

Fort Frye Local School District Board of Education

February 19,

15

The Fort Frye Board of Education met on Thursday, February 19, 2015, in the Beverly-Center Elementary School building at 6:03 PM, for its Regular Meeting. Charlie Schilling called the meeting to order with the following members answering to roll call: Lloyd Booth, Stephanie Lang, Charlie Schilling and Johnna Zalmanek. Kevin Worthington was absent. Board Members recited the Pledge of Allegiance to the Flag.

PUBLIC PARTICIPATION

COMMITTEE REPORTS

Stephanie Starcher, Superintendent

Rachel Wakefield, School Psychologist - Acceleration

**2015-17 CONSENT AGENDA**

Johnna Zalmanek made a motion to approve the following items on the consent agenda:

AGENDA

Recommend approval of the current agenda and any addendums associated with the agenda as presented.

MINUTES

Recommend approval and waiving public reading of the minutes of the January 15, 2015 regular meeting as presented. *Attachment 15-0219A*

TREASURER'S REPORT

Recommend the Treasurer's report for the month ending January 31, 2015 {includes Cash Reconciliation, Fund Report, Warrants Issued, and Financial Comparison} be approved as presented. *Attachment 15-0219B*

DONATION – MOBYMAX TABLET

Recommend accepting the donation of a free MobyMax Tablet for special education valued at \$69 to Lenora Lockhart classroom at Beverly-Center Elementary.

*Attachment 15-0219C*

DONATION – CHEVRON HUMANKIND EMPLOYEE ENGAGEMENT FUND

Recommend accepting the donation of \$400 for Salem-Liberty Elementary Principal's Account from the Chevron Humankind Employee Engagement Fund.

*Attachment 15-0219D*

DONATION – FFA

Recommend accepting a \$600 cash donation from the Marietta Elk's Club to the Fort Frye High School FFA.

*Attachment 15-0219E*

DONATION – PAR MAR EDUCATIONAL ALLIANCE GRANT

Recommend accepting the donation of \$500 for Beverly-Center from the PAR MAR Educational Alliance Grant.

*Attachment 15-0219F*

DONATION – DONORS CHOOSE Recommend accepting the donation of 2 classroom sets of novels, rules and pictures of Hollis Woods, a wand scanner, 50 dry erase boards, classroom supplies such as markers, ink, chart paper and a holder, and an Elmo for Dawn Spurr's classroom from Donors Choose.

*Attachment 15-0219G*

DONATION – MARIETTA COLLEGE Recommend accepting the donation of \$1500 to special education resources at Beverly-Center Elementary from Marietta College of Education.

NOTICE OF RETIREMENT – DEBBIE MAZE

Recommend approval of the notice of retirement from Debbie Maze, after 33 years of teaching, effective February 27, 2015.

*Attachment 15-0219H*

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**2015-17 CONSENT AGENDA (continued)**

**RESIGNATION –KIRSTIE SAUNDERS**

Recommend approval of the resignation of Kirstie Saunders, kindergarten teacher @ Beverly-Center Elementary, effective at the end of the 2014-2015 school year.

*Attachment 15-0219I*

**RESIGNATION – BRENDA MURPHY**

Recommend approval of the resignation of Brenda Murphy as the afternoon custodian at Fort Frye High School effective February 6, 2015.

*Attachment 15-0219J*

**SALE OF VAN**

Recommend approval to sell the 1994 GMC passenger van.

**NOTICE OF RETIREMENT – MARSHA QUIMBY**

Recommend approval of the notice of retirement from Marsha Quimby, effective June 1, 2015.

*Attachment 15-0219K*

Lloyd Booth seconded the motion.

Roll Call: Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-absent, Johnna Zalmanek-yes, Lloyd Booth-yes. Charlie Schilling declared the motion carried.

**ADMINISTRATIVE & FINANCIAL AGENDA**

**PERSONNEL**

Employment by the Fort Frye Board of Education is contingent upon a successful background check through both the Bureau of Criminal Identification and Investigation (Ohio) and the FBI (at the employee’s expense), training on the district’s Exposure Control Plan, a TB test, and sports medicine training for persons involved in coaching activities and other state requirements.

