

## Fort Frye Local School District Board of Education

The Fort Frye Board of Education met on Tuesday, June 30, 2020, in Beverly-Center Elementary School at 6:00 PM, for a Regular Meeting. Johnna Zalmanek called the meeting to order with the following members answering to roll call: Lloyd Booth, Stephanie Lang, Karri Schilling, Kevin Worthington, and Johnna Zalmanek. Members recited the Pledge of Allegiance to the Flag.

### PUBLIC PARTICIPATION

None

### COMMITTEE REPORTS

Stephanie Starcher, Superintendent

### **2020-91 CONSENT AGENDA**

Lloyd Booth moved to approve the following items on the consent agenda:

#### AGENDA

Recommend approval of the current agenda and any addendums associated with the agenda as presented.

#### MINUTES

Recommend approval and waiving public reading of the minutes of the May 21, 2020 regular meeting as presented.

*Attachment 20-0630A*

#### TREASURER'S REPORT

Recommend the Treasurer's report for the month ending May 31, 2020 {includes Cash Reconciliation, Fund Report, Warrants Issued, and Financial Comparison} be approved as presented.

*Attachment 20-0630B*

### BLENDING LEARNING AND/OR REMOTE LEARNING OPTIONAL PLAN RESOLUTION

**WHEREAS**, the Fort Frye Board of Education realizes that 21<sup>st</sup> Century learning may need to include a combination of in-person and online learning to meet the individual needs of students;

**WHEREAS**, the COVID-19 pandemic during the 2019-2020 school year resulted in remote online instruction due to Ohio's school facilities being closed and that future restrictions on school operations as a result of state and local health department/government restrictions may result in a continued need for blended learning options as well as full remote learning;

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**WHEREAS**, the Board of Education wants its administration, faculty, and staff to fully prepare for all possible school operational scenarios in advance to ensure the best learning opportunities for our students and that the application for approval by the Ohio Department of Education for the option of blended learning to count for educational hours is due by July 1 of each year (refer to OAC 3301-35-03) and by July 31, 2020 for remote learning;

**NOW, THEREFORE, BE IT RESOLVED**, the Fort Frye Local Schools Board of Education authorizes the Superintendent and Treasurer to submit the blended learning option application to the Ohio Department of Education and create and implement the procedures and school policies that may be necessary if this blended and/or remote options are needed.

*Attachment 20-0630C*

**RESIGNATION – BOBBI WEBB**

Recommend approval to accept the resignation of Bobbi Webb, social studies teacher at Fort Frye High School, effective June 18, 2020.

*Attachment 20-0630D*

**HANDBOOK**

Recommend approving the following handbook for 2020-2021 school year.

Bus Driver Handbook

*Attachment 20-0630E*

**HEAD MAINTENANCE SPECIALIST JOB DESCRIPTION**

Recommend the approval of the attached head maintenance specialist job description as presented.

*Attachment 20-0630F*

**DISTRICT ATHLETIC ELIGIBILITY REQUIREMENT FALL SPORTS 2020**

**WHEREAS**, the Fort Frye Local Schools recognizes the privilege and importance of participating in interscholastic extracurricular activities; and

**WHEREAS**, the Board of Education establishes an academic expectation of a 2.0 nine-week grading point average for students participating in interscholastic extracurricular activities in addition to the requirements set forth by the Ohio High School Athletic Association for grades 7 through 12; and

**WHEREAS**, during the fourth nine-week grading period of the 2019-2020 school year all district instruction was provided and completed via remote learning due to the COVID-19 pandemic and Ohio school facilities being closed for normal school operations; and

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**WHEREAS**, the last nine-week grade point average calculated for students during the 2019-2020 school year would be the third nine-week grading period due to the grading system used during the COVID-19 pandemic; and

**WHEREAS**, students were not expecting grade point averages from the third nine-week grading period of 2019-2020 to be used to determine interscholastic extracurricular eligibility for the interscholastic season of the first nine-week grading period of the 2020-2021 school year and the district, under normal circumstances, would communicate such expectations in advance;

**NOW, THEREFORE, BE IT RESOLVED**, the Board of Education hereby waives the 2.0 grade point average requirement established in current Board Policy for the fourth nine-week grading period of 2019-2020 that is used to calculate eligibility for interscholastic extracurricular eligibility for the first nine-weeks of the 2020-2021 school year. This resolution only applies to the unique circumstances related to interscholastic eligibility created by the COVID-19 pandemic during the 2019-2020 school year.

