

The Fort Frye Board of Education met on Thursday September 19, 2013, in the Beverly Center Elementary School building at 6:00 PM, for a Regular Meeting. Johnna Zalmanek called the meeting to order with the following members answering to roll call: Lisa Perry, Charlie Schilling, David White, Kevin Worthington and Johnna Zalmanek. Board Members recited the Pledge of Allegiance to the Flag.

PUBLIC PARTICIPATION

COMMITTEE REPORTS

Stephanie Starcher, Superintendent

2013-133 EXECUTIVE SESSION Personnel reasons relating to employment

David White moved to adjourn to executive session at 6:21 PM for personnel reasons relating to employment.

Lisa Perry seconded the motion.

Roll call: Lisa Perry-yes, Charlie Schilling-yes, David White-yes, Kevin Worthington-yes, Johnna Zalmanek-yes. Johnna Zalmanek declared the motion carried.

Returned to the Regular Board Meeting at 7:18 pm

2013-134 CONSENT AGENDA

David White moved to approve the following items on the consent agenda:

MINUTES

Recommend approval and waiving public reading of the minutes of the August 15, 2013 regular meeting as presented.

TREASURER'S REPORT

Recommend the Treasurer's report for the month ending August 31, 2013 {includes Cash Reconciliation, Fund Report, Warrants Issued, and Financial Comparison} be approved as presented.

HARDSHIP LEAVE - JUDY BEST

Recommend approval of Family Hardship Leave for Judy Best to attend the funeral of her uncle on August 27, 2013.

2013-134 CONSENT AGENDA (cont.)

RESIGNATION –JANE EAKLE

Recommend approval of the resignation of Jane Eakle as the EMIS Coordinator at Fort Frye Local School District, effective September 6, 2013.

RESIGNATION –PAMELA BROOKER

Recommend approval of the resignation of Pamela Brooker as the 3 ½ hr. cashier/cook's helper at Fort Frye High School, effective August 22, 2013.

RESIGNATION –JESSICA LAURIC

Recommend approval of the resignation of Jessica Lauric as the Transportation Coordinator & Bus Driver, effective September 5, 2013, pending her employment as the EMIS Coordinator.

2013-134 CONSENT AGENDA (cont.)

VOLUNTEERS

Recommend approval for the following to serve as volunteers for the 2013-2014 school year.

Shelly McKown Carrie Smithberger Barbara Jahn

OUT OF STATE TRIP – LISA MILLER

Recommend approval for the Fort Frye FFA to attend an educational field trip via charter bus to Louisville, Kentucky on October 29- November 2, 2013 for the FFA National Convention; at no cost to the district.

CRISIS MANAGEMENT PLAN

Approve the crisis management plan as recommended by the Superintendent.

PROFESSIONAL GROWTH – JENNIFER TATALOVICH

Recommend approval for the following professional growth application:

Jennifer Tatalovich	Wash University	Total 6 sem. hrs.
	6749 Engaging 21 st Century Learner	June ‘13 – 3 sem.
hrs.		
	6750 Bringing Out the Best in Students	July ‘ 13 – 3 sem.
hrs.		

RESIGNATION –AMY OWENS

Recommend approval of the resignation of Amy Owens as a paraprofessional at Ewing School, effective August 5, 2013.

2013-134 CONSENT AGENDA (cont.)

HANDBOOK

Recommend approval of the following handbook for the 2013-2014 school year:
Elementary Staff Handbook

RESIGNATION –HOMER LEE PETTY

Recommend approval of the resignation of Homer Lee Petty as the principal of Lowell Elementary and Salem-Liberty Elementary, effective September 27, 2013.

Kevin Worthington seconded the motion.

Roll call: Lisa Perry-yes, Charlie Schilling-yes, David White-yes, Kevin Worthington-yes, Johnna Zalmanek-yes. Johnna Zalmanek declared the motion carried.

ADMINISTRATIVE & FINANCIAL AGENDA

PERSONNEL

Employment by the Fort Frye Board of Education is contingent upon a successful background check through both the Bureau of Criminal Identification and Investigation (Ohio) and the FBI (at the employee’s expense), training on the district’s Exposure Control Plan, a TB test, and sports medicine training for persons involved in coaching activities and other state requirements.

