

April 24,

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The Fort Frye Board of Education met on Monday, April 24, 2017, in the Beverly-Center Elementary School building at 6:00 PM, for a Regular Meeting. Johnna Zalmanek called the meeting to order with the following members answering to roll call: Lloyd Booth, Stephanie Lang, Charlie Schilling, Kevin Worthington and Johnna Zalmanek. Members recited the Pledge of Allegiance to the Flag.

#### PUBLIC PARTICIPATION

#### COMMITTEE REPORTS

Stephanie Starcher, Superintendent

#### **2017-58 CONSENT AGENDA**

Charlie Schilling made a motion to approve the following items on the consent agenda:

AGENDA Recommend approval of the current agenda and any addendums associated with the agenda as presented.

#### MINUTES

Recommend approval and waiving public reading of the minutes of the March 16, 2017 regular meeting as presented.

*Attachment 17-0424A*

#### TREASURER'S REPORT

Recommend the Treasurer's report for the month ending March 31, 2017 {includes Cash Reconciliation, Fund Report, Warrants Issued, and Financial Comparison} be approved as presented.

*Attachment 17-0424B*

#### HANDBOOK

Recommend approving the following handbooks for 2017-2018 school year.

*Attachment 17-0424C*

Fort Frye High School Student Handbook

#### DONATION

Recommend approval to accept a check for \$50 from Joellyn Leget, Fort Frye Class of 1961, in memory of Phil Benadum Fort Frye Class of 1961 towards the stadium lighting project.

*Attachment 17-0424D*

#### RESIGNATION – KELLY ADAMS

Recommend approval of the resignation of Kelly Adams as a school nurse for Fort Frye Local School District effective April 12, 2017.

*Attachment 17-0424E*

#### NOTICE OF RETIREMENT – NANNETTE SAMPSON

Recommend approval of the notice of retirement from Nannette Sampson, effective June 1, 2017.

*Attachment 17-0424F*

Kevin Worthington seconded the motion.

Roll Call: Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes. Johnna Zalmanek declared the motion carried.

**ADMINISTRATIVE & FINANCIAL AGENDA**

**PERSONNEL**

**Employment by the Fort Frye Board of Education is contingent upon a successful background check through both the Bureau of Criminal Identification and Investigation (Ohio) and the FBI (at the employee’s expense), training on the district’s Exposure Control Plan, a TB test, and sports medicine training for persons involved in coaching activities and other state requirements.**

**2017-59 META MASTER SERVICE AGREEMENT**

Lloyd Booth moved to approve the recommendation of a contract between the Metropolitan Educational Technology Association (META) and the Fort Frye Local School District for the FY2018 to provide Basic Services (email, capital improvements, cooperative services, etc.), Fiscal software Services, Student Management Services (Infinite Campus), Library Management System Services, EMIS, Network Access for all applications. The cost is estimated to be \$13,938.50. *Attachment 17-0424G*

Johnna Zalmanek seconded the motion.

Roll Call: Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes. Johnna Zalmanek declared the motion carried.

**2017-60 MOU – FORT FRYE TEACHERS ASSOCIATION**

Kevin Worthington moved to approve the recommendation of the attached Memorandum of Understanding executed by and between the Fort Frye Local School District Board of Education (“Board”) and the Fort Frye Teachers’ Association (“Association”) for the purpose of confirming the parties’ agreement and understanding with respect to the 1 year limited contract renewal of a bargaining unit employee. *Attachment 17-0424H*

**MEMORANDUM OF UNDERSTANDING**

This Memorandum of Understanding is executed by and between the Fort Frye Local School District Board of Education (“Board”) and the Fort Frye Teachers’ Association (“Association”) for the purpose of confirming the parties’ agreement and understanding with respect to the application of Article VII, Section 7.05 of the parties’ collective bargaining agreement to the particular limited contract renewal of Peggy Posendek (“Posendek”), a bargaining unit employee. The parties agree as follows:

1. The Association and Posendek agree that Posendek will be given a one-year limited contract for the 2017-2018 school year notwithstanding any provision of Article VII, Sections 7.05.
2. This provision applies only to the Association member Posendek in this circumstance and is not intended to set a precedent for any future situations or members.

Charlie Schilling seconded the motion.

Roll Call: Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-yes. Johnna Zalmanek declared the motion carried.

