

Fort Frye Local School District Board of Education

June 29,

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The Fort Frye Board of Education met on Thursday, June 29, 2017, in the Beverly Center Elementary School building at 6:00 PM, for a Regular Meeting. Johnna Zalmanek called the meeting to order with the following members answering to roll call: Lloyd Booth, Stephanie Lang, Charlie Schilling, and Kevin Worthington. Members recited the Pledge of Allegiance to the Flag.

PUBLIC PARTICIPATION

COMMITTEE REPORTS

Stephanie Starcher, Superintendent
Summer Maintenance Update

2017-118 CONSENT AGENDA

Lloyd Booth made a motion to approve the following items on the consent agenda:

AGENDA

Recommend approval of the current agenda and any addendums associated with the agenda as presented.

MINUTES

Recommend approval and waiving public reading of the minutes of the May 23, 2017 regular meeting and the May 27, 2017 special meeting as presented.

Attachment 17-0629A

TREASURER'S REPORT

Recommend the Treasurer's report for the month ending May 2017 {includes Cash Reconciliation, Fund Report, Warrants Issued, and Financial Comparison} be approved as presented.

Attachment 17-0629B

OHSAA GOVERNING BOARD RESOLUTION

Recommend the approval of the governing board resolution authorizing 2017-2018 membership in the Ohio High School Athletic Association (OHSAA).

Attachment 17-0629C

DONATIONS

Recommend approval to accept a \$500 donation from Washington County Soil and Water for the FFA Envirothon and a \$2000 check from the FFHS Band Boosters towards the installation of a band tower, and an ice machine for the athletic trainer office from the FFHS Athletic Boosters valued at \$3000.

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RESIGNATION – BRICK MAY

Recommend approval to accept the resignation of Brick May as a bus driver (gray route) for Fort Frye Local School District, effective May 18, 2017.

Attachment 17-0629D

Stephanie Lang seconded the motion.

Roll Call: Stephanie Lang-yes Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes. Johnna Zalmanek declared the motion carried.

ADMINISTRATIVE & FINANCIAL AGENDA

PERSONNEL

Employment by the Fort Frye Board of Education is contingent upon a successful background check through both the Bureau of Criminal Identification and Investigation (Ohio) and the FBI (at the employee's expense), training on the district's Exposure Control Plan, a TB test, and sports medicine training for persons involved in coaching activities and other state requirements.

2017-119 EMPLOY PARAPROFESSIONAL – HEATHER MISEL

Lloyd Booth moved to approve the recommendation of issuing a 1-yr. limited contract to Heather Misel as a 3.5 hrs. paraprofessional aide at Salem-Liberty Elementary Step 0 salary of \$11.19/ per hour on an as needed basis for the 2017-2018 school year. Hours may eventually increase depending on the student's needs.

Charlie Schilling seconded the motion.

Roll Call: Lloyd Booth-yes, Stephanie Lang-yes Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes. Johnna Zalmanek declared the motion carried.

2017-120 CONTRACT CORRECTION – KAREN KUBOTA

Kevin Worthington moved to approve the corrected contract terms for Karen Kubota (224 days per/yr.) as the Curriculum Director for Fort Frye Local School District for the 2017-2018 school year.

Johnna Zalmanek seconded the motion.

Roll Call: Stephanie Lang-yes Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes. Johnna Zalmanek declared the motion carried.

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2017-121 CERTIFIED CONTRACTS

Lloyd Booth moved to approve the following corrected certificated staff contracts for the 2017-2018 school year:

2017-2018 Certificated Staff Contracts					
<u>Name</u>	<u>Position</u>	<u>Degree</u>	<u>Contract</u>	<u>Step</u>	<u>Salary</u>
VonKennell, Charles	HS	MA	2 yr.	2	\$38,622.00

Stephanie Lang seconded the motion.

Roll Call: Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes. Johnna Zalmanek declared the motion carried.

