

# Fort Frye Local School District



510 Fifth St. P.O. Box 1149 Beverly, Ohio 45715 Phone: 740-984-2497 Fax: 740-984-8784

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## Open Enrollment

Thank you for your interest in Fort Frye School District as a place where your children can obtain a quality education. There are two types of Open Enrollment:

### INTRA-DISTRICT:

Intra-district open enrollment allows students to enroll in a school within the district other than the school which they are assigned. The Fort Frye Local Board of Education passed a resolution on April 30, 1997 permitting Intra-district enrollment. The Administration Regulations and Application Procedures were also adopted at that meeting. If you are interested in your son/daughter attending an alternate school for the 2016-2017 school year, copies of the application forms and administrative regulations are available in all administrative offices.

Applications for Intra-district transfers will be received at the administrative offices until June 1st.

### INTER-DISTRICT:

Inter-district enrollment would allow students from any Ohio school district to attend the Fort Frye Local School District tuition free. The Fort Frye Local Board of Education passed a resolution permitting inter-district open enrollment on April 30, 1997.

If you have questions about Open Enrollment, please call any of the Administrative offices listed below:

Beverly-Center Elementary	740-984-2371
Lowell Elementary	740-896-2523
Salem-Liberty Elementary	740-585-2252
Fort Frye H.S.	740-984-2376
Superintendent's office	740-984-2497

Sincerely,

A handwritten signature in cursive script that reads "Stephanie D. Starcher".

Stephanie D. Starcher  
Superintendent

jml



## APPLICATION PROCESS

The following shall be the process for applying and processing applications to the open enrollment program:

1. Applicants accepted in the district open enrollment plan must enter at the beginning of the school year.
2. Applications are available in the principal's office at the building of choice.
3. Students who want to enroll in the district open enrollment program must submit a completed written application to the building principal and have it on file in the superintendent's office by June 1st for both the high school students and elementary students.
4. Students accepted in the district open enrollment program shall be notified by mail postmarked no later than June 30th of each calendar year. All decisions granting acceptance into the program shall be based upon the conditions and facts as they exist on June 15th of each calendar year.
5. Applications must be on the approved Fort Frye Local School District Inter-district or Intra-district Open Enrollment form.

FORT FRYE LOCAL SCHOOL DISTRICT  
INTRA-DISTRICT OPEN ENROLLMENT  
Administrative Regulations/Application Procedures

1. Parents requesting to have their children attend an alternative elementary school in the district for the next school year must submit an application for this placement between April 1 and June 1 of each calendar year. This application is submitted to the principal of the requested building.
2. Applicants shall be considered according to date of application on a first-come, first-serve basis (date and time); however, students enrolled or living in the attendance area of a school building shall be given preference over applicants.
3. Applicants may be rejected for one or more of the following reasons as provided by O.R. C. 3313.97:
  - A. If grade level/course capacity reaches reasonable accepted limitations.
    1. As per negotiated agreement.
    2. Administration reserves the right to add or reduce classrooms as necessary, dependent on enrollment, to minimize bussing of students from one elementary attendance area to another. These changes will be made, when possible, prior to the processing of transfer requests.
  - B. If a student enrolled or living in the attendance area of a school building, would have to be displaced
  - C. If the student has been suspended or expelled for ten (10) or more consecutive days during the school year in which the application has been made.
4. To maintain continuity of programs and prevent displacement of students from their elementary school of residence, students must remain in the new school for the entire year. Applications for transfers are approved for only one year.
5. Parents shall be notified by the superintendent or through the principal of the application acceptance or rejection by a tentative date of June 30th. No transfers will be granted after August 30th until the next open enrollment period.
6. Transportation of students transferred at parental request shall be the sole responsibility of the parent; however, existing bus routes may be utilized when convenient to assist parents in this process.
7. Students receiving special education services will continue to be assigned to schools where the services specified in the students' Individualized Education Plan (IEP) are available.
8. Copies of the board policy and these procedures/deadlines shall be made available to parents of district students and the general public. Application forms shall be available in each building office and superintendent's office.

FORT FRYE LOCAL SCHOOL DISTRICT  
INTER-DISTRICT OPEN ENROLLMENT

WHEREAS, the Fort Frye Local School District Board of Education resolves to permit the enrollment of students from any Ohio school district admitted under Section 3313.98 of the Ohio Revised Code, tuition free, from any Ohio school district subject to the policies, rules, regulations and conditions contained hereafter:

1. This resolution permitting inter-district open enrollment became effective May 1, 1997 and every year thereafter unless rescinded by the Fort Frye Local Board of Education.
2. Students accepted into the inter-district open enrollment program shall be accepted for the school year. MUST RE-APPLY EACH YEAR.
3. A. Native students (school residents of the Fort Frye Local School District) shall have priority to all programs, buildings and grade levels over inter-district open enrollment applicants. If the parent/guardian(s) of a native student moves into any Ohio school district during the school year, then that student is eligible to continue his/her education in the Fort Frye Local School District under the inter-district open enrollment policy. At this point, the Open Enrollment Policy form needs to be completed and approved by the Board of Education.  
  