2013-135 EMPLOYE DISTRICT DOCTOR – DR. ALLEN MCELROY

David White moved to approve the following:

Be it resolved, that the Fort Frye Board of Education employ Dr. Allen McElroy as the school physician to serve in an advisory capacity at a cost of \$1 to the district for the 2013-2014 school year.

Charlie Schilling seconded the motion.

Roll call: Lisa Perry-yes, Charlie Schilling-yes, David White-yes, Kevin Worthington-yes, Johnna Zalmanek-yes. Johnna Zalmanek declared the motion carried.

2013-136 EMPLOYE EMIS/FIXED ASSET SECRETARY – JESSICA LAURIC

Kevin Worthington moved to approve the recommendation to issue a continuing contract (204 day contract per year) to Jessica Lauric as an EMIS/Fixed Asset Secretary effective September 5, 2013 at a Step 22 salary of \$14.13 per hour (8 hrs. per day) for a total of \$23,060.16 + benefits

Charlie Schilling seconded the motion.

Roll call: Lisa Perry-yes, Charlie Schilling-yes, David White-no, Kevin Worthington-yes, Johnna Zalmanek-yes. Johnna Zalmanek declared the motion carried.

2013-137 EMPLOY CASHIER/COOK'S HELPER – ROBIN ROBERTS

David White moved to approve the recommendation to employ Robin Roberts as a 3.5 hr./per day cashier/cook's helper position at \$8.22 per hr. at Fort Frye High School for the 2013-2014 school year beginning September 9, 2013

Kevin Worthington seconded the motion.

Roll call: Lisa Perry-yes, Charlie Schilling-yes, David White-yes, Kevin Worthington-yes, Johnna Zalmanek-yes. Johnna Zalmanek declared the motion carried.

2013-138 CONSULTANT CONTRACT – JANE EAKLE

Charlie Schilling moved to approve a contract with Jane Eakle to serve as a consultant during the transition of the new EMIS Coordinator for the amount of \$11.12 per hour not to exceed 30 hours per week, beginning September 9, 2013 and ending October 1, 2013.

David White seconded the motion.

Roll call: Lisa Perry-yes, Charlie Schilling-yes, David White-yes, Kevin Worthington-yes, Johnna Zalmanek-yes. Johnna Zalmanek declared the motion carried.

2013-139 OBI INSTRUCTOR – JANET BARTH

Kevin Worthington moved to approve the recommendation of Janet Barth for the position of OBI instructor for the 2013-2014 school year, at her regular rate of pay.

David White seconded the motion.

Roll call: Lisa Perry-yes, Charlie Schilling-yes, David White-yes, Kevin Worthington-yes, Johnna Zalmanek-yes. Johnna Zalmanek declared the motion carried.

2013-140 SUPPORT STAFF SUBSTITUTES

Charlie Schilling moved to approve the recommendation of the following as support staff substitutes for the 2013-2014 school year:

Susanna Baker	Penny Baughan	Donna Dunn
Gary Naylor	Robin Roberts	Cynthia Smith
Diane Zimmerman	Jessica Lauric	

Kevin Worthington seconded the motion.

Roll call: Lisa Perry-yes, Charlie Schilling-yes, David White-yes, Kevin Worthington-yes, Johnna Zalmanek-yes. Johnna Zalmanek declared the motion carried.

2013-141 FFA FRUIT SALES

David White moved to approve the recommendation to reward Fort Frye FFA students as part of the fundraising activities of the Fort Frye FFA fruit sales.

Lisa Perry seconded the motion.

Roll call: Lisa Perry-yes, Charlie Schilling-yes, David White-yes, Kevin Worthington-yes, Johnna Zalmanek-yes. Johnna Zalmanek declared the motion carried.