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**2017-61 MOU – FORT FRYE TEACHERS ASSOCIATION**

Stephanie Lang moved to approve the recommendation of the attached Memorandum of Understanding (MOU) executed by and between the Fort Frye Local School District Board of Education (“Board”) and the Fort Frye Teachers’ Association (“Association”) for the purpose of confirming the parties’ agreement and understanding with respect to the application of Article IV, Section 4.01. *Attachment 17-0424I*

**Memorandum of Understanding**

This Memorandum of Understanding is executed by and between the Fort Frye Local School District Board of Education (“Board”) and the Fort Frye Teachers’ Association (“Association”) for the purpose of confirming the parties agreement and understanding with respect to the application of Article IV, Section 4.01, Paragraph G of the parties’ collective bargaining agreement to the particular and unique circumstances in which Jessica Roush (“Roush”), a bargaining unit employee, currently finds herself. The parties agree as follows:

1. The maximum days of transferrable sick leave will be increased from 40 days to 50 days and such transferred days of sick leave to Roush need not to be used consecutively.
2. This Memorandum of Understanding is based on the unique circumstances surrounding this particular bargaining unit employee and is not intended to establish a precedent for any future case that may arise.
3. This Memorandum of Understanding is for the 2016-2017 school year.

Lloyd Booth seconded the motion.

Roll Call: Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes. Johnna Zalmanek declared the motion carried.

**2017-62 SUPPLEMENTAL CONTRACT 2016-2017**

Charlie Schilling moved to approve the recommendation to issue the following supplemental contracts for the 2016-2017 school year:

| <u>Name</u> | <u>Position</u> | <u>Step</u> | <u>Salary</u> |
|-------------|-----------------|-------------|---------------|
| Chad Ross   | JH Softball     | -           | volunteer     |

Kevin Worthington seconded the motion.

Roll Call: Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes. Johnna Zalmanek declared the motion carried.

**2017-63 TRANSFER – JANET ROWAN**

Lloyd Booth moved to approve the recommendation of the transfer of Janet Rowan from a 260 day, 8 hr. afternoon custodian position to a 260 day 8 hr. custodian position at Fort Frye High School effective March 21, 2017.

Kevin Worthington seconded the motion.

Roll Call: Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes. Johnna Zalmanek declared the motion carried.

**2017-64 TRANSFER FUNDS**

Charlie Schilling moved to approve the recommendation of transferring \$7,000.00 from the High School Athletic Fund (300 9309) to the Stadium Lighting Fund (003 9115).

Lloyd Booth seconded the motion.

Roll Call: Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes. Johnna Zalmanek declared the motion carried.

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**2017-65 5-YEAR FORECAST**

Johnna Zalmanek moved to approve the recommend approval of the Five Year Financial Forecast for fiscal years ending June 30, 2017 through 2021. *Attachment 17-0424J*

Charlie Schilling seconded the motion.

Roll Call: Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-yes. Johnna Zalmanek declared the motion carried.

**2017-66 SUPPLEMENTAL CONTRACTS 2017-2018**

Lloyd Booth moved to approve the recommendation to issue the following supplemental contracts for the 2017-2018 school year:

| Name          | Position                   | Step | Salary |
|---------------|----------------------------|------|--------|
| Barbara Sleek | Athletic Director          | 1    | *      |
| Chad Ross     | Varsity Football Assistant | 1    | *      |
| Andy Sleek    | JV Football                | 5    | *      |
| Jonathan Lucy | Band Head                  | 1    | *      |
| Jonathan Lucy | Vocal Head                 | 0    | *      |

*\*based on the 2017-2020 Teacher’s Negotiated Agreement*

Kevin Worthington seconded the motion.

Roll Call: Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes. Johnna Zalmanek declared the motion carried.