*Attachment 20-0630G*

### **MOU - EMPLOYMENT OF SUMMER YOUTH PARTICIPANTS**

Recommend approving the attached memorandum of understanding with the Washington County Department of Job and Family Services regarding participants in the subsidized summer youth employment program; district will be reimbursed by WCDJFS for all costs incurred by employment of students on an as-needed basis.

*Attachment 20-0630H*

Kevin Worthington seconded the motion.

Roll Call: Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Karri Schilling-yes, Kevin Worthington-yes. Johnna Zalmanek declared the motion carried.

## **ADMINISTRATIVE & FINANCIAL AGENDA**

### **PERSONNEL**

**Employment by the Fort Frye Board of Education is contingent upon a successful background check through both the Bureau of Criminal Identification and Investigation (Ohio) and the FBI (at the employee's expense), training on the district's Exposure Control Plan, a TB test, and sports medicine training for persons involved in coaching activities and other state requirements.**

### **2020-92 TRANSFER RON RAINER**

Kevin Worthington moved to recommend the transfer of Ron Rainer as an 8 hr., 260 day maintenance specialist at Fort Frye Local School District Step 14 salary of

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\$23.04/per hr. to an 8 hr. head maintenance specialist @ Step 14 salary of \$25.21/ per hr., effective July 1, 2020.

Stephanie Lang seconded the motion.

Roll Call: Lloyd Booth-yes, Stephanie Lang-yes, Karri Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes. Johnna Zalmanek declared the motion carried.

**2020-93 CERTIFIED STAFF EXTENDED DAYS**

Lloyd Booth moved to recommend approval to issue the following extended service days to certificated staff for the 2020-2021 school year:

NAME	POSITION	# DAYS
Lisa Lang	Vocational Agriculture	30
Abby Motter	Vocational Agriculture	30
Mary Beth Shultz	High School Counselor	30

Johnna Zalmanek seconded the motion.

Roll Call: Stephanie Lang-yes, Karri Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes. Johnna Zalmanek declared the motion carried.

**2020-94 LPDC COMMITTEE**

Karri Schilling moved to recommend approval to pay Lenora Lockhart \$700 in accordance with Article 5.06 C Local Professional Development Committee (LPDC) for the 2019-2020 & 2020-2021 school years, Karen Kubota as a committee member of the LPDC for the 2019-2020 school year and approve Nicole Honaker as a committee member of the LPDC for the 2020-2021 school year.

Kevin Worthington seconded the motion.

Roll Call: Karri Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes. Johnna Zalmanek declared the motion carried.

**2020-95 FINAL APPROPRIATIONS FY2020**

Lloyd Booth made the recommendation to approval of the Fiscal Year 2020 Final Appropriations Resolution as presented.

*Attachment 20-0630I*

Kevin Worthington seconded the motion.

Roll Call: Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Karri Schilling-yes. Johnna Zalmanek declared the motion carried.

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**2020-96 PERMANENT APPROPRIATIONS FOR FY2021**

Kevin Worthington moved to recommend approval of the Fiscal Year 2021 Permanent Appropriations Resolution as presented.

*Attachment 20-0630J*

Johnna Zalmanek seconded the motion.

Roll Call: Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Karri Schilling-yes, Kevin Worthington-yes. Johnna Zalmanek declared the motion carried.

**2020-97 OASBO MEMBERSHIP**

Stephanie Lang moved to recommend approval of membership in the Ohio Association of School Business Officials for the 2020-2021 school year at a cost of \$758.00.

Karri Schilling seconded the motion.

Roll Call: Lloyd Booth-yes, Stephanie Lang-yes, Karri Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes. Johnna Zalmanek declared the motion carried.

**2020-98 CORAS MEMBERSHIP**

Lloyd Booth moved to recommend approval of membership in the Coalition of Rural and Appalachian Schools for the 2020-2021 school year at a cost of \$325.00.

Johnna Zalmanek seconded the motion.

Roll Call: Stephanie Lang-yes, Karri Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes. Johnna Zalmanek declared the motion carried.

