David White moved to adjourn to executive session at 6:22 PM for personnel reasons relating to employment.

Lisa Perry seconded the motion.

Roll call: Johnna Zalmanek-yes, Lisa Perry-yes, Charlie Schilling-absent, David White-yes, Kevin Worthington-yes. Johnna Zalmanek declared the motion carried.

Returned to the Regular Board Meeting at 7:13 pm

**2013-132 MOTION TO ADJOURN**

David White moved that the Fort Frye Board of Education regular meeting be adjourned.

Charlie Schilling seconded the motion.

Roll call: Kevin Worthington-yes, Johnna Zalmanek-absent, Lisa Perry-absent, Charlie Schilling-yes, David White-yes. Charlie Schilling declared the motion carried.

Meeting adjourned at 7:14 PM.

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Melcie Wells, Treasurer

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Johnna Zalmanek, President