

May 18,

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The Fort Frye Board of Education met on Wednesday, May 18, 2016, in the High School building at 5:00 PM, for its Regular Meeting. Kevin Worthington called the meeting to order with the following members answering to roll call: Lloyd Booth, Stephanie Lang, Charlie Schilling, Kevin Worthington, and Johnna Zalmanek. Members recited the Pledge of Allegiance to the Flag.

PUBLIC PARTICIPATION

COMMITTEE REPORTS

Stephanie Starcher

2016-86 CONSENT AGENDA

Lloyd Booth made a motion to approve the following items on the consent agenda:

AGENDA Recommend approval of the current agenda and any addendums associated with the agenda as presented.

MINUTES

Recommend approval and waiving public reading of the minutes of the April 21, 2016 regular meeting and May 9, 2016 special board meeting as presented. *Attachment 16-0518A*

TREASURER'S REPORT

Recommend the Treasurer's report for the month ending April 30, 2016 {includes Cash Reconciliation, Fund Report, Warrants Issued, and Financial Comparison} be approved as presented. *Attachment 16-0518B*

NOTICE OF RETIREMENT – GARY CROCK

Recommend approval of the notice of retirement from Gary Crock, effective June 30, 2016. *Attachment 16-0518C*

VOLUNTEERS

Recommend approval for the following to serve as parent volunteers for the 2015-2016 school year.

Jason Hall
Emily Hall

RESIGNATION – AARON VANCE

Recommend approval of the resignation of Aaron Vance as district wide K-6 Music Instructor pending him being hired on as the Fort Frye High Instrumental/Choir Instructor and band director. *Attachment 16-0518D*

OHIO HIGH SCHOOL ATHLETIC ASSOCIATION

Recommend approval of membership in the Ohio High School Athletic Association for the 2016-2017 school year and agree to conduct all athletic programs in accordance with its constitution, regulations, bylaws, interpretations and decisions. *Attachment 16-0518E*

RESIGNATION – EDWARD MOORE

Recommend approval of the resignation of Edward Moore as a bus driver, effective April 28, 2016. *Attachment 16-0518F*

RESIGNATION – MARILYN BURKHARDT

Recommend approval of the resignation of Marilyn Burkhardt as a paraprofessional aide, effective April 30, 2016. *Attachment 16-0518G*

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2016-86 CONSENT AGENDA (continued)

RESIGNATION – MIRANDA BROWN

Recommend approval of the resignation of Miranda Brown as a school nurse, effective May 19, 2016. *Attachment 16-0518H*

DONATIONS – BEVERLY ASSOCIATION OF SUMMER SPORTS (B.A.S.S.)

Recommend accepting the donation of a new Little League dugout located above the varsity baseball field at a cost of \$2000 and to replace the backstop and fencing on the field by the water station at an estimated cost of \$2,000. *Attachment 16-0518I*

RESIGNATION – JANIS BAKER

Recommend approval of the resignation of Janis Baker as the junior high volleyball coach, effective April 25, 2016. *Attachment 16-0518J*

DONATIONS – KIWANIS CLUB OF MARIETTA

Recommend accepting donations of \$3000 in supplies from the Kiwanis Club of Marietta for the summer reading program at Salem-Liberty Elementary.

HANDBOOKS

Recommend approving the following handbooks for 2016-2017 school year.

Fort Frye High School Athletic Handbook
Fort Frye High School Student Handbook
Fort Frye High School Staff Handbook
Elementary Student Handbook
Elementary Staff Handbook

Attachment 16-0518K

ADVERTISE FOR PRICE QUOTES

Recommend authorizing the Treasurer to advertise for price quotes for the following products for the 2016-2017 school year:

- Milk & Dairy Products
- Bakery
- Gasoline & Diesel Fuel
- Transportation Parts
- Pest Control Services

DONATION – AEP, DONNA HIBBS, AND LOWELL PTO

Recommend accepting the donation of \$360 from the AEP Teacher Vision Grant, \$120 from the Lowell PTO, and a \$45 donation from Donna Hibbs towards the purchase of 2 ChromeBooks for Donna Hibb's first grade classroom. *Attachment 16-0518L*

DONATIONS – AEP TEACHER VISION GRANT

Recommend accepting donations of \$260 from AEP Teacher Vision Grant to be used for Jennifer Tatalovich's classroom at Fort Frye High School. *Attachment 16-0518M*

Charlie Schilling seconded the motion.