**2020-99 LIABILITY, PROPERTY, FLEET, AND VIOLENCE INSURANCE**

Lloyd Booth made the recommendation for approval to purchase liability, property, fleet insurance, and violence insurance from Argonaut through Dietz, Futrell, & Walters Insurance, Inc. Agency for the year beginning July 1, 2020 at a total cost of \$44,551.00.

*Attachment 20-0630K*

Kevin Worthington seconded the motion.

Roll Call: Karri Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes. Johnna Zalmanek declared the motion carried.

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**2020-100 SUPPLEMENTAL CONTRACTS 2019-2020**

Kevin Worthington moved to recommend approval to issue the following supplemental contracts for the 2019-2020 school year:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>
Eric Huck	Weight Room Co-Supervisor Summer	2	\$ 500.00
Chad Ross	Weight Room Co-Supervisor Summer	2	\$ 500.00

Johnna Zalmanek seconded the motion.

Roll Call: Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Karri Schilling-yes. Johnna Zalmanek declared the motion carried.

**2020-101 SUPPLEMENTAL CONTRACTS 2020-2021**

Lloyd Booth moved to recommend approval to issue the following supplemental contracts for the 2020-2021 school year:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>
Sara Marshall	TBT District Grade 2	-	\$ 200.00
Jennifer Young	TBT District-wide ELA Grades 5	-	\$ 200.00
Jennifer Young	TBT BC Elementary Grades 5	-	\$ 400.00
Jessa Ott	TBT District-wide Math Grades 5	-	\$ 200.00
Jessa Ott	TBT District-wide Science Grades 5	-	\$ 200.00
Andrea Kittle	TBT BC Elementary Grade 1	-	\$ 400.00
Cathy Borich	TBT BC Elementary Grades 2	-	\$ 400.00
Bethany McIntire	TBT Lowell Grades grades 3-6 combined		\$ 400.00
Emily Schilling	TBT SL Grades grades 3-6 combined		\$ 400.00

Stephanie Lang seconded the motion.

Roll Call: Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Karri Schilling-yes, Kevin Worthington-yes. Johnna Zalmanek declared the motion carried.

**2020-102 NON-CERTIFIED SUPPLEMENTAL CONTRACTS 2020-2021**

Karri Schilling moved to approve the following resolution:

**Whereas** the following supplemental positions have been posted for the required length of time and;

**Whereas** no certificated individuals have expressed interest in these positions and;

**Whereas** these positions were made public for all individuals, certificated staff, support staff, and non-staff;

**Therefore**, I recommend the following non-certificated individuals be employed under a 1-year supplemental contract for the **2020-2021** school year:

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<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>
Josh Seagrave	Wrestling Head	2	\$3,451.00
Brady Ohrn	JV Volleyball Coach	0	\$1,592.00
Marc Waller	Cross Country		volunteer
Linda Hart	Cross Country		volunteer
Letha Haas	Club Soccer		volunteer

Johnna Zalmanek seconded the motion.

Roll Call: Lloyd Booth-yes, Stephanie Lang-yes, Karri Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes. Johnna Zalmanek declared the motion carried.

**2020-103 TRANSFER TEACHER - ALAINA JONES**

Stephanie Lang moved to recommend the approval to transfer Alaina Jones from an intervention specialist at Lowell Elementary to the kindergarten teacher position at Lowell Elementary for the 2020-2021 school year per the negotiated agreement between the Fort Frye Teacher's Association and the Board of Education.

Karri Schilling seconded the motion.

Roll Call: Stephanie Lang-yes, Karri Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes. Johnna Zalmanek declared the motion carried.

**2020-104 EMPLOY VAN DRIVER – DEBBIE ZIMMER**

Karri Schilling moved to recommend the employment of Debbie Zimmer as an as-needed approximately 1.66 hr./per day van driver at Fort Frye Local School District at a Step 0 salary of \$15.48/per hr. for the 2020-2021 school year.

Kevin Worthington seconded the motion.

Roll Call: Karri Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes. Johnna Zalmanek declared the motion carried.

**2020-105 TRANSFER KIM NEWSAD**

Stephanie Lang moved to recommend the transfer of Kim Newsad as a 201 day 8 hr./day secretary at Lowell Elementary Step 12 salary of \$18.75/per hr. to a 206 day 8 hr./day secretary at Beverly-Center Elementary, Step 12 salary of \$18.75/ per hr., effective August 3, 2020.