2013-142 MOU – FORT FRYE TEACHERS ASSOCIATION

Charlie Schilling moved to approve the recommendation of the following memorandum of understanding with the Fort Frye Teachers Association:

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is executed by and between the Fort Frye Local School District Board of Education (“Board”) and the Fort Frye Teachers’ Association (“Association”) for the purpose of confirming the parties agreement and understanding with respect to the application of Article IV, Section 4.01, Paragraph G of the parties’ collective bargaining agreement to the particular and unique circumstances in which Beth Hanes (“Hanes”), a bargaining unit employee, currently finds herself. The parties agree as follows:

- 1. Notwithstanding the last sentence of Paragraph G, such transferred days of sick leave to Hanes need not to be used consecutively.*
- 2. This Memorandum of Understanding is based on the unique circumstances surrounding this particular bargaining unit employee and is not intended to establish a precedent for any future case that may arise.*
- 3. This Memorandum of Understanding is for the 2013-2014 school year.*

David White seconded the motion.

Roll call: Lisa Perry-yes, Charlie Schilling-yes, David White-yes, Kevin Worthington-yes, Johnna Zalmanek-yes. Johnna Zalmanek declared the motion carried.

2013-143 TAX DEFERRED PAYROLL DEDUCTION

David White moved to approve the following:

WHEREAS, under Section 3307.70, Revised Code, authorizes STRS Ohio to establish by rule payroll deduction plans for payment of the cost of restoring service credit under Sections 3307.71 or 3307.711, R.C. or purchasing any service credit members of STRS Ohio are eligible to purchase under Chapter 3307, R.C.; and

WHEREAS, State Teachers Retirement Board Rule 3307:1-3-11(M) and Internal Revenue Code Section (414)(h)(2) permit Fort Frye Local School District to “pick up” the employee portion of contributions to STRS Ohio made for the purpose of restoring service credit or purchasing service credit, thereby resulting in tax deferral of employee contributions; and

WHEREAS, these picked-up contributions, although designated as employee contributions, are being paid by the Fort Frye Local School District in lieu of employee contributions; and

NOW, therefore be it resolved that in order to permit tax deferral of the employee contributions for restored or purchased service credit, any employee who is eligible and wishes to restore or purchase service credit by payroll deduction must enter into a binding irrevocable payroll deduction authorization and the employee may not opt out of having the contributions for such restored or purchased service credit treated as “pick-up” contributions or elect to receive the amounts directly instead of having them paid by Fort Frye Local School District to STRS Ohio or terminate or alter the payroll deduction until the service credit is fully restored or purchased or employment is terminated;

2013-143 TAX DEFERRED PAYROLL DEDUCTION (con't.)

BE IT FURTHER resolved that the amounts herein specified, which shall be deducted from the employee’s salary through payroll deduction, are designated as being picked-up contributions by the Fort Frye Local School District and paid by the Fort Frye Local School District in lieu of employee contributions in accordance with Internal Revenue Code Section 414(h)(2).

THIS RESOLUTION adopted by the Fort Frye Local School District shall have an effective date of September 19, 2013.

Kevin Worthington seconded the motion.

Roll call: Lisa Perry-yes, Charlie Schilling-yes, David White-yes, Kevin Worthington-yes, Johnna Zalmanek-yes. Johnna Zalmanek declared the motion carried.

2013-144 BUILDING LEADERSHIP TEAM – HSTW/MMGW

Kevin Worthington moved to approve the recommendation of the Building Leadership Team members at a rate of \$17.00 per hour plus \$2.97 retirement/benefits. These teams will meet once a month for an hour throughout the year to implement site action plans. Time sheets needed, funded from HSTW/MMGW grant.

Marla Hoerst
Andy Sleek
Michelle Tuten

Debbie Misel
Tracey Huck
John Bostic

Stephanie Marshall
Terri Huck

Charlie Schilling seconded the motion.

Roll call: Lisa Perry-yes, Charlie Schilling-yes, David White-yes, Kevin Worthington-yes, Johnna Zalmanek-yes. Johnna Zalmanek declared the motion carried.

2013-145 SCHOOL FEES

David White moved to approve the recommendation of district wide school fees for K-6 at \$36.00 per student.

Kevin Worthington seconded the motion.

Roll call: Lisa Perry-yes, Charlie Schilling-yes, David White-yes, Kevin Worthington-yes, Johnna Zalmanek-yes. Johnna Zalmanek declared the motion carried.

2013-146 EMPLOY BUS DRIVER—LINDA PARTLOW

Charlie Schilling moved to approve the recommendation to employ of Linda Partlow as a 1.5 hr. van driver @ STEP 15 salary \$15.04 per hr. for a late morning (11:00 a.m.-12:15 p.m.) as needed route; will be reported on timesheet.