2017-122 SUPPLEMENTAL CONTRACTS 2017-2018

Charlie Schilling moved to approve the recommendation to issue the following supplemental contracts for the 2017-2018 school year:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>
Sonny Bidwell	Baseball Head Coach	5	\$3,122.00
Rob Nelson	Baseball Varsity Assistant	5	\$1,997.00
Bobbi Webb	Track Varsity Head Coach	5	\$3,122.00
Bobbi Webb	Indoor Head Track	-	volunteer
Kayla Johnson	JH Volleyball	0	\$1,160.00
Kathy Allen-Bidwell	Yearbook Advisor	5	\$2,420.00
Barbara Sleek	Newspaper Advisor	4	\$1,739.00
Andy Sleek	National Honor Society	0	\$ 683.00
Ali Baker	HS Student Council	0	\$1,231.00
Terri Huck	JH Student Council	4	\$ 786.00
Terri Huck	Cadets for a Cause Co-Advisor	3	\$ 468.50
Tracey Huck	Prom Advisor	5	\$1,046.00
Terri Huck	Drama	2	\$ 891.00
Ericka Schneider	Head Teacher Salem-Liberty	1	\$3,377.00
Stephanie Marshall	Seniors in the Job Market	1	\$1,369.00

Lloyd Booth seconded the motion.

Roll Call: Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes. Johnna Zalmanek declared the motion carried.

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2017-123 NON-CERTIFIED SUPPLEMENTAL CONTRACTS 2017-2018

Kevin Worthington moved to approve the following recommendation:

Whereas the following supplemental positions have been posted for the required length of time and;

Whereas no certificated individuals have expressed interest in these positions and;

Whereas these positions were made public for all individuals, certificated staff, support staff, and non-staff;

Therefore, I recommend the following non-certificated individuals be employed under a 1-year supplemental contract for the 2017-2018 school year:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>
Greg Heldman	Wrestling Head Coach	1	\$2,699.00
Amanda Beebe	JH Volleyball	0	\$1,160.00
Chasity Hayes	Fall Athletic Coordinator	1	\$ 913.00
Bridget Campbell	Fall Athletic Coordinator	0	\$ 853.00
Chasity Hayes	Winter Athletic Coordinator	1	\$ 913.00
Linda Hart	Winter Athletic Coordinator	1	\$ 913.00
Chasity Hayes	Spring Athletic Coordinator	1	\$ 913.00
Bridget Campbell	Spring Athletic Coordinator	0	\$ 853.00
Ryan Henry	Cadets for a Cause Co-Advisor	3	\$ 468.50
Chasity Hayes	Detention Hall Monitor	1	\$ 829.00
Ryan Layton	Varsity Baseball	-	volunteer

Johnna Zalmanek seconded the motion.

Roll Call: Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-abstain, Kevin Worthington-yes. Johnna Zalmanek declared the motion carried.

2017-124 CORAS MEMBERSHIP

Lloyd Booth moved to approve the membership in the Coalition of Rural and Appalachian Schools for the 2017-2018 school year at a cost of \$325.00.

Kevin Worthington seconded the motion.

Roll Call: Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes. Johnna Zalmanek declared the motion carried.

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2017-125 PERSONNEL AGREEMENT – FFTA

Kevin Worthington moved to approve the attached agreement with the FFTA regarding personnel.

Charlie Schilling seconded the motion.

Roll Call: Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes. Johnna Zalmanek declared the motion carried.

Attachment 17-0629E

**2017-126 EMPLOY PARAPROFESSIONAL @ BEVERLY-CENTER –
CHERYL KLINTWORTH**

Lloyd Booth moved to approve the recommendation of the recall and reassignment of Cheryl Klintworth, effective with the 2017-2018 school year which derived from the reduction in force to the position of an as needed 3 hour paraprofessional aide at Beverly-Center Elementary School at a Step 2 salary of \$11.47/per. hr.

