

Fort Frye Local School District Board of Education

July 27,

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The Fort Frye Board of Education met on Thursday, July 27, 2017, in the Fort Frye High School building at 6:01 PM, for a Regular Meeting. Johnna Zalmanek called the meeting to order with the following members answering to roll call: Lloyd Booth, Stephanie Lang, Charlie Schilling, and Kevin Worthington. Members recited the Pledge of Allegiance to the Flag.

PUBLIC PARTICIPATION

COMMITTEE REPORTS

Stephanie Starcher, Superintendent  
Summer Update

**2017-148 CONSENT AGENDA**

Kevin Worthington made a motion to approve the following items on the consent agenda:

AGENDA

Recommend approval of the current agenda and any addendums associated with the agenda as presented.

MINUTES

Recommend approval and waiving public reading of the minutes of the June 29, 2017 regular meeting as presented.

*Attachment 17-0727A*

TREASURER'S REPORT

Recommend the Treasurer's report for the month ending June 2017 {includes Cash Reconciliation, Fund Report, Warrants Issued, and Financial Comparison} be approved as presented.

*Attachment 17-0727B*

HANDBOOK

Recommend approving the following handbooks and manual for 2017-2018 school year.

FFHS Athletic Handbook  
Transportation Handbook  
Job Description Manual

*Attachment 17-0727C*

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**RESIGNATION – MADDI SEARL**

Recommend approval to accept the resignation of Maddi Searl as a school nurse for Fort Frye Local School District, effective June 29, 2017.

*Attachment 17-0727D*

**RESIGNATION – HEATHER MISEL**

Recommend approval to accept the resignation of Heather Misel as a paraprofessional at Salem-Liberty Elementary, effective July 26, 2017.

*Attachment 17-0727E*

**DONATION – VARSITY FOOTBALL**

Recommend approval to accept a donation from Rod Collier of an inflatable run through helmet tunnel with a fog machine, sandbags, blower, storage bag, stakes, and patch kit, valued at \$4,979.00 to the varsity Fort Frye football program.

**EMPLOYMENT OF SUMMER YOUTH PARTICIPANTS**

Recommend employment of Jon Anderson in the subsidized summer youth employment program; district will be reimbursed by WCDJFS for all costs incurred by employment of students on an as needed basis.

**SALE OF BUSES**

Recommend the authorization of the sale of bus #4, #12 and bus #28.

**DONATION – MARCHING BAND**

Recommend approval to accept a donation of \$2000 from the Fort Frye Band Boosters towards the installation of a marching band tower.

Stephanie Lang seconded the motion.

Roll Call: Lloyd Booth-yes Stephanie Lang-yes Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes. Johnna Zalmanek declared the motion carried.

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**ADMINISTRATIVE & FINANCIAL AGENDA  
PERSONNEL**

**Employment by the Fort Frye Board of Education is contingent upon a successful background check through both the Bureau of Criminal Identification and Investigation (Ohio) and the FBI (at the employee’s expense), training on the district’s Exposure Control Plan, a TB test, and sports medicine training for persons involved in coaching activities and other state requirements.**

**2017-149 TRANSFER BUS DRIVER – JEFF ANTHONY**

Stephanie Lang moved to approve the recommendation to transfer of Jeff Anthony from an approximate 3.25 hr. bus route (red route) to an approximately 4 hr. bus route (yellow route) @ a Step 0 salary of \$15.14/hr.

Johnna Zalmanek seconded the motion.

Roll Call: Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes Johnna Zalmanek declared the motion carried.

**2017-150 CONTRACT CORRECTION – KAYLA JOHNSON**

Kevin Worthing moved to approve the corrected contract terms for Kayla Johnson as the multi-categorical special-education teacher at Lowell Elementary for the 2017-2018 school year at a BS+150 Step 1 salary of \$34,923.00.

Charlie Schilling seconded the motion.

Roll Call: Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes Stephanie Lang-yes. Johnna Zalmanek declared the motion carried.

**2017-151 SUPPLEMENTAL CONTRACTS 2017-2018**

Lloyd Booth moved to approve the recommendation to issue the following supplemental contracts for the 2017-2018 school year, compensation based on the FFTA negotiated agreement:

| <u>Name</u>    | <u>Position</u>                      | <u>Step</u>            | <u>Salary</u> |
|----------------|--------------------------------------|------------------------|---------------|
| Chad Ross      | Weight Room Supervisor Summer        | 0                      | \$ 853.00     |
| Eric Huck      | Weight Room Supervisor Spring        | 0                      | \$ 853.00     |
| John Bostic    | Var. Assist Girls Basketball         | 5                      | \$3,039.00    |
| Morgan Liedtke | Var. Girls Basketball Volunteer      | -                      | -             |
| Heidi Fryman   | District TBT - K                     | Summer Curriculum Rate |               |
| Donna Hibbs    | District TBT – 1 <sup>st</sup> grade | Summer Curriculum Rate |               |

