

## Fort Frye Local School District Board of Education

The Fort Frye Board of Education met on Thursday, December 20, 2018, in the Salem-Liberty Elementary building at 1:06 PM, for a Regular Meeting. Johnna Zalmanek called the meeting to order with the following members answering to roll call: Lloyd Booth, Stephanie Lang, Charlie Schilling and Kevin Worthington. Members recited the Pledge of Allegiance to the Flag.

### PUBLIC PARTICIPATION

None

### COMMITTEE REPORTS

Stephanie Starcher, Superintendent

### **2018-226 CONSENT AGENDA**

Lloyd Booth moved to approve the following items on the consent agenda:

#### AGENDA

Recommend approval of the current agenda and any addendums associated with the agenda as presented.

#### MINUTES

Recommend approval and waiving public reading of the minutes of the November 20, 2018 regular meeting as presented.

*Attachment 18-1220A*

#### TREASURER'S REPORT

Recommend the Treasurer's report for the month ending November 30, 2018 {includes Cash Reconciliation, Fund Report, Warrants Issued, and Financial Comparison} be approved as presented.

*Attachment 18-1220B*

#### DONATION – DONORSCHOOSE.ORG

Recommend accepting the donation of the Storyworks Subscriptions for Beverly-Center Grades 4-6 grade.

#### RESIGNATION – TRACK

Recommend approving the resignation of Bobbi Webb as the 2018-2019 head varsity track coach and winter indoor track volunteer at Fort Frye High School, effective immediately.

*Attachment 18-1220C*

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**DONATION – LOWELL PTO**

Recommend accepting the donation of two cabinets and totes for the Lowell Elementary gym to hold indoor recess equipment/toys from the Lowell PTO, valued at \$471.

**DONATION – ROCKY BRANDS, INC.**

Recommend accepting the donation of a grant of \$750 from Rocky Brands, Inc. for the purchase of camera equipment for the Fort Frye Yearbook.

Charlie Schilling seconded the motion.

Roll Call: Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes. Johnna Zalmanek declared the motion carried.

**ADMINISTRATIVE & FINANCIAL AGENDA**

**PERSONNEL**

**Employment by the Fort Frye Board of Education is contingent upon a successful background check through both the Bureau of Criminal Identification and Investigation (Ohio) and the FBI (at the employee’s expense), training on the district’s Exposure Control Plan, a TB test, and sports medicine training for persons involved in coaching activities and other state requirements.**

**2018-227 SUPPLEMENTAL CONTRACTS 2018-2019**

Kevin Worthington moved to recommend approval to issue the following supplemental contracts for the 2018-2019 school year:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>
Elizabeth Curry	6 <sup>th</sup> Grade Outdoor Education Advisor	0	\$ 790.00
Eric Huck	Weight Room Co-Supervisor Winter	1	\$ 465.50
Chad Ross	Weight Room Co-Supervisor Spring	1	\$ 465.50
Eric Huck	Weight Room Co-Supervisor Summer	1	\$ 465.50
Chad Ross	Weight Room Co-Supervisor Summer	1	\$ 465.50
Barbara Sleek	Softball Head Coach	5	\$3,185.00

Stephanie Lang seconded the motion.

Roll Call: Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes. Johnna Zalmanek declared the motion carried.

**2018-228 NON-CERTIFIED SUPPLEMENTAL CONTRACTS 2018-2019**

Lloyd Booth moved to approve the following resolution:

**Whereas** the following supplemental positions have been posted for the required length of time and;

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**Whereas** no certificated individuals have expressed interest in these positions and;  
**Whereas** these positions were made public for all individuals, certificated staff, support staff, and non-staff;

**Therefore**, I recommend the following non-certificated individuals be employed under a 1-year supplemental contract for the **2018-2019** school year:

Name	Position	Step	Salary
Scott Hart	Weight Room Co-Supervisor Winter	1	\$ 465.50
Scott Hart	Weight Room Co-Supervisor Spring	1	\$ 465.50

Kevin Worthington seconded the motion.

Roll Call: Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-abstain. Johnna Zalmanek declared the motion carried.

**2018-229 VOLUNTEER**

Kevin Worthington recommended approval of the following volunteer for the 2018-2019 school year:

Evan Seevers  
Dawn Barton

Johnna Zalmanek seconded the motion.

Roll Call: Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-yes. Johnna Zalmanek declared the motion carried.