Roll Call: Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes. Kevin Worthington declared the motion carried.

ADMINISTRATIVE & FINANCIAL AGENDA

PERSONNEL

Employment by the Fort Frye Board of Education is contingent upon a successful background check through both the Bureau of Criminal Identification and Investigation (Ohio) and the FBI (at the employee's expense), training on the district's Exposure Control Plan, a TB test, and sports medicine training for persons involved in coaching activities and other state requirements.

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2016-87 EMPLOY MECHANIC – ROY KLINTWORTH

Charlie Schilling moved to approve the recommendation to employ Roy Klintworth as a full-time bus mechanic for the 2016-2017 school year, 8 hours per week Step 0 @ \$12.82 per hour for a total \$26,665.60 + benefits.

Lloyd Booth seconded the motion.

Roll Call: Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-yes. Kevin Worthington declared the motion carried.

2016-88 EMPLOY TRANSPORTATION COORDINATOR – GARY CROCK

Lloyd Booth moved to approve the recommendation to employ Gary Crock as the transportation coordinator for the 2016-2017 school year effective September 1, 2016, up to 15 hours per week Step 0 @ \$12.64 per hour + benefits.

Kevin Worthington seconded the motion.

Roll Call: Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes. Kevin Worthington declared the motion carried.

2016-89 SUPPORT STAFF SUBSTITUTE – PHILLIP KEHL

Charlie Schilling moved to approve the recommendation of the following as a support staff substitute for the 2015-2016 school year.

Phillip Kehl

Kevin Worthington seconded the motion.

Roll Call: Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes. Kevin Worthington declared the motion carried.

2016-90 CERTIFICATED CONTRACT

Johnna Zalmanek moved to approve the recommendation to issue the following certificated staff contract for the 2016-2017 school year:

2016-2017 Certificated Staff Contracts

<u>Name</u>	<u>Position</u>	<u>Degree</u>	<u>Contract</u>	<u>Step</u>	<u>Salary</u>
VonKennell, Charles	HS	MA	1 yr.	1	\$35,652.00

Stephanie Lang seconded the motion.

Roll Call: Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes. Kevin Worthington declared the motion carried.

2016-91 SUPPORT STAFF CONTRACTS

Johnna Zalmanek moved to approve the recommendation to issue the following support staff contracts for the 2016-2017 school year per OAPSE agreement:

<u>NAME</u>	<u>POSITION</u>	<u>CONTRACT</u>	<u>STEP</u>	<u>SALARY</u>
Kehl, Cappi	Auxiliary Clerk	1 yr.	0	\$10.05
Clark, Taryn	Bus Driver	continuing	4	\$14.83
Kehl, Cappi	Bus Driver	limited 2 yr.	1	\$14.42
Klintworth, Cheryl	Paraprofessional	limited 2 yr.	2	\$10.81
May, Brick	Bus Driver	limited 2 yr.	1	\$14.42
Merrow, Alicia	Bus Driver	limited 2 yr.	1	\$14.42
Motz, Donna	Head HS Custodian	limited 2 yr.	8	\$14.40
Shilling, Michelle	Cook’s Helper/ Cashier	limited 2 yr.	1	\$10.14
Spindler, Jill	Paraprofessional	limited 2 yr.	2	\$10.81
Tennant, Marinda	Paraprofessional	continuing	5	\$11.19
Wagner, Kevin	Bus Driver	continuing	3	\$14.68
Wilkinson, Scott	Bus Driver	continuing	3	\$14.68
Zimmerman, Diane	Custodian Elementary Afternoon	limited 2 yr.	23	\$12.50

Kevin Worthington seconded the motion.