Stephanie Lang seconded the motion.

Roll Call: Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes. Johnna Zalmanek declared the motion carried.

2017-127 FFTA SALARY SCHEDULE

Charlie Schilling moved to approve the correction of the 2017-2020 Fort Frye Teacher Salary Schedule as attached.

Attachment 17-0629F

Lloyd Booth seconded the motion.

Roll Call: Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes. Johnna Zalmanek declared the motion carried.

2017-128 EMPLOY VAN DRIVER—JOHN LLEWELLYN

Stephanie Lang moved to approve the employment of Joyce Howard as a summer bus driver for the Career Pathway Exploration Camp for approximately 1.25 hours per day for ten weekdays from June 5- June 16 @ a Step 0 salary of \$11.44/ hr. per the OAPSE negotiated agreement, paid by a grant.

Lloyd Booth seconded the motion.

Roll Call: Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-yes. Johnna Zalmanek declared the motion carried.

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2017-129 EXTENDED TIME – CHARLENE CANTERUBRY

Stephanie Lang moved to approve the recommendation to issue Charlene Canterbury up to 18 hours of training as the new high school cook prior to the start of the 2017-2018 school year.

Johnna Zalmanek seconded the motion.

Roll Call: Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-yes Johnna Zalmanek-yes. Johnna Zalmanek declared the motion carried.

2017-130 EXTENDED TIME – MADDI SEARL

Charlie Schilling moved to approve the recommend to issue Maddi Searl up to 25 hours of training as the school nurse prior to the start of the 2017-2018 school year at the summer curriculum rate.

Lloyd Booth seconded the motion.

Roll Call: Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-yes Johnna Zalmanek-yes, Lloyd Booth-yes. Johnna Zalmanek declared the motion carried.

2017-131 EXTENDED TIME - KAYLA JOHNSON

Kevin Worthington moved to approve the recommendation to allow Kayla Johnson to work at the summer curriculum rate to participate in training related to services for a special needs student.

Johnna Zalmanek seconded the motion.

Roll Call: Charlie Schilling-yes, Kevin Worthington-yes Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes. Johnna Zalmanek declared the motion carried.

2017-132 TRANSFER BUS DRIVER – PHILLIP KEHL

Lloyd Booth moved to approve the recommended transfer of Phillip Kehl from an approximate 4 hr. bus route (yellow route) to an approximately 6 hr. bus route (gray route) @ a Step 1 salary of \$15.29/hr.

Kevin Worthington seconded the motion.

Roll Call: Kevin Worthington-yes Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes. Johnna Zalmanek declared the motion carried.

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2017-133 EMPLOY PARAPROFESSIONAL @ ST. JOHNS – JILL SPINDLER

Charlie Schilling moved to approve the recommendation of the recall and reassignment of Jill Spindler, effective with the 2017-2018 school year which derived from the reduction in force to the position of an as needed 3.5 hour paraprofessional aide at St. Johns Central School for their Title I program at a Step 2 salary of \$11.47/per. hr.

Stephanie Lang seconded the motion.

Roll Call: Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-yes. Johnna Zalmanek declared the motion carried.

2017-134 CONTRACT – WASHINGTON COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

Lloyd Booth moved to approve the the 2017-2018 school contract for medicaid school program services, agreement for special education services, and business associate agreement with the Washington County Board of Developmental Disabilities (WCBDD).

Attachment 17-0629G

Johnna Zalmanek seconded the motion.

Roll Call: Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-yes Johnna Zalmanek-yes. Johnna Zalmanek declared the motion carried.

2017-135 SUPPORT STAFF SUBSTITUTE

Stephanie Lang moved to approve John Zimmer as a support staff substitute for the remainder of the 2016-2017 school year.

Kevin Worthington seconded the motion.

Roll Call: Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-yes Johnna Zalmanek-yes Lloyd Booth-yes. Johnna Zalmanek declared the motion carried.