Karri Schilling seconded the motion.

Roll Call: Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Karri Schilling-yes. Johnna Zalmanek declared the motion carried.

**2020-106 TRANSFER CHERYL KLINTWORTH**

Lloyd Booth moved to recommend the transfer of Cheryl Klintworth as a 186 day 7 hr./day study hall monitor at Fort Frye High School @ a Step 2 salary of \$16.19/per hr. to a 201 day 8 hr./day secretary at Lowell Elementary @ a Step 2 salary of \$16.19/per hr., effective August 3, 2020. Two additional days of training is permitted during this transition.

Johnna Zalmanek seconded the motion.

Roll Call: Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Karri Schilling-yes, Kevin Worthington-yes. Johnna Zalmanek declared the motion carried.

**2020-107 TRANSFER SUZAN WHITE**

Johnna Zalmanek moved to recommend the transfer of Suzan White as an as-needed 5.5 hr./day aide at Salem-Liberty Elementary @ a Step 3 salary of \$15.24/per hr. to a 186 day 7 hr./day study hall monitor at Fort Frye High School @ a Step 0 salary of \$15.72/ per hr., effective August 17, 2020. Forty hours of training is permitted during this transition.

Karri Schilling seconded the motion.

Roll Call: Lloyd Booth-yes, Stephanie Lang-yes, Karri Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes. Johnna Zalmanek declared the motion carried.

**2020-108 SALARY INCREASE – LACEY WORTHINGTON**

Johnna Zalmanek moved to approve the salary increase as recommended by the Ohio Valley E.S.C. and in accordance with the FFTA negotiated agreement for Lacey Worthington from a B.A. +150 to a M.A.

Lloyd Booth seconded the motion.

Roll Call: Stephanie Lang-yes, Karri Schilling-yes, Kevin Worthington-abstain, Johnna Zalmanek-yes, Lloyd Booth-yes. Johnna Zalmanek declared the motion carried.

**2020-109 SALARY INCREASE – AMY KILBURN**

Lloyd Booth moved to approve the salary increase as recommended by the Ohio Valley E.S.C. and in accordance with the FFTA negotiated agreement for Amy Kilburn from a M.A. to a M.A.+15.

Johnna Zalmanek seconded the motion.

Roll Call: Karri Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes. Johnna Zalmanek declared the motion carried.



**2020-110 THE OHIO COALITION FOR EQUITY & ADEQUACY OF SCHOOL**

Kevin Worthington moved to recommend approval to pay dues to the Ohio Coalition for Equity and Adequacy of School Funding in the amount of \$504.50 for the 2020-2021 school year.

*Attachment 20-0630L*

Karri Schilling seconded the motion.

Roll Call: Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Karri Schilling-yes. Johnna Zalmanek declared the motion carried.

**2020-111 EMPLOY SOCIAL STUDIES TEACHER @ FORT FRYE HIGH SCHOOL – PAM BENNETT**

Lloyd Booth moved to recommend issuing a 1-yr. limited contract to Pam Bennett as a social studies teacher at Fort Frye High School for the 2020-2021 school year per the negotiated agreement between the Fort Frye Teacher's Association and the Board of Education.

Karri Schilling seconded the motion.

Roll Call: Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Karri Schilling-yes, Kevin Worthington-yes. Johnna Zalmanek declared the motion carried.

**2020-112 ADDITIONAL HOURS AUXILIARY CLERK @ ST. JOHNS – CAPPI KEHL**

Stephanie Lang moved to recommend approval to increase hours for Cappi Kehl as an auxiliary clerk position at St. John Central School; up to 50 additional hours for the 2019-2020 school year.

*Attachment 20-0630M*

Karri Schilling seconded the motion.

Roll Call: Lloyd Booth-yes, Stephanie Lang-yes, Karri Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes. Johnna Zalmanek declared the motion carried.

**2020-113 THEN AND NOW INVOICES**

Lloyd Booth moved to recommend approval of payment of invoices in accordance with ORC 5705.41 (d) A, Then and Now Invoices from Century Resources for Fort Frye High School Band fundraiser for \$4,361.73.