**2017-67 NON-CERTIFIED SUPPLEMENTAL CONTRACTS 2017-2018**

Johnna Zalmanek moved to approve the following recommendation:

Whereas the following supplemental positions have been posted for the required length of time and;

Whereas no certificated individuals have expressed interest in these positions and;

Whereas these positions were made public for all individuals, certificated staff, support staff, and non-staff;

Therefore, I recommend the following non-certificated individuals be employed under a 1-year supplemental contract for the 2017-2018 school year:

| Name              | Position                   | Step | Salary      |
|-------------------|----------------------------|------|-------------|
| Kelli Miller      | JV Volleyball              | 2    | *           |
| Matt Barton       | Varsity Football Assistant | 3    | *           |
| Kyle Huck         | Varsity Football Assistant | 1    | *           |
| Mason Lang        | Jr. High Football          | 2    | *           |
| Brittany Hassman  | Varsity Cheerleading       | 0    | *           |
| Scott Hart        | Varsity/JV Football        | -    | - volunteer |
| Charlie Schilling | Varsity/JV Football        | -    | - volunteer |

*\*based on the 2017-2020 Teacher’s Negotiated Agreement*

Lloyd Booth seconded the motion.

Roll Call: Stephanie Lang-yes, Charlie Schilling-abstain, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes. Johnna Zalmanek declared the motion carried.

**2017-68 CERTIFIED CONTRACTS**

Charlie Schilling moved to approve the recommendation to issue the following certificated staff contracts for the 2017-2018 school year:

| Name               | Position    | Degree | Contract | Step | Salary |
|--------------------|-------------|--------|----------|------|--------|
| Borich, Cathy      | Elementary  | MA     | 2 Yr.    | 12   | *      |
| Jones, Alaina      | Elementary  | BA     | 2 Yr.    | 2    | *      |
| Liedtke, Dan       | High School | MA     | 2 Yr.    | 4    | *      |
| Liedtke, Morgan    | Elementary  | BA+150 | 1 Yr.    | 1    | *      |
| Posendek, Margaret | Elementary  | BA     | 1 Yr.    | 3    | *      |
| Lipscomb, Jessica  | Elementary  | BA+150 | 1 Yr.    | 1    | *      |
| Lucy, Jonathan     | High School | BA+150 | 1 Yr.    | 1    | *      |
| Marshall, Sara     | Elementary  | BA     | 3 Yr.    | 4    | *      |
| McIntire, Bethany  | Elementary  | MA     | 2 Yr.    | 8    | *      |
| Ross, Chad         | Elementary  | MA+30  | 2 Yr.    | 11   | *      |
| Roush, Jessica     | Elementary  | BA     | 1 Yr.    | 2    | *      |
| Rowinski, Deborah  | High School | MA     | 1 Yr.    | 6    | *      |
| Schob, Tiffany     | Elementary  | BA     | 2 Yr.    | 3    | *      |
| Sidwell, Derek     | High School | MA     | 2 Yr.    | 11   | *      |
| Worthington, Lacey | High School | BA     | 2 Yr.    | 2    | *      |

*\*based on the 2017-2020 Teacher’s Negotiated Agreement*

Stephanie Lang seconded the motion.

Roll Call: Charlie Schilling-yes, Kevin Worthington-abstain, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes. Johnna Zalmanek declared the motion carried.

**2017-69 3rd GRADE SUMMER READING INTERVENTION PROGRAM**

Stephanie Lang moved to approve the recommendation to provide an 8 day district wide 3rd grade summer reading intervention program; site to be determined based on enrollment. Employ up to 2 teachers as needed from July 5 - July 14, 2017; must meet qualifications of the third grade reading guarantee. Teacher’s pay set at FFTA negotiated hourly summer curriculum work rate.

Johnna Zalmanek seconded the motion.

Roll Call: Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes. Johnna Zalmanek declared the motion carried.

**2017-70 3rd GRADE SUMMER READING INTERVENTION – JESSA OTT**

Lloyd Booth move to approve the recommendation for Jessa Ott to provide 3rd grade summer reading intervention for 3 hours/daily from July 5 – July 14, 2017. Teacher’s pay set at FFTA negotiated hourly summer curriculum work rate + .25 hrs. of planning per every hour of teaching.

Kevin Worthington seconded the motion.

Roll Call: Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-yes. Johnna Zalmanek declared the motion carried.

