

# Fort Frye Local School District



510 Fifth St. P.O. Box 1149 Beverly, Ohio 45715 Phone: 740-984-2497 Fax: 740-984-8784

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## Open Enrollment

Thank you for your interest in Fort Frye School District as a place where your children can obtain a quality education. There are two types of Open Enrollment:

### INTRA-DISTRICT:

Intra-district open enrollment allows students to enroll in a school within the district other than the school which they are assigned. The Fort Frye Local Board of Education passed a resolution on April 30, 1997 permitting Intra-district enrollment. The Administration Regulations and Application Procedures were also adopted at that meeting. If you are interested in your son/daughter attending an alternate school for the 2017-2018 school year, copies of the application forms and administrative regulations are available in all administrative offices.

Applications for Intra-district transfers will be received at the administrative offices until June 1st.

### INTER-DISTRICT:

Inter-district enrollment would allow students from any Ohio school district to attend the Fort Frye Local School District tuition free. The Fort Frye Local Board of Education passed a resolution permitting inter-district open enrollment on April 30, 1997.

If you have questions about Open Enrollment, please call any of the Administrative offices listed below:

Beverly-Center Elementary	740-984-2371
Lowell Elementary	740-896-2523
Salem-Liberty Elementary	740-585-2252
Fort Frye High School	740-984-2376
Superintendent's office	740-984-2497

Sincerely,

  
Stephanie D. Starcher  
Superintendent

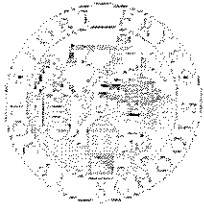
FORT FRYE LOCAL SCHOOL DISTRICT  
INTRA-DISTRICT OPEN ENROLLMENT  
Administrative Regulations/Application Procedures

1. Parents requesting to have their children attend an alternative elementary school in the district for the next school year must submit an application for this placement between April 1 and June 1 of each calendar year. This application is submitted to the principal of the requested building.
2. Applicants shall be considered according to date of application on a first-come, first-serve basis (date and time); however, students enrolled or living in the attendance area of a school building shall be given preference over applicants.
3. Applicants may be rejected for one or more of the following reasons as provided by O.R. C. 3313.97:
  - A. If grade level/course capacity reaches reasonable accepted limitations.
    1. As per negotiated agreement.
    2. Administration reserves the right to add or reduce classrooms as necessary, dependent on enrollment, to minimize bussing of students from one elementary attendance area to another. These changes will be made, when possible, prior to the processing of transfer requests.
  - B. If a student enrolled or living in the attendance area of a school building, would have to be displaced
  - C. If the student has been suspended or expelled for ten (10) or more consecutive days during the school year in which the application has been made.
4. To maintain continuity of programs and prevent displacement of students from their elementary school of residence, students must remain in the new school for the entire year. Applications for transfers are approved for only one year.
5. Parents shall be notified by the superintendent or through the principal of the application acceptance or rejection by a tentative date of June 30th. No transfers will be granted after August 30th until the next open enrollment period.
6. Transportation of students transferred at parental request shall be the sole responsibility of the parent; however, existing bus routes may be utilized when convenient to assist parents in this process.
7. Students receiving special education services will continue to be assigned to schools where the services specified in the students' Individualized Education Plan (IEP) are available.
8. Copies of the board policy and these procedures/deadlines shall be made available to parents of district students and the general public. Application forms shall be available in each building office and superintendent's office.

## APPLICATION PROCESS

The following shall be the process for applying and processing applications to the open enrollment program:

1. Applicants accepted in the district open enrollment plan must enter at the beginning of the school year.
2. Applications are available in the principal's office at the building of choice.
3. Students who want to enroll in the district open enrollment program must submit a completed written application to the building principal and have it on file in the superintendent's office by June 1st for both the high school students and elementary students.
4. Students accepted in the district open enrollment program shall be notified by mail postmarked no later than June 30th of each calendar year. All decisions granting acceptance into the program shall be based upon the conditions and facts as they exist on June 15th of each calendar year.
5. Applications must be on the approved Fort Frye Local School District Inter-district or Intra-district Open Enrollment form.



# Fort Frye Local Schools Intra-District Open Enrollment Application

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## 2017-2018 School Year

**NOTE: This application MUST be returned to the Fort Frye Local building principal office by June 1st.**

Date: \_\_\_\_\_

Name of Student: \_\_\_\_\_

Resident School:  Beverly Center Elementary  Lowell Elementary  Salem Liberty Elementary

School Requested  Beverly Center Elementary  Lowell Elementary  Salem Liberty Elementary

Grade Level of student for the coming school year : \_\_\_\_\_

Name of Parent/Guardian: \_\_\_\_\_

PHYSICAL Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

MAILING Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_ Work Phone Number: \_\_\_\_\_ Cell Phone Number: \_\_\_\_\_

**Applications for Intra-district transfer must be submitted annually to the building principals by June 1st.**

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**The Section Below for Office Use Only**

Date Received: \_\_\_\_\_ Time Received: \_\_\_\_\_

Approved  Denied Reason (s): \_\_\_\_\_

Principal Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Superintendent Signature: \_\_\_\_\_ Date: \_\_\_\_\_