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2017-136 SALARY CORRECTION-INGRID GANDOR

Charlie Schilling moved to approve the Recommendation to credit Ingrid Gandor's salary based on previous 8 years of additional teaching experience from a BA+150 Step 19 salary to a BA+150 Step 27 salary of \$53,543.00 per the negotiated agreement between the Fort Frye Teacher's Association and the Board of Education.

Stephanie Lang seconded the motion.

Roll Call: Charlie Schilling-yes, Kevin Worthington-yes Johnna Zalmanek-yes Lloyd Booth-yes, Stephanie Lang-yes. Johnna Zalmanek declared the motion carried.

2017-137 FINAL APPROPRIATIONS FY2017

Lloyd Booth moved to approve the Fiscal Year 2017 Final Appropriations Resolution as presented.

Attachment 17-0629H

Charlie Schilling seconded the motion.

Roll Call: Kevin Worthington-yes Johnna Zalmanek-yes Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes. Johnna Zalmanek declared the motion carried.

2017-138 PERMANENT APPROPRIATIONS FY2018

Lloyd Booth moved to approve the Fiscal Year 2018 Permanent Appropriations Resolution as presented.

Attachment 17-0629I

Charlie Schilling seconded the motion.

Roll Call: Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-yes. Johnna Zalmanek declared the motion carried.

2017-139 OASBO MEMBERSHIP

Stephanie Lang moved to approve the recommendation of membership in the Ohio Association of School Business Officials for the 2017-2018 school year at a cost of

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\$661.00.

Kevin Worthington seconded the motion.

Roll Call: Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes. Johnna Zalmanek declared the motion carried.

2017-140 LIABILITY, PROPERTY, FLEET, AND VIOLENCE INSURANCE

Charlie Schilling moved to approve to purchase liability, property, fleet insurance, and violence insurance from Argonaut through Dietz, Futrell, & Walters Insurance, Inc. Agency for the year beginning July 1, 2017 at a total cost of \$37,103.00.

Attachment 17-0629J

Lloyd Booth seconded the motion.

Roll Call: Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes Lloyd Booth-yes. Johnna Zalmanek declared the motion carried.

2017-141 WORKERS COMP CONTRACT GROUP RETROSPECTIVE RATE – SHEAKLEY

Kevin Worthington moved to approve the recommendation to participate in a BWC group retrospective rate with Sheakley for the 2018 rate year; estimated cost of \$38,695 for workers comp and \$2,029.00 for the administrative service fee.

Attachment 17-0629 K

Johnna Zalmanek seconded the motion.

Roll Call: Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes Lloyd Booth-yes, Stephanie Lang-yes. Johnna Zalmanek declared the motion carried.

2017-142 DENTAL COOPERATIVE RENEWAL

Kevin Worthington moved to approve the recommendation to renew dental cooperative with the Southeastern Ohio Voluntary Education Cooperative for the 2017-2018 school year.

Attachment 17-0629 L

Stephanie Lang seconded the motion.

Roll Call: Kevin Worthington-yes, Johnna Zalmanek-yes Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes. Johnna Zalmanek declared the motion carried.

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BOARD CONCERNS

2017-143 ONLINE/BLIZZARD BAG MAKE-UP DAY PLAN SCHOOL YEAR 2017-2018

Lloyd Booth moved to approve the following recommendation:

WHEREAS, the Fort Frye Local School District Board of Education desires that students have learning opportunities even when schools are closed for any of the reasons specified in section 3313.482 of the Ohio Revised Code;

WHEREAS, section 3313.482 authorizes a Board of Education to provide online learning opportunities for students in lieu of attendance on such days of closure;

NOW THEREFORE BE IT, AND IT IS, HEREBY RESOLVED that the Fort Frye Local School District Board of Education hereby approves the following plan and authorizes its filing with the Ohio Department of Education.

Attachment 17-0629M

Kevin Worthington seconded the motion.