Roll Call: Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes. Kevin Worthington declared the motion carried.

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2016-92 ANNUAL APPROPRIATION

Charlie Schilling moved to approve the recommendation to amend estimated resources and appropriations as presented. *Attachment 16-0518N*

Lloyd Booth seconded the motion.

Roll Call: Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-yes. Kevin Worthington declared the motion carried.

2016-93 5-YEAR FORECAST

Lloyd Booth moved to approve the recommended Five Year Financial Forecast for fiscal years ending June 30, 2016 through 2020. *Attachment 16-0518O*

Charlie Schilling seconded the motion.

Roll Call: Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes. Kevin Worthington declared the motion carried.

2016-94 EXTENDED DAYS – DENISE GERBER

Johnna Zalmanek moved to approve the recommendation to issue Denise Gerber 3 extended days as Head Cook for the remainder of the 2015-2016 school year and 4 extended days for the start of the 2016-2017 school year; paid for by the lunch program funds.

Stephanie Lang seconded the motion.

Roll Call: Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes. Kevin Worthington declared the motion carried.

2016-95 DENTAL COOPERATIVE RENEWAL

Lloyd Booth moved to approve the recommendation to renew dental cooperative with the Southeastern Ohio Voluntary Education Cooperative for the 2016-2017 school year. *Attachment 16-0518P*

Johnna Zalmanek seconded the motion.

Roll Call: Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes. Kevin Worthington declared the motion carried.

2016-96 SUPPLEMENTAL CONTRACT

Stephanie Lang moved to approve the recommendation to issue the following supplemental contracts for the 2015-2016 school year (salary amount dependent upon approval of the negotiated agreement between the Fort Frye Teacher’s Association and the Board of Education):

Name	Position	Step	Salary
Aaron Vance	Band Head	0	\$2,609.00

Charlie Schilling seconded the motion.

Roll Call: Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes. Kevin Worthington declared the motion carried.

2016-97 EMPLOY INSTRUMENTAL/CHOIR INSTRUCTOR – AARON VANCE

Kevin Worthington moved to approve the recommendation to issue a 1-yr. limited contract to Aaron Vance as the instrumental/choir instructor at Fort Frye High School for the 2016-2017 school year at a BA Step 0 salary of \$30,921.00 + benefits.

Stephanie Lang seconded the motion.

Roll Call: Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-yes. Kevin Worthington declared the motion carried.

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2016-98 EMPLOY DISTRICT-WIDE K-6 MUSIC INSTRUCTOR – JESSICA LIPSCOMB

Lloyd Booth moved to approve the recommendation to issue a 1-yr. limited contract to Jessica Lipscomb as the district-wide K-6 Music Instructor at Fort Frye Local Schools for the 2016-2017 school year at a BA +150 Step 0 salary of \$32,096.00 + benefits.

Johnna Zalmanek seconded the motion.

Roll Call: Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes. Kevin Worthington declared the motion carried.

2016-99 CHROMEBOOKS – ELEMENTARY SCHOOLS

Charlie Schilling moved to approve the recommendation to purchase 90 HP ChromeBooks, 30 for each elementary at a cost of \$27,552.00 per the Metropolitan Educational Council (MEC) bid price. *Attachment 16-0518Q*

Lloyd Booth seconded the motion.

Roll Call: Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes. Kevin Worthington declared the motion carried.

2016-100 E.S.C. CONTRACT

Lloyd Booth moved to approve the recommendation of an agreement with the Muskingum Valley Educational Service Center to participate in cooperative educational services for the 2016-2017 school year; compliance with Ohio Revised Code §3313.843. *Attachment 16-0518R*

Kevin Worthington seconded the motion.