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**2017-71 SUBSTITUTE HOURLY RATE INCREASE**

Lloyd Booth moved to approve the recommendation to increase the pay of classified substitutes effective July 1, 2017:

| CLASSIFICATION        | CURRENT RATE | 17/18 STEP 0 | PROPOSED RATE |
|-----------------------|--------------|--------------|---------------|
| Bus Driver            | \$11.80      | \$15.14      | \$12.00       |
| Van Driver            | \$10.00      | \$12.01      | \$10.50       |
| Maintenance           | \$9.65       | \$15.02      | \$11.00       |
| Mechanic              | \$10.10      | \$16.59      | \$11.00       |
| Custodial             | \$8.50       | \$11.64      | \$9.50        |
| Secretary             | \$8.50       | \$12.22      | \$9.50        |
| Educational Assistant | \$8.50       | \$11.37      | \$9.50        |
| Aide                  | \$8.50       | \$11.19      | \$9.50        |
| Food Service          | \$8.50       | \$10.85      | \$9.50        |

Charlie Schilling seconded the motion.

Roll Call: Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes. Johnna Zalmanek declared the motion carried.

**2017-72 EMPLOY INTERVENTION SPECIALIST –BRITTANY HASSMAN**

Stephanie Lang moved to approve the recommendation to issue a 1-yr. limited contract to Brittany Hassman as an intervention specialist at Fort Frye High School for the 2017-2018 school year at a BA+150 Step 0 salary based on the 2017-2018 FFTA negotiated agreement.

Lloyd Booth seconded the motion.

Roll Call: Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes. Johnna Zalmanek declared the motion carried.

**2017-73 ATHLETIC TRAINER CONTRACT – MEMORIAL HEALTH SYSTEM**

Lloyd Booth moved to approve the recommendation of the 2017-2018 school contracts for athletic trainer services at the rate of \$15,000 annually with Memorial Health System.

*Attachment 17-0424K*

Johnna Zalmanek seconded the motion.

Roll Call: Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes. Johnna Zalmanek declared the motion carried.

**2017-74 REQUISITION SYSTEM**

Charlie Schilling moved to approve the recommendation of the requisition system as presented.

*Attachment 17-0424L*

Johnna Zalmanek seconded the motion.

Roll Call: Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes. Johnna Zalmanek declared the motion carried.

**2017-75 ELECTRICAL UTILITY RATE CONTRACT**

Lloyd Booth moved to approve the recommendation of a contract with Dynegy for a fixed electric utility rate of .0486 cents/kWh for the period of June 2017 to May 2020.

*Attachment 17-0424M*

Charlie Schilling seconded the motion.

Roll Call: Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-yes. Johnna Zalmanek declared the motion carried.

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**2017-76 META SOLUTIONS INTERNET ACCESS SERVICE AGREEMENT**

Kevin Worthington moved to approve the recommendation of an agreement between the Metropolitan Educational Technology Association (META) and the Fort Frye Local School District for the FY17 – FY22 (5 years) to provide Basic Conduit Access Internet Services. The total ISP cost is estimated to be \$72,996 per year. *Attachment 17-0424N*

Johnna Zalmanek seconded the motion.

Roll Call: Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes. Johnna Zalmanek declared the motion carried.

**2017-77 MANAGED INTERNAL BROADBAND SERVICES**

Lloyd Booth moved to approve the recommendation of an agreement between the Metropolitan Educational Technology Association (META) and the Fort Frye Local School District for the FY17 – FY22 (5 years) to provide managed internal broadband services (MIBS) to manage district WiFi access. The total cost is estimated to be \$22,050.00 per year. *Attachment 17-0424O*

Kevin Worthington seconded the motion.

Roll Call: Stephanie Lang-yes, Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes. Johnna Zalmanek declared the motion carried.

**BOARD CONCERNS**

**2017-78 EXECUTIVE SESSION-To discuss preparations for negotiations or bargaining sessions concerning compensation and terms and conditions for employment**

Stephanie Lang moved to adjourn to executive session at 7:02PM to discuss preparations for negotiations or bargaining sessions concerning compensation and terms and conditions for employment.

Charlie Schilling seconded the motion.

Roll Call: Charlie Schilling-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes. Johnna Zalmanek declared the motion carried.

Charlie Schilling moved to return to the regular meeting at 8:18 PM.

Lloyd Booth seconded the motion.

Roll Call: Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Charlie Schilling-yes. Johnna Zalmanek declared the motion carried.

**2017-79 MOTION TO ADJOURN**

Stephanie Lang moved that the Fort Frye Board of Education regular meeting be adjourned.

Kevin Worthington seconded the motion.

All in favor: Ayes: Lloyd Booth, Stephanie Lang, Charlie Schilling, Kevin Worthington and Johnna Zalmanek.

Meeting adjourned at 8:19 PM.