**2018-230 SUPPORT STAFF SUBSTITUTES**

Stephanie Lang moved to recommend the following individual to be added to the support staff substitute list for the 2018-2019 school year.

Mary Miller-Newsad

Lloyd Booth seconded the motion.

Roll Call: Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes. Johnna Zalmanek declared the motion carried.

**2018-231 PROFESSIONAL GROWTH – JESSICA ROUSH**

Kevin Worthington moved to recommend approval for the following professional growth application:

Jessica Roush	Walden University	Total 12 sem. hrs.
Spring 2019	6616J Enhancing Learning for Diverse Pop.	3 sem. hrs.
Spring 2019	6706J Literacy Dev. PK-3	3 sem. hrs.
Spring 2019	6562J Base IO Number System and Operate.	3 sem. hrs.
Spring 2019	6727J Reading & Literacy Growth 4-6 grades	3 sem. hrs.

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Attachment 18-1220D

Stephanie Lang seconded the motion.

Roll Call: Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes. Johnna Zalmanek declared the motion carried.

**2018-232 PROFESSIONAL GROWTH – TAWNI MINCKS**

Charlie Schilling recommended approval for the following professional growth application:

Tawni Mincks	Ashland University	Total 5 sem. hrs.
Spring 2019	PSYC594 Adv. Study Child Development	3 sem. hrs.
Spring 2019	SNP520 Education Strategy for Health Prov.	2 sem. hrs.

Attachment 18-1220E

Stephanie Lang seconded the motion.

Roll Call: Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes. Johnna Zalmanek declared the motion carried.

**2018-233 BUS PURCHASE**

Lloyd Booth moved to recommend approval to purchase a 72 passenger bus from Ohio Machinery in the amount of \$91,920.00.

Attachment 18-1220F

Charlie Schilling seconded the motion.

Roll Call: Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes. Johnna Zalmanek declared the motion carried.

**2018-234 OSBA LEGAL ASSISTANCE FUND (LAF)**

Stephanie Lang moved to approve the following resolution:

**WHEREAS**, the Fort Frye Board of Education wishes to support the efforts of other boards of education to obtain favorable judicial decisions and,

**WHEREAS**, the Ohio School Boards Association Legal Assistance Fund has been established for this purpose,

**THEREFORE**, the Board hereby resolves to participate in the OSBA LAF for calendar year 2019 and authorizes the treasurer to pay the LAF \$250.

Kevin Worthington seconded the motion.

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Roll Call: Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-yes. Johnna Zalmanek declared the motion carried.

**2018-235 REVISE MAINTENANCE SPECIALIST JOB DESCRIPTION**

Stephanie Lang moved to recommend the approval of the attached revised job description for Maintenance Specialist.

*Attachment 18-1220G*

Johnna Zalmanek seconded the motion.

Roll Call: Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes. Johnna Zalmanek declared the motion carried.

**2018-236 HOST TEACHER –DOUG PFEFFER**

Johnna Zalmanek moved to approve the following resolution:

**WHEREAS**, Ohio law prohibits Colleges from directly compensating teachers for field experience mentoring, it is the District's intent to direct any such donations to the teacher.

**NOW THEREFORE**, the College and the district agree that the teacher is permitted by the District to assume the duties related to field experience for Sam Vander Ven and Nathaniel Schumacher. Doug Pfeffer will be paid \$21.00/+ applicable benefits and retirement; donated by Ohio University.

Stephanie Lang seconded the motion.

Roll Call: Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes. Johnna Zalmanek declared the motion carried.

**2018-237 REDUCTION IN FORCE (RIF) PARAPROFESSIONAL**

Lloyd Booth moved to recommend, under Ohio Revised Code Section 3319.172 and Article 5 of the Board's labor contract with OAPSE Local #477, that the Board implement a reduction in force (RIF) by suspending the contracts of (laying off) the following nonteaching employee effective January 2, 2019, for lack of work and/or financial reasons. The Superintendent further recommends that the Board authorize the Treasurer to give written notice of the layoff to Jill Spindler, who has agreed in writing to take a voluntary lay off.

Stephanie Lang seconded the motion.

Roll Call: Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes. Johnna Zalmanek declared the motion carried.

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**2018-238 MOA FFTA ARTICLE 12**

Charlie Schilling recommended approval of the attached memorandum of agreement between the Fort Frye Board of Education and the Fort Frye Teachers’ Association (FFTA) regarding Article 12.01 Length of Duty Day for Parent/Teacher Conference days.