Roll Call: Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes. Kevin Worthington declared the motion carried.

2016-101 3rd GRADE READING INTERVENTION – JESSA OTT

Stephanie Lang moved to approve the recommendation for Jessa Ott to provide 3rd grade summer reading intervention for 3 hours/daily from July 5 – July 15, 2016. If a second instructor is needed, approve recommendation of Alaina Jones on an as needed basis. Teacher's pay set at FFTA negotiated hourly summer curriculum work rate + .25 hrs. of planning per every hour of teaching.

Charlie Schilling seconded the motion.

Roll Call: Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes. Kevin Worthington declared the motion carried.

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2016-102 MEMORANDUM OF UNDERSTANDING FLEXIBLE CREDITS

Lloyd Booth moved to approve the recommendation of the attached memorandum of understanding between Preston's Beauty Academy and Fort Frye Local Schools regarding flexible credits. *Attachment 16-0518S*

**Memorandum of Understanding for Flexible Credits in Cosmetology with
Preston's Beauty Academy and Fort Frye Local Schools**

This agreement is to serve as proof that the Career Technical Education curriculum of Cosmetology has the potential to be offered by Preston's Beauty Academy to high school students which is ruled by the Ohio State Board of Cosmetology licensing requirements.

These guidelines would serve to help students pursue this Flexible Credit pathway of education.

1. The Ohio Department of Education "Career-Technical Education Credit Flexibility (CTE Credit Flex) Guidance" sheet should be consulted when the student fills out the credit flex application for Fort Frye Local Schools. (Provided along with this MOU or at <http://education.ohio.gov/getattachment/Topics/School-Choice/Credit-Flexibility-Plan/Credit-Flexibility-Guidance-Documents/Career-Tech-Credit-Flex.pdf.aspx>)
2. A school administrator or school counselor will serve as the teacher of record to oversee the plan in consultation with the subject matter expert. (Teacher Q19)
3. The student and his/her family assume all financial responsibility for the cosmetology course tuition, fees, supplies, etc.
4. Students may be required to complete state approved cosmetology assessments if deemed to have the status of CTE concentrator. (CTE Accountability Q24)
5. Credit will be awarded and grade assigned according to the plan set forth in the student's credit flex application or as determined as an addendum with consultation between the student, cosmetology expert, and teacher of record. All or a portion of the curriculum could be attempted. A "rule of thumb" to follow is 120 hours of course instruction equals 1 Carnegie Unit. (ORC §3313.603) (Academic Credit Q25)

Johnna Zalmanek seconded the motion.

Roll Call: Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-yes. Kevin Worthington declared the motion carried.

2016-103 SEOVEC INTERNET ACCESS SERVICE AGREEMENT

Johnna Zalmanek moved to approve the recommendation of an agreement between the Council of Governments, Southeastern Ohio Voluntary Educational Cooperative (COG-SEOVEC) and the Fort Frye Local School District for the FY2016 to provide Basic Services (email, capital improvements, cooperative services, etc.), Fiscal software Services, Student Management Services (Infinite Campus), Library Management System Services, EMIS, Network Access for all applications. The total ISP cost is estimated to be \$76, 080.00. *Attachment 16-0518T*

Charlie Schilling seconded the motion.

Roll Call: Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes. Kevin Worthington declared the motion carried.

2016-104 HIGH SCHOOLS THAT WORK (HSTW) AGREEMENT

Lloyd Booth moved to approve the recommendation of an agreement for the partnership grant funding between High Schools That Work and Fort Frye Local Schools in the amount of \$5,000 for the purpose of planning and coordinating a school-wide professional development. *Attachment 16-0518U*

Johnna Zalmanek seconded the motion.

Roll Call: Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes. Kevin Worthington declared the motion carried.