**2015-18 EMPLOY TEACHER – CHARLES MARK VONKENNELL**

Lloyd Booth moved to approve the recommendation to issue a 1-yr. limited contract to Charles Mark VonKennell as a language arts teacher at Fort Frye High School 2015-2016 school year at a MA Step 0 salary of \$33,830.00 (salary amount dependent upon approval of the negotiated agreement between the Fort Frye Teacher’s Association and the Board of Education):

Charlie Schilling seconded the motion.

Roll Call: Charlie Schilling-yes, Kevin Worthington-absent, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes. Charlie Schilling declared the motion carried.

**2015-19 SUPPLEMENTAL CONTRACTS**

Johnna Zalmanek moved to approve the recommendation to issue the following supplemental contracts for the 2014-2015 school year:

Name	Position	Step	Salary
Kirstie Saunders	Jr. High Softball Head	0	\$ 730.00
Jessa Ott	Jr. High Softball Volunteer	-	na

Lloyd Booth seconded the motion.

Roll Call: Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-absent. Charlie Schilling declared the motion carried.

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**2015-20 SUPPLEMENTAL CONTRACTS**

Charlie Schilling moved to approve the recommendation to issue the following supplemental contracts for the 2015-2016 school year: *Attachment 15-0219L*

Name	Position	Step	Salary
Amy Shields	Band Head	1	\$2,764.00
Eric Huck	Varsity Football Head	5	\$4,317.00
Brian Kittle	Varsity Assistant Football	4	\$2,583.00
Andy Sleek	JV Head Football	5	\$2,768.00
Barbara Sleek	Fall Sports Coordinator	5	\$1,096.00

Johnna Zalmanek seconded the motion.

Roll Call: Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-absent. Charlie Schilling declared the motion carried.

**2015-21 NON-CERTIFIED SUPPLEMENTAL CONTRACTS**

Charlie Schilling moved to approve the following:

Whereas the following supplemental positions have been posted for the required length of time and;

Whereas no certificated individuals have expressed interest in these positions and;

Whereas these positions were made public for all individuals, certificated staff, support staff, and non-staff;

Therefore, I recommend the following non-certificated individuals be employed under a 1-year supplemental contract for the 2014-2015 school year:

Name	Position	Step	Salary
Bridget Campbell	Varsity Assistant Co-Softball Coach	1	\$685.50
Nicole Miller	Varsity Assistant Co-Softball Coach	1	\$685.50

Therefore, I recommend the following non-certificated individuals be employed under a 1-year supplemental contract for the 2015-2016 school year:

Name	Position	Step	Salary
Terry Huck	Assistant Varsity Football	5	\$2,768.00
Greg Heldman	Jr. High Football	1	\$1,300.00
Matt Barton	Varsity Assistant	1	\$2,027.00
Tiffany Schob	Varsity Volleyball Head	0	\$2,689.00
Jason Lipot	Cross Country Head	1	\$2,087.00
Karri Lewis	Cheerleading Head	2	\$1,849.00
Erica Perry	Flag Corp Advisor	0	\$1,129.00
Johnna Zalmanek	Jr. High Track	volunteer	

Stephanie Lang seconded the motion.

Roll Call: Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-absent, Johnna Zalmanek-abstain. Charlie Schilling declared the motion carried.

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**2015-22 NON-CERTIFIED SUPPLEMENTAL CONTRACTS**

Johnna Zalmanek moved to approve the following:

Whereas the following supplemental positions have been posted for the required length of time and;

Whereas no certificated individuals have expressed interest in these positions and;

Whereas these positions were made public for all individuals, certificated staff, support staff, and non-staff;

Therefore, I recommend the following non-certificated individuals be employed under a 1-year supplemental contract for the 2015-2016 school year:

Name	Position	Step	Salary
Charlie Schilling	Jr. High Football	volunteer	

Stephanie Lang seconded the motion.

Roll Call: Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-abstain, Kevin Worthington-absent, Johnna Zalmanek-yes. Charlie Schilling declared the motion carried.

**2015-23 MOU FOR HOSTING STUDENT TEACHERS**

Lloyd Booth moved to approve the recommendation to enter into a memorandum of understanding with Marietta College permitting district host teachers to host student teachers and to assume the duties inherent in hosting the student. *Attachment 15-0219M*

Johnna Zalmanek seconded the motion.