*Attachment 20-0630N*

Kevin Worthington seconded the motion.

Roll Call: Stephanie Lang-yes, Karri Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes. Johnna Zalmanek declared the motion carried.

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**2020-114 EMPLOY BUS DRIVER – CHRISTINE THEIS**

Karri Schilling moved to recommend the employment of Christine Theis as an approximately 5 hr./day bus driver at Fort Frye Local School District at a Step 0 salary of \$18.96/per hr. for the 2020-2021 school year.

Stephanie Lang seconded the motion.

Roll Call: Karri Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes. Johnna Zalmanek declared the motion carried.

**2020-115 EMPLOY PARAPROFESSIONAL @ BEVERLY-CENTER – SOPHIA SCHULTHEIS**

Lloyd Booth moved to recommend the employment of Sophia Schultheis as an as-needed 6.5 hr./day paraprofessional at Beverly-Center Elementary at a Step 0 salary of \$14.57/per hr. for the 2020-2021 school year.

Johnna Zalmanek seconded the motion.

Roll Call: Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Karri Schilling-yes. Johnna Zalmanek declared the motion carried.

**2020-116 EMPLOY PARAPROFESSIONAL @ LOWELL ELEMENTARY – EMILY HALL**

Stephanie Lang moved to recommend the employment of Emily Hall as an as-needed 5.5 hr./day paraprofessional at Lowell Elementary at a Step 0 salary of \$14.57/per hr. for the 2020-2021 school year.

Karri Schilling seconded the motion.

Roll Call: Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Karri Schilling-yes, Kevin Worthington-yes. Johnna Zalmanek declared the motion carried.

**2020-117 EMPLOY PARAPROFESSIONAL @ SALEM-LIBERTY – STACEY URBANIAK**

Karri Schilling moved to recommend the employment of Stacey Urbaniak as an as-needed 4 hr./day paraprofessional at Salem-Liberty Elementary at a Step 0 salary of \$14.57/per hr. for the 2020-2021 school year.

Johnna Zalmanek seconded the motion.

Roll Call: Lloyd Booth-yes, Stephanie Lang-yes, Karri Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes. Johnna Zalmanek declared the motion carried.

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**2020-118 EMPLOY PARAPROFESSIONAL @ EWING – JAMES BRANDON GOLDSBERRY**

Stephanie Lang moved to recommend the employment of James Brandon Goldsberry as an as-needed 6.5 hr./day paraprofessional at Ewing School at a Step 0 salary of \$14.57/per hr. for the 2020-2021 school year.

Karri Schilling seconded the motion.

Roll Call: Stephanie Lang-yes, Karri Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes. Johnna Zalmanek declared the motion carried.

**2020-119 SCHOOL RESOURCE OFFICER AGREEMENT**

Lloyd Booth moved to recommend the approval of the attached School Resource Officer Agreement between the Washington County Sheriff's Office and Fort Frye Local School District.

*Attachment 20-0630O*

Karri Schilling seconded the motion.

Roll Call: Karri Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes. Johnna Zalmanek declared the motion carried.

**BOARD CONCERNS**

**2020-120 POLICY UPDATES**

Stephanie Lang moved to recommend approval of the following board policy updates:

GBRA	Family and Medical Leave Act Expansion
GBRA-R	Family and Medical Leave Act Expansion
GBRAA	Emergency Paid Sick Leave
GBRAA-R	Emergency Paid Sick Leave
AFC-1	Evaluation of Professional Staff (Ohio Teacher Evaluation System)
GCN-1	Evaluation of Professional Staff (Ohio Teacher Evaluation System)

*Attachment 20-0630P*

Karri Schilling seconded the motion.

Roll Call: Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Karri Schilling-yes. Johnna Zalmanek declared the motion carried.

**2020-121 MOTION TO ADJOURN**

Stephanie Lang moved that the Fort Frye Board of Education regular meeting be adjourned.

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Lloyd Booth seconded the motion.

All in favor: Ayes: Johnna Zalmanek, Lloyd Booth, Stephanie Lang, Karri Schilling, Kevin Worthington

Meeting adjourned at 6:58 PM

Next Regular Meeting Date: Thursday, July 16, 2020 @ at Beverly-Center Elementary

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Stacy Bolden, Treasurer

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Johnna Zalmanek, President