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|                    |   |                        |
|--------------------|---|------------------------|
| Lynette Stengel    | District TBT – 3 <sup>rd</sup> grade    | Summer Curriculum Rate |
| Dawn Spurr         | District TBT ELA– 4 <sup>th</sup> grade | Summer Curriculum Rate |
| Jennifer Young     | District TBT – 5 <sup>th</sup> grade    | Summer Curriculum Rate |
| Laura Warren       | District K-6 Title I                    | Summer Curriculum Rate |
| Sonny Bidwell      | District TBT K-6 Specials Teachers      | Summer Curriculum Rate |
| Heidi Fryman       | Beverly-Center TBT K                    | Summer Curriculum Rate |
| Jessica Roush      | Beverly-Center TBT Grades 1-2           | Summer Curriculum Rate |
| Dawn Spurr         | Beverly-Center TBT Grades 4             | Summer Curriculum Rate |
| Elizabeth Curry    | Beverly-Center TBT Grade 6              | Summer Curriculum Rate |
| Sara Marshall      | Lowell TBT K-2                          | Summer Curriculum Rate |
| Peggy Posendek     | Lowell TBT 3-6                          | Summer Curriculum Rate |
| Lisa Blain         | Salem-Liberty TBT Grades K-2            | Summer Curriculum Rate |
| Kelly Hendrix      | Salem-Liberty TBT Grades 3-6            | Summer Curriculum Rate |
| Terri Huck         | FFHS TBT 7-12 ELA                       | Summer Curriculum Rate |
| Tracey Huck        | FFHS TBT 7-12 Science                   | Summer Curriculum Rate |
| Ali Baker          | FFHS HSTW Literacy                      | Summer Curriculum Rate |
| Doug Pfeffer       | HSTW Co-Teaching                        | Summer Curriculum Rate |
| Jonathan Lucy      | FFHS TBT Electives                      | Summer Curriculum Rate |
| Stephanie Marshall | HSTW – WIN                              | Summer Curriculum Rate |
| Calvin Huck        | HSTW Grading Practices                  | Summer Curriculum Rate |
| Terri Huck         | HSTW Transition to Grade 7              | Summer Curriculum Rate |
| Lacey Worthington  | TBT Leader Math 7-12                    | Summer Curriculum Rate |
| Barbara Sleek      | Math Counts 7-12                        | Summer Curriculum Rate |
| Brittany Hassman   | Science Olympiad                        | Summer Curriculum Rate |

Stephanie Lang seconded the motion.

Roll Call: Kevin Worthington-abstain, Johnna Zalmanek-yes, Lloyd Booth-yes  
Stephanie Lang-yes Charlie Schilling-yes. Johnna Zalmanek declared the motion  
carried.

**2017-152 NON-CERTIFIED SUPPLEMENTAL CONTRACTS 2017-2018**

Charlie Schilling moved to approve the following recommendation:

Whereas the following supplemental positions have been posted for the required  
length of time and;

Whereas no certificated individuals have expressed interest in these positions and;

Whereas these positions were made public for all individuals, certificated staff,  
support staff, and non-staff;

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Therefore, I recommend the following non-certificated individuals be employed under a 1-year supplemental contract for the 2017-2018 school year:

| <u>Name</u>        | <u>Position</u>            | <u>Step</u> | <u>Salary</u> |
|--------------------|----------------------------|-------------|---------------|
| Brandon Arehart    | Flag Corp Advisor          | 0           | \$1,186.00    |
| Spencer VanDoren   | Percussion Advisor         | 0           | \$1,194.00    |
| Tiffany Moore      | Varsity Softball Head      | 1           | \$2,193.00    |
| Ashley Hockenberry | Assistant Varsity Softball | 1           | \$1,469.00    |

Stephanie Lang seconded the motion.

Roll Call: Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-yes. Johnna Zalmanek declared the motion carried.

**2017-153 ADDITIONAL ACCOUNT**

Lloyd Booth moved to approve the Recommendation of adding a #200 activity account for Mr. Sidwell's high school mulit-hardicap unit classroom.

Johnna Zalmanek seconded the motion.

Roll Call: Lloyd Booth-yes Stephanie Lang-yes Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes. Johnna Zalmanek declared the motion carried.

**2017-154 HOST TEACHERS-BOBBI WEBB & DAWN SPURR**

Stephanie Lang moved to approve the following recommendation:

WHEREAS, Ohio law prohibits Colleges from directly compensating teachers for field experience mentoring, it is the District's intent to direct any such donations to the teacher.

NOW THEREFORE, the College and the district agree that the teacher is permitted by the District to assume the duties related to field experience for Aaron Holcomb and Grace Bailey. Bobbi Webb and Dawn Spurr will be paid \$215/ea. + applicable benefits and retirement donated by Ohio University.