Roll Call: Johnna Zalmanek-yes Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-yes. Johnna Zalmanek declared the motion carried.

2017-144 FIRST READING OF THE POLICY MANUAL

Lloyd Booth moved to approve the following recommendation:

WHEREAS, the Board of Education of Fort Frye Local School District engaged the Ohio School Boards Association to conduct a thorough search of documents for existing policy, regulations and management information and to provide the Board a manual containing a new codification of current policies and regulations, and

WHEREAS, the search, codification and manual preparation tasks have been completed and

WHEREAS, the manual has been reviewed by the Board, the Superintendent and school administrators and found to be current and accurate, therefore

BE IT RESOLVED, that the Fort Frye Local School District Board of Education accept and adopt the manual prepared as the Policy Manual of the Fort Frye Local School District. As of this date, June 29, 2017 this manual contains all of the policies

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of the Fort Frye Local School District with the understanding that all of the policies and regulations contained therein are subject to continuing review and revision by the Board. All policies in effect prior to this date are hereby rescinded or superseded.

Attachment 17-0629N

Stephanie Lang seconded the motion.

Roll Call: Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes Kevin Worthington-yes, Johnna Zalmanek-yes. Johnna Zalmanek declared the motion carried.

**2017-145 ALL-OHIO SCHOOL BOARD JOHNNA ZALMANEK
NOMINATION RESOLUTION**

Lloyd Booth moved to approve the following recommendation:

WHEREAS, it shall be the mission of the Fort Frye School District to provide all students with the best possible education; and

WHEREAS, the school board sets the direction for our community's public schools by envisioning the community's education future; and

WHEREAS, the school board sets policies and procedures to govern all aspects of school district operation; and

WHEREAS, the school board keeps attention focused on progress toward the school district's goals and maintains a two-way communications loop with all segments of the community; and

WHEREAS, serving on a school board requires a unselfish devotion of time and service to carry on the mission and business of the school district; and

WHEREAS, the school board must respond on behalf of the community to the educational needs of students; and

WHEREAS, the school board voluntarily accepts the above-mentioned responsibilities;

NOW, THEREFORE, BE IT RESOLVED, we hereby nominate Johnna Zalmanek to the All-Ohio School Board Award sponsored by the Ohio School Board Association.

Kevin Worthington seconded the motion.

Roll Call: Stephanie Lang-yes, Charlie Schilling-yes Kevin Worthington-yes, Johnna

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Zalmanek-yes Lloyd Booth-yes. Johnna Zalmanek declared the motion carried.

2017-146 EXECUTIVE SESSION to consider the employment and/or dismissal of a public employee. To confer with an attorney for the board of education concerning disputes involving the board that is the subject of pending or imminent court action.

Lloyd Booth moved to adjourn to executive session at 6:39 PM to consider the employment and/or dismissal of a public employee. To confer with an attorney for the board of education concerning disputes involving the board that is the subject of pending or imminent court action.

Charlie Schilling seconded the motion.

Roll Call: Charlie Schilling-yes Kevin Worthington-yes, Johnna Zalmanek-yes Lloyd Booth-yes Stephanie Lang-yes. Johnna Zalmanek declared the motion carried.

Charlie Schilling moved to return to the regular meeting at 7:43 PM

Kevin Worthington seconded the motion.

Roll Call: Kevin Worthington-yes, Johnna Zalmanek-yes Lloyd Booth-yes Stephanie Lang-yes, Charlie Schilling-yes. Johnna Zalmanek declared the motion carried.

2017-147 MOTION TO ADJOURN

Stephanie Lang moved that the Fort Frye Board of Education regular meeting be adjourned.

Kevin Worthington seconded the motion.

All in favor: Ayes: Kevin Worthington, Johnna Zalmanek, Lloyd Booth, Stephanie Lang, and Charlie Schilling.

Meeting adjourned at 7:44 PM.

Stacy Bolden, Treasurer

Johnna Zalmanek, President