Roll Call: Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-absent, Johnna Zalmanek-yes, Lloyd Booth-yes. Charlie Schilling declared the motion carried.

**2015-24 FIELD EXPERIENCE – HEIDI FRYMAN**

Charlie Schilling moved to approve the following:

WHEREAS, Ohio law prohibits Colleges from directly compensating teachers for field experience mentoring, it is the District’s intent to direct any such donations to the teacher.

NOW THEREFORE, the College and the district agree that the teacher is permitted by the District to assume the duties related to field experience. The following teacher will be paid such donated \$211.90 + applicable benefits and retirement donated by Marietta College.

Stephanie Lang seconded the motion.

Roll Call: Charlie Schilling-yes, Kevin Worthington-absent, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes. Charlie Schilling declared the motion carried.

**2015-25 LEAVE OF ABSENCE –SHERI SHRIVER**

Lloyd Booth moved to approve the recommendation of an unpaid leave of absence for Sheri Shriver per article 10.2 and 10.3 of the OAPSE agreement effective on February 2, 2015 thru the end of the 2014-2015 school year. *Attachment 15-0219N*

Charlie Schilling seconded the motion.

Roll Call: Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-absent. Charlie Schilling declared the motion carried.

**2015-26 LEAVE OF ABSENCE –DIANA TRICKETT**

Stephanie Lang moved to approve the recommendation of an unpaid leave of absence for Diana Trickett per article 10.2 and 10.3 of the OAPSE agreement effective on January 13, 2015 thru March5, 2015 school year. *Attachment 15-0219O*

Johnna Zalmanek seconded the motion.

Roll Call: Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-absent. Charlie Schilling declared the motion carried.

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**2015-27 TRANSFERS / REASSIGNMENTS**

Stephanie Lang moved to approve the transferring of the following positions within the district for the 2015-2016 school year:

NAME	FROM	TO
Lisa Blain	1st grade Salem-Liberty	1st grade Beverly-Center
Amy Kilburn	Math Coach	1st grade Salem-Liberty
Bruce Lanning	Math Coach	Intervention Specialist Multi- Categorical Resource Room FFHS

Charlie Schilling seconded the motion.

Roll Call: Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-absent, Johnna Zalmanek-yes. Charlie Schilling declared the motion carried.

**2015-28 MOU FOR EVALUATING TEACHERS**

Johnna Zalmanek moved to approve the recommendation to enter into a memorandum of understanding with the Fort Frye Teacher’s Association regarding the new policies on teacher evaluations. *Attachment 15-0219P*

**MEMORANDUM OF UNDERSTANDING**

*This Memorandum of Understanding is executed by and between the Fort Frye Local School District Board of Education (“Board”) and the Fort Frye Teachers’ Association (“Association”) for the purpose of confirming the parties’ agreement and understanding with respect to negotiations procedure Article 13. The parties agree as follows:*

*District administrators evaluate teachers annually. Annual evaluations include two formal observations of at least 30 minutes each and periodic classroom walk-throughs. Teachers, who are on limited or extended limited contracts pursuant to State law and under consideration for nonrenewal, receive at least three formal observations during the evaluation cycle.*

*The Board may evaluate teachers receiving effectiveness ratings of Accomplished on those teachers’ most recent evaluation carried out under this law, and whose student growth measures are at least average or higher every three years. Such evaluations are completed by May 1 of the evaluation year. Teachers evaluated on this basis are provided a written copy of their evaluation results by May 10 of the evaluation year. In years when an evaluation will not take place, one observation (which may be a written walk-through) is carried out and at least one conference with the teacher is held.*

*The Board may evaluate teachers receiving effectiveness ratings of Skilled on those teachers’ most recent evaluation carried out under this policy, and whose student growth measures are at least average or higher every two years. Biennial evaluations conducted under this policy are completed by May 1 of the evaluation year. Teachers evaluated on a biennial basis are provided a written copy of their evaluation results by May 10 of the evaluation year. In years when an evaluation will not take place, one observation (which may be a written walk-through) is carried out and at least one conference with the teacher is held.*

Stephanie Lang seconded the motion.

Roll Call: Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-absent, Johnna Zalmanek-yes, Lloyd Booth-yes. Charlie Schilling declared the motion carried.