Kevin Worthington seconded the motion.

Roll Call: Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes. Johnna Zalmanek declared the motion carried.

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**2017-155 WHEELCHAIR RAMP PROJECT @ FORT FRYE HIGH SCHOOL**

Lloyd Booth moved to approve the installation of a wheelchair ramp by Larry Lang Excavating in the amount of \$40,330.00.

*Attachment 17-0727F*

Charlie Schilling seconded the motion.

Roll Call: Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes. Johnna Zalmanek declared the motion carried.

**2017-156 INCREASE HOURS FOR NURSE AT EWING SCHOOL**

Stephanie Lang moved to approve the following recommendation:

|              |   |  |
|--------------|---|--|
| Vicki Hanson | { | Revision: hours not to exceed 35 hrs. per week @<br>\$17.00 per hour for a special needs student @ Ewing<br>School |
|--------------|---|--|

Johnna Zalmanek seconded the motion.

Roll Call: Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes. Johnna Zalmanek declared the motion carried.

**2017-157 SALARY INCREASE – SARA MARSHALL**

Charlie Schilling moved to approve the following salary increase as recommended by the Ohio Valley E.S.C. and in accordance with the FFTA negotiated agreement:

|                                |    |        |             |
|--------------------------------|----|--------|-------------|
| <u>Sara Marshall (FY17-18)</u> |    |        |             |
| FROM:                          | BA | Step 4 | \$37,207.00 |
| TO:                            | MA | Step 4 | \$41,709.00 |

Kevin Worthington seconded the motion.

Roll Call: Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-yes,. Johnna Zalmanek declared the motion carried.

**2017-158 EMPLOY SCHOOL NURSE – TAWNI MINCKS**

Lloyd Booth moved to approve the recommendation of issuing a 184 day contract to Tawni Mincks as a district wide school nurse for the 2017-2018 school year at \$17 per hour for 7.5 hours per day (to be transitioned to the Fort Frye Teacher’s Association negotiated contracted salary schedule at the completion of her BSN degree).

Stephanie Lang seconded the motion.

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Roll Call: Lloyd Booth-yes Stephanie Lang-yes Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes. Johnna Zalmanek declared the motion carried.

**2017-159 TERMINATION – GERALD PARKER**

Lloyd Booth moved to approve the recommendation of the termination of Gerald Parker, Fort Frye High School custodian effective August 1, 2017

Kevin Worthington seconded the motion.

Roll Call: Stephanie Lang-yes Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes. Johnna Zalmanek declared the motion carried.

**2017-160 - PERMANENT APPROPRIATIONS FY2018**

Charlie Schilling moved to approve the Fiscal Year 2018 Permanent Appropriations Resolution as presented.

*Attachment 17-0727G*

Kevin Worthington seconded the motion.

Roll Call: Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes. Johnna Zalmanek declared the motion carried.

**BOARD CONCERNS**

**2017-161 - 2nd READING OF THE POLICY MANUAL**

Stephanie Lang moved to approve the following recommendation:

WHEREAS, the Board of Education of Fort Frye Local School District engaged the Ohio School Boards Association to conduct a thorough search of documents for existing policy, regulations and management information and to provide the Board a manual containing a new codification of current policies and regulations, and

WHEREAS, the search, codification and manual preparation tasks have been completed and

WHEREAS, the manual has been reviewed by the Board, the Superintendent and school administrators and found to be current and accurate, therefore

BE IT RESOLVED, that the Fort Frye Local School District Board of Education accept and adopt the manual prepared as the Policy Manual of the Fort Frye Local

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School District. As of this date, July 27, 2017 this manual contains all of the policies of the Fort Frye Local School District with the understanding that all of the policies and regulations contained therein are subject to continuing review and revision by the Board. All policies in effect prior to this date are hereby rescinded or superseded.

*Attachment 17-0727H*

Johnna Zalmanek seconded the motion.

Roll Call: Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes. Johnna Zalmanek declared the motion carried.

MOTION TO ADJOURN \_\_\_\_\_, SECOND \_\_\_\_\_,  
TIME \_\_\_\_\_

Mrs. Lang \_\_\_\_\_, Mr. Schilling \_\_\_\_\_, Mr. Worthington \_\_\_\_\_,  
Mrs. Zalmanek \_\_\_\_\_, Mr. Booth \_\_\_\_\_

NEXT BOARD MEETING: August 23, 2017

**2017-162 MOTION TO ADJOURN**

Charlie Schilling moved that the Fort Frye Board of Education regular meeting be adjourned.

Kevin Worthington seconded the motion.

All in favor: Ayes: Kevin Worthington, Johnna Zalmanek, Lloyd Booth, Stephanie Lang, and Charlie Schilling.

Meeting adjourned at 6:37 PM.

\_\_\_\_\_  
Stacy Bolden, Treasurer

\_\_\_\_\_  
Johnna Zalmanek, President