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2016-105 FURNITURE FOR LIBRARY RENOVATION– ZIMMERMAN SCHOOL EQUIPMENT

Charlie Schilling moved to approve the recommendation to purchase furniture (sofa, shelves, tables, chairs, tables, etc.) for the high school library renovation as the Cadet College through Zimmerman School Equipment in the amount of \$23,120.02.

Attachment 16-0518V

Johnna Zalmanek seconded the motion.

Roll Call: Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes. Kevin Worthington declared the motion carried.

2016-106 PROFESSIONAL GROWTH – LACEY WORTHINGTON

Lloyd Booth moved to approve the recommendation for the following professional growth application:

Attachment 16-0518W

Lacey Worthington	Ohio Valley University	Total
EDUC 413	Diagnostic Prescriptive Reading	3 semester hrs.

Johnna Zalmanek seconded the motion.

Roll Call: Kevin Worthington-abstain, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes. Kevin Worthington declared the motion carried.

2016-107 PROFESSIONAL GROWTH – JESSA OTT

Charlie Schilling moved to approve the recommendation for the following professional growth application:

Attachment 16-0518X

Jessa Ott	Ohio University	Total 9 semester hrs.
EDCT6031	Advanced topics instructional design	4 semester hrs.
EDCT6057	Multimedia in Education	4 semester hrs.
EDCT6901	Workshop in computer education	1 semester hr.

Kevin Worthington seconded the motion.

Roll Call: Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-yes. Kevin Worthington declared the motion carried.

BOARD CONCERNS

2016-108 POLICY UPDATES

Stephanie Lang recommended approval of the following board policy updates:

Attachment 16-0518Y

IKF	Graduation Requirements
IKF-R	Graduation Requirements
IKFA	Early Graduation
IKFB	Graduation Exercises

Johnna Zalmanek seconded the motion.

Roll Call: Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes. Kevin Worthington declared the motion carried.

2016-109 HANDBOOK

Charlie Schilling recommended approval of the attached revision of the 2015-2016 Fort Frye High School Student Handbook regarding graduation requirements.

Attachment 16-0518Z

Johnna Zalmanek seconded the motion.

Roll Call: Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes. Kevin Worthington declared the motion carried.

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2016-110 ONLINE/BLIZZARD BAG MAKE-UP DAY PLAN SCHOOL YEAR 2016-2017

Stephanie Lang moved to approve the following:

WHEREAS, the Fort Frye Local School District Board of Education desires that students have learning opportunities even when schools are closed for any of the reasons specified in section 3313.482 of the Ohio Revised Code; and

WHEREAS, section 3313.482 authorizes a Board of Education to file an annual plan with the Ohio Department of Education by August 1 of each year to provide online learning opportunities for students in lieu of attendance on such days of closure;

NOW THEREFORE BE IT, AND IT IS, HEREBY RESOLVED that the Fort Frye Local School District Board of Education hereby approves the following plan and authorizes its filing with the Ohio Department of Education. *Attachment 16-0518AA*

Lloyd Booth seconded the motion.

Roll Call: Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes. Kevin Worthington declared the motion carried.

2016-111 MENTORING STIPEND CORRECTION

Lloyd Booth moved to approve the recommendation to correct the mentoring stipend of the following to serve as a mentor for 2015-2016 school year:

<u>Mentor</u>		<u>New Teacher</u>
APPROVED:		
Barbara Sleek	\$400	Eric Shields (New to FF)
CORRECTION:		
Barbara Sleek	\$600	Eric Shields (RE Year 1)

Kevin Worthington seconded the motion.

Roll Call: Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes. Kevin Worthington declared the motion carried.

2016-112 MOTION TO ADJOURN

Charlie Schilling moved that the Fort Frye Board of Education regular meeting be adjourned.

Johnna Zalmanek seconded the motion.

All in favor: Ayes: Lloyd Booth, Stephanie Lang, Charlie Schilling, Kevin Worthington, and Johnna Zalmanek.

Meeting adjourned at 5:45 PM.

Stacy Bolden, Treasurer

Kevin Worthington, President