**2015-29 MOU – SUPPLEMENTAL ACTIVITY COORDINATOR POSITIONS**

Johnna Zalmanek moved to approve the recommendation to enter into a memorandum of understanding with the Fort Frye Teacher’s Association regarding for the activity coordinators supplemental positions. *Attachment 15-0219Q*

**MEMORANDUM OF UNDERSTANDING**

*This Memorandum of Understanding is executed by and between the Fort Frye Local School District Board of Education (“Board”) and the Fort Frye Teachers’ Association (“Association”) for the purpose of confirming the parties’ agreement and understanding with respect to Appendix G Athletic Coaching Salary Schedule 2015-2016 Activity Coordinator. The parties agree as follows:*

*Increasing the number of activity coordinating positions allows more flexibility and provides assistance to the Fort Frye High School Assistant Principal/Athletic Director, and teachers may be more willing to apply for these positions than others with greater responsibilities and time commitments.*

*Therefore, the 2015-2016 school year, the District will post and hire, if there are qualified applicants, six (6) activity coordinators instead of three (3). Two coordinators will be hired for each athletic season (fall, winter, and spring).*

Lloyd Booth seconded the motion.

Roll Call: Charlie Schilling-yes, Kevin Worthington-absent, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes. Charlie Schilling declared the motion carried.

**2015-30 RESOLUTION BUDGET COMMISSION REGARDING TAX LEVIES**

Charlie Schilling moved to approve accepting the amounts and rates as determined by the Budget Commission, authorizing the necessary tax levies and certifying them to the county auditor:

**WHEREAS**, this Board of Education in accordance with the provisions of law has previously adopted a 5-Year Forecast for the next succeeding fiscal year commencing July 1, 2015; and

**WHEREAS**, the Budget Commission of Washington Count, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

**RESOLVED**, by the Board of Education of the **Fort Frye Local School District**, Washington County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

**RESOLVED**, that there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

**RESOLVED**, That the Treasurer of this board be and is hereby directed to certify a copy of this Resolution to the County Auditor of said County. *Attachment 15-0219R*

Johnna Zalmanek seconded the motion.

Roll Call: Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-absent. Charlie Schilling declared the motion carried.

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**2015-31 EMPLOY VAN DRIVER—TOMMY SMITH**

Lloyd Booth moved to approve the recommendation of the employment of Tommy Smith as an approximate 30 minute midday van driver @ a Step 1 salary of \$13.86 per hour beginning January 20, 2015.

Charlie Schilling seconded the motion.

Roll Call: Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-absent. Charlie Schilling declared the motion carried.

**2015-32 CONTRACT – HIGH SCHOOL BOILER**

Lloyd Booth moved to approve the recommendation to enter into a contractual agreement with BDTAID, Inc., the architect for the boiler system at Fort Frye High School at a cost of \$31,000. *Attachment 15-0219S*

Charlie Schilling seconded the motion.

Roll Call: Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-absent, Johnna Zalmanek-yes. Charlie Schilling declared the motion carried.

**BOARD CONCERNS**

**2015-33 POLICY UPDATES**

Johnna Zalmanek moved to approve the following board policy updates:

- AFC-1 Evaluation of Professional Staff (Ohio Teachers Evaluation System)
- CHCA Approval of Handbooks and Directives
- EF/EFB Food Services Management/Free and Reduced-Price Food
- EFF Food Sale Standards
- EFG Student Wellness Program
- GCN-1 Evaluation of Professional Staff (Ohio Teachers Evaluation System)
- IGBA Programs for Students with Disabilities
- IGBA-R Programs for Students with Disabilities *Attachment 15-0219T*

Stephanie Lang seconded the motion.

Roll Call: Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-absent, Johnna Zalmanek-yes, Lloyd Booth-yes. Charlie Schilling declared the motion carried.

**2015-34 MOTION TO ADJOURN**

Johnna Zalmanek moved that the Fort Frye Board of Education regular meeting be adjourned.

Charlie Schilling seconded the motion.

All in favor: Ayes – Lloyd Booth, Stephanie Lang, Charlie Schilling, and Johnna Zalmanek. Kevin Worthington was absent.

Meeting adjourned at 6:31PM.

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Stacy Bolden, Treasurer

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Charlie Schilling, President