B. Children of parents employed by the Fort Frye Board of Education shall be entitled to be enrolled under the open enrollment program. For all administrative purposes, the children of employees shall be considered as if they lived within the boundaries of the district.
4. Students with handicapping conditions may be denied inter-district enrollment if the services described in the student's IEP or 504 are not available in the district. Special education classes meeting 50% of maximum state class size limits, due to resident students, shall not be exceeded by open enrollment. Intervention specialist caseload may not exceed beyond state regulations for open enrollment students. The board can require a special education student to attend in the building where special education services are provided. The district will not be required to create or expand any educational service as a result of this inter-district open enrollment policy.
5. Any special education student accepted through the inter-district open enrollment program must attend the school within the district where services specified in the student's MFE/IEP (Individualized Education Plan) are currently available.
6. In order for an open enrollment candidate to be accepted into the Fort Frye Local School District under this policy, the following conditions shall be met:
  - A. The Fort Frye Local School District must have available space and teacher(s) for the applicant.
  - B. An applicant will not be accepted if doing so would result in a pupil/teacher ratio as per negotiated agreement.
  - C. In Kindergarten, where the admission of open enrollment students increases the pupil/teacher ratio beyond a 22/1 ratio, the teacher, building principal, president of the Fort Frye Teacher's Association, and superintendent shall meet to work out an acceptable agreement.
7. In the event that special education state maximums are met during the school year, a waiver will be applied for with the state of Ohio. If the waiver is denied, the student with the least seniority, based on years enrolled in Fort Frye Local, will be given the option to attend in another elementary if the maximum has not been met or will be denied open enrollment. If maximums are met at the beginning of the school year, open enrollment may be denied.
8. No student shall be accepted into the Fort Frye Local School District under the inter-district open enrollment program who has been suspended or expelled from school for 10 days in the preceding year.
9. In addition, no student shall be accepted into the Fort Frye Local School District under the inter-district open enrollment program who has been convicted and/or ruled a delinquent child for committing any of the crimes listed below:
  - A. Conveying deadly weapons or dangerous ordnance.
  - B. Possessing deadly weapons or dangerous ordnance.
  - C. Carrying a concealed weapon on school property or at a school function.
  - D. Trafficking and/or use of drugs.
  - E. Murder or aggravated murder.
  - F. Voluntary or involuntary manslaughter.
  - G. Assault or aggravated assault.

H. Rape, gross sexual imposition or felonious sexual penetration.

I. Complicity in any of the above offenses.

J. On juvenile or adult probation or parole.

K. Suspended for ten days during the school year

*Likewise, any student convicted of the above while under open enrollment will be denied re-enrollment.*

10. Inter-district open enrollment program students shall provide their own transportation to an existing bus stop as designated by the Fort Frye Local School District transportation coordinator.

11. The Fort Frye Local School District shall provide transportation to any student accepted into the inter-district open enrollment program provided the total of resident Fort Frye and inter-district open enrollment students assigned to the bus/vehicle does not exceed its manufactured or safety capacity.

12. Athletic eligibility for transfer students: The Ohio High School Athletic Association though not addressing open enrollment does address transfers and eligibility. Any student accepted under Fort Frye Local School District's Open Enrollment Policy will be held to strict observation of the OHSAA bylaws which states, "If a student transfers after the first day of the student's ninth grade year from a non-public to a public school, from a public to a non-public, from a public to a public, or from a non-public to a non-public school, the student will be INELIGIBLE for one year from the date of enrollment." (4-7-3)



# Fort Frye Local Schools Inter-District Open Enrollment Application

510 Fifth St. P.O. Box 1149 Beverly, Ohio 45715 Phone: 740-984-2497 Fax: 740-984-8784

## 2016-2017 School Year

**NOTE: This application MUST be returned to the Fort Frye Local building principal office by June 1st.**

Date: \_\_\_\_\_

Name of Student: \_\_\_\_\_

Resident School District of Student: \_\_\_\_\_

Previous School Attended: \_\_\_\_\_

Fort Frye School Requested:  Fort Frye High School  Beverly Center Elementary  Lowell Elementary  
(First Choice)  Salem Liberty Elementary

Fort Frye School Requested:  Beverly Center Elementary  Lowell Elementary  
(Second Choice) if any  Salem Liberty Elementary

Grade Level of student for the coming school year : \_\_\_\_\_

Is student enrolled in any Special Education or Tutorial programs?  Yes  No

If yes please explain: \_\_\_\_\_

Name of Parent/Guardian: \_\_\_\_\_

PHYSICAL Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

MAILING Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_ Work Phone Number: \_\_\_\_\_ Cell Phone Number: \_\_\_\_\_

> When applying for Inter-district Open Enrollment, students **MUST** be registered at their school district of residence. **Applications for inter-district transfer must be submitted annually to the building principals by June 1st.** Applications will be acted upon by June 15th. parent/Guardian(s) will be notified by mail on or before June 30th. *One application must be submitted for each student who requests an inter-district transfer.*

I hereby authorize school records of the above-named student to be transferred to Fort Frye Local School District:

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### The Section Below for Office Use Only

Date Received: \_\_\_\_\_ Time Received: \_\_\_\_\_

Approved  Denied Reason (s): \_\_\_\_\_

Principal Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Superintendent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