David White seconded the motion.

Roll call: Lisa Perry-yes, Charlie Schilling-yes, David White-yes, Kevin Worthington-yes, Johnna Zalmanek-yes. Johnna Zalmanek declared the motion carried.

2013-147 EMPLOY BUS DRIVER—DIANA TRICKETT

Lisa Perry moved to approve the recommendation to employ Diana Trickett as a 1.5 hr. bus driver @ STEP 6 salary \$14.13 per hr. for a Lowell Elementary a.m. as needed route; will be reported on timesheet.

David White seconded the motion.

Roll call: Lisa Perry-yes, Charlie Schilling-yes, David White-yes, Kevin Worthington-yes, Johnna Zalmanek-yes. Johnna Zalmanek declared the motion carried.

2013-148 EMPLOY BUS DRIVER—THOMAS SMITH

Kevin Worthington moved to approve the recommendation to employ Thomas Smith as a 20 minute (11:50 a.m. -12:10 p.m.) as needed van driver @ a STEP 0 salary \$11.80 per hr; will be reported on timesheet.

Charlie Schilling seconded the motion.

Roll call: Lisa Perry-yes, Charlie Schilling-yes, David White-yes, Kevin Worthington-yes, Johnna Zalmanek-yes. Johnna Zalmanek declared the motion carried.

2013-149 DISTRICT INTENT - OSFC

David White moved to approve the Superintendent be authorized to sign the 2014 district intent form indicating that Fort Frye Local School District does not want to prepare for a facility project for possible approval by the OSFC in July 2014, and instead desires to defer the OSFC project until a future year.

Kevin Worthington seconded the motion.

Roll call: Lisa Perry-yes, Charlie Schilling-yes, David White-yes, Kevin Worthington-yes, Johnna Zalmanek-yes. Johnna Zalmanek declared the motion carried.

2013-150 SALE OF MAINTENANCE MINI VAN

Charlie Schilling moved to approve the recommendation to sell the maintenance minivan.

David White seconded the motion.

Roll call: Lisa Perry-yes, Charlie Schilling-yes, David White-yes, Kevin Worthington-yes, Johnna Zalmanek-yes. Johnna Zalmanek declared the motion carried.

2013-151 PURCHASE OF NEW MINI VAN

Kevin Worthington moved to approve the recommendation to purchase a 2010 minivan with 26,000 miles for the purchase price of \$16,800.00 with a factory warranty from Gutberlet Motors.

David White seconded the motion.

Roll call: Lisa Perry-yes, Charlie Schilling-yes, David White-yes, Kevin Worthington-yes, Johnna Zalmanek-yes. Johnna Zalmanek declared the motion carried.

2013-152 MENTORING STIPEND

Charlie Schilling moved to approve the following to serve as a mentor for 2013-2014 school year. Compensation will be at the rate listed below from Title II - A:

<u>Mentor</u>	<u>New Teacher</u>
Donna Hibbs- \$400	Sara Roberts

Kevin Worthington seconded the motion.

Roll call: Lisa Perry-yes, Charlie Schilling-yes, David White-yes, Kevin Worthington-yes, Johnna Zalmanek-yes. Johnna Zalmanek declared the motion carried.

BOARD OF EDUCATION CONCERNS

2013-153 PROTOCOL FOR TREASURER INTERVIEW

David White moved to approve a Special Board Meeting, Thursday October 10, 2013 at 6 P.M. at Beverly-Center Elementary.

Kevin Worthington seconded the motion.

Roll call: Lisa Perry-yes, Charlie Schilling-yes, David White-yes, Kevin Worthington-yes, Johnna Zalmanek-yes. Johnna Zalmanek declared the motion carried.

2013-154 MOTION TO ADJOURN

David White moved that the Fort Frye Board of Education regular meeting be adjourned.

Charlie Schilling seconded the motion.

Roll call: Lisa Perry-yes, Charlie Schilling-yes, David White-yes, Kevin Worthington-yes, Johnna Zalmanek-yes. Johnna Zalmanek declared the motion carried.

Meeting adjourned at 7:36 PM.

Melcie Wells, Treasurer

Johnna Zalmanek, President