*Attachment 18-1220H*

Kevin Worthington seconded the motion.

Roll Call: Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes. Johnna Zalmanek declared the motion carried.

**2018-239 MENTORING STIPEND**

Stephanie Lang moved to recommend the approval of the following to serve as a mentor for 2018-2019 school year:

Mentor

Terri Huck \$700

New Teacher

Monica Carhuay (RE Year 1)

Kevin Worthington seconded the motion.

Roll Call: Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-yes. Johnna Zalmanek declared the motion carried.

**2018-240 EMPLOY TITLE I TEACHER @ ST. JOHNS – MARIA HUFFMAN**

Lloyd Booth moved to recommend issuing a 1-yr. limited contract to Maria Huffman as a part-time Title I teacher at St. Johns Central for the remainder of the 2018-2019 school year at a BA+150 Step 6 salary of \$11,132.35 per the negotiated agreement between the Fort Frye Teacher’s Association and the Board of Education.

Charlie Schilling seconded the motion.

Roll Call: Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes. Johnna Zalmanek declared the motion carried.

**BOARD CONCERNS**

**2018-241 POLICY UPDATES**

Stephanie Lang recommended approval of the following board policy updates:

- GBE Staff Health and Safety
- GBE-R Staff Health and Safety
- GBP Drug-Free Workplace
- GBH Staff-Student Relations
- JM Staff-Student Relations
- JFCF Hazing and Bullying
- JFCF-R Hazing and Bullying

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JHH Notifications About Sex Offenders  
DGA Authorized Signatures

*Attachment 18-1220I*

Lloyd Booth seconded the motion.

Roll Call: Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes. Johnna Zalmanek declared the motion carried.

**2018-242 SCHOOL CALENDAR**

Review 2019-2020 school calendar as submitted.

*Attachment 18-1220J*

**2018-243 EXECUTIVE SESSION** – 1) To discuss the evaluations of the superintendent and treasurer. 2) To discuss the employment of a public employee or official.

Charlie Schilling moved to adjourn to executive session at 1:22PM 1) To discuss the evaluations of the superintendent and treasurer. 2) To discuss the employment of a public employee or official.

Lloyd Booth seconded the motion.

Roll Call: Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes. Johnna Zalmanek declared the motion carried.

Charlie Schilling moved to return to the regular meeting at 2:33 PM.

Stephanie Lang seconded the motion.

Roll Call: Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes. Johnna Zalmanek declared the motion carried.

**2018-244 SUPERINTENDENT EVALUATION**

Lloyd Booth moved to approve the evaluation of Stephanie Starcher, Superintendent as presented by the Board.

Kevin Worthington seconded the motion.

Roll Call: Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-yes. Johnna Zalmanek declared the motion carried.

**2018-245 TREASURER EVALUATION**

Charlie Schilling moved to approve the evaluation of Stacy Bolden, Treasurer as presented by the Board.

Johnna Zalmanek seconded the motion.

Roll Call: Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes. Johnna Zalmanek declared the motion carried.

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**2018-246 ORGANIZATIONAL MEETING**

Stephanie Lang moved to establish date for organizational meeting January 4, 2019, at 3:00 p.m., at Beverly-Center Elementary.

Charlie Schilling seconded the motion.

Roll Call: Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes. Johnna Zalmanek declared the motion carried.

**2018-247 TEMPORARY CHAIRMAN**

Kevin Worthington moved to appoint Johnna Zalmanek to serve as temporary chairman of the organizational meeting.

Lloyd Booth seconded the motion.

Roll Call: Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-abstain, Lloyd Booth-yes, Stephanie Lang-yes. Johnna Zalmanek declared the motion carried.

**2018-248 MOTION TO ADJOURN**

Kevin Worthington moved that the Fort Frye Board of Education regular meeting be adjourned.

Charlie Schilling seconded the motion.

All in favor: Ayes: Kevin Worthington, Johnna Zalmanek, Lloyd Booth, Stephanie Lang, Charlie Schilling.

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Meeting adjourned at 2:36PM

Organizational Meeting: January 4, 2019 @ 3 PM

Next Regular Meeting Date: January 24, 2019 @ 5 PM

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Stacy Bolden, Treasurer

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Johnna